



Memorandum

TO: HONORABLE MAYOR
AND CITY COUNCIL

FROM: Councilmember Sylvia Arenas
District 8

SUBJECT: SEE BELOW

DATE: October 15, 2020

APPROVED: *Sylvia Arenas*

10/15/2020

**SUBJECT: APPROVAL OF THE FAITH LEADERS APPRECIATION MONTH EVENT
SPONSORED BY COUNCIL DISTRICT 8 AS A CITY COUNCIL SPON-
SORED SPECIAL EVENT TO EXPEND CITY FUNDS AND ACCEPT DO-
NATIONS OF MATERIALS AND SERVICES FOR THE EVENT**

RECOMMENDATION

1. Approve October 2020 Faith Leaders Appreciation Month as a City Council sponsored Special Event and approve the expenditure of funds.
2. Approve and accept donations from various individuals, businesses or community groups to support the event.
3. Place the item on the Tuesday, October 27, 2020 Council Agenda for action.

BACKGROUND

On February 1, 2005, the City Council adopted Resolution No. 72517 which requires Councilmembers to submit a memorandum to the Rules Committee regarding proposed City Council sponsored Special Events and the proposed use of any funds.

Faith Leaders Appreciation Month will be recognized as a non-denominational community event on Tuesday, October 27, 2020 and sponsored by Councilmember Arenas. It aims to show support and appreciation for leaders from a spectrum of communities in our lives. These are the community leaders that have helped guide families through challenges and been at the forefront of volunteer work in crises—like this devastating pandemic.

ANALYSIS

Approval by the City Council of the event will ensure compliance with the Council's prior direction regarding Council Special Events. In observance of existing fundraising disclosure requirements, Councilmember Arenas will report any cash or in-kind donations received for the event on their Disclosure of Fundraising Report (DFR-1). Approval of this memorandum will enable Council District 8, City departments and the Office of the City Clerk to proceed with the event. Any cash donations received will be processed pursuant to the City's normal financial and budgetary procedures.

PUBLIC OUTREACH/INTEREST

The Office of the City Clerk will post the item on the City's Website for the October 21, 2020 Rules Committee Agenda and the October 27, 2020 City Council Agenda.

CEQA

- Not a Project, File No. PP17-010, City Organization & Administrative Activities resulting in no changes to the physical environment.
- Not a Project, File No. PP17-011, Temporary Special Events resulting in no changes to the physical environment.
- Exempt, File No. PP12-080. Minor temporary use of land having negligible or no permanent effect on the environment.
- Exempt, File No. PP13-056, Activities associated with citywide litter clean-up activities.
- Exempt, File No. PP11-046, Graffiti removal services.

Reviewed by:

TONI J. TABER, CMC
City Clerk

For questions, please contact Toni Taber, City Clerk, at (408) 535-1260.