



Memorandum

TO: RULES AND OPEN
GOVERNMENT COMMITTEE

FROM: Kim Walesh

SUBJECT: SEE BELOW

DATE: October 6, 2020

Approved

Date

10/8/2020

**SUBJECT: UPDATE TO THE AUGUST – DECEMBER 2020 COMMUNITY AND
ECONOMIC DEVELOPMENT COMMITTEE WORK PLAN**

RECOMMENDATION

Approve the following changes to the August – December 2020 Community and Economic Development (CED) Committee work plan.

a) Add the following items for the October 26, 2020 CED Committee meeting:

1. **Human Services Commission Fiscal Year 2019-2020 Annual Report and Fiscal Year 2020-2021 Work Plan.** (City Manager)

Purpose: Provide the Human Services Commission's Fiscal Year 2019-2020 Annual Report and consider and either approve, or approve with modifications, its Fiscal Year 2020-2021 work plan.

2. **Arts Commission Fiscal Year 2019-2020 Annual Report and Fiscal Year 2020-2021 Work Plan.** (Economic Development)

Purpose: Provide the Arts Commission's Fiscal Year 2019-2020 Annual Report and its Fiscal Year 2020-2021 work plan in order to comply with City Municipal Code pertaining to Boards and Commissions.

b) Drop the following item from the October 26, 2020 CED Committee meeting:

City Council Policy Priority #6: Review of Cannabis Land Use and Regulatory Provisions. (Police / Planning, Building and Code Enforcement)

Purpose: Provide the committee with an update on progress on City Council Policy Priorities #6, Review of Cannabis Land Use and Regulatory Provisions.

BACKGROUND

Human Services Commission Fiscal Year 2019-2020 Annual Report and Fiscal Year 2020-2021 Work Plan

The San José Municipal Code (Section 2.08.030) requires annual approval of commission workplans for each fiscal year and reports on their annual accomplishments. On March 1, 2017, the Rules and Open Government Committee established the CED Committee as the approval body for the Human Services Commission's workplan; therefore, staff requests to add the Human Services Commission Fiscal Year 2019-2020 Annual Report and Fiscal Year 2020-2021 work plan to the CED Committee agenda for the meeting on October 26, 2020.

Arts Commission Work Plan for Fiscal Year 2020-2021

Due to the COVID-19 pandemic and resulting shelter-in-place order, the majority of the City's voluntary boards and commissions did not meet since mid-March 2020. Under the circumstances, the item regarding the Arts Commission work plan for Fiscal Year 2020-2021 was scheduled to be acted upon by the CED Committee in January 2021. However, as all boards and commissions have reconvened using remote technology beginning in the Fiscal Year 2020-2021, staff is requesting to add the item to the CED Committee's workplan for the October 26, 2020 meeting since it will affect the work being done by the Arts Commission.

City Council Policy Priority #6: Review of Cannabis Land Use and Regulatory Provisions

The COVID-19 emergency has delayed stakeholder outreach for the land use and regulatory provision proposals, particularly with Planning staff being assigned to the Emergency Operations Center. Staff plans to begin conducting outreach in January 2021.

The annual Cannabis Business application renewal period is October 14 through December 14, 2020. The Police Department and Code Enforcement staff are focused on creating new procedures for the application review and onsite inspection process during the pandemic.

Currently, the Cannabis Division is accepting applications for new businesses in the areas of manufacturing, distribution and testing labs. No new businesses have completed the application process throughout the pandemic. Also, during the pandemic, staff has not received many calls showing interest in opening new retail/delivery locations.

For the above reasons, it would be beneficial to postpone the Review of Cannabis Land Use and Regulatory Provisions until a substantial progress report can be presented. Staff will agendaize this item for the Committee to hear in the spring of 2021.

/s/

KIM WALES

Deputy City Manager

For questions, please contact Mike Jones, Staff Specialist, City Manager's Office, at (408) 535-8192 or michael.jones@sanjoseca.gov.