CED COMMITTEE: 09-28-20 FILE: CC 20-134 ITEM: (d) 2.



Memorandum

## TO: COMMUNITY AND ECONOMIC DEVELOPMENT COMMITTEE

FROM: Nanci Klein

SUBJECT: TEAM SAN JOSE UPDATE

**DATE:** September 18, 2020

Approved Walesh

9/18/2020

Date

#### **RECOMMENDATION**

Accept the report on Team San Jose's a) Performance for Fiscal Year 2019-2020, b) Performance Measures for Fiscal Year 2020-2021, and c) its Annual Sales and Marketing Plan for FY 2020- 2021.

#### **BACKGROUND**

Team San Jose (TSJ) is an innovative nonprofit organization unifying the San José Convention and Visitors Bureau (CVB), hotels, arts, labor, and venues to deliver a high-quality visitor experience. TSJ manages the San José McEnery Convention Center, Parkside Hall, and South Hall as well as theater venues including the California Theatre, Center for the Performing Arts, Montgomery Theater, and the San José Civic. Per the municipal code, the City provides 4.5% of the collected 10% Transient Occupancy Tax (TOT) to TSJ to operate the convention and cultural facilities venues and manage the CVB. The TOT is collected from visitors to San José hotels.

#### ANALYSIS

Per the master agreement between the City and TSJ, semi-annual updates on TSJ's performance on Council-approved target measures are presented to the Committee. To support a greater understanding of TSJ's strategies and activities, TSJ also presents on its sales and marketing activities to the Committee. Included in the report is a dashboard of metrics that, while not part of TSJ's performance, provide insight into industry trends and the local environment. The presentation will focus on TSJ's major goals and the major workplan activities to meet them. The Committee will also be updated on the impacts of and response to COVID-19 and the recent wildfires.

#### **COVID-19** Impacts and Response

The 2020 COVID-19 public health threat has resulted in the majority of all events being canceled at TSJ-managed facilities. There are some theater events still reserved for later quarters in this fiscal year. TSJ and its arts partners will assess the public health guidelines on an ongoing

basis to assess facility uses. Because the COVID-19 situation is evolving, a current report will be provided at the Committee meeting.

To pivot and provide ongoing community services in partnership with the City, TSJ has reused the convention facilities to shelter and prepare meals for the homeless population during the pandemic. Both South Hall and Parkside Hall have been used with a total 305 beds. In terms of meal service, TSJ is preparing meals for homeless shelters; this includes up to 21,000 meals per week. This reuse has resulted in the employment of 24 union members with varying hours.

#### Unaudited FY 1920-2020 Performance Metrics & FY 2020-2021 Performance Metrics

As outlined in Attachment A, the performance measures report includes TSJ's unaudited results for the first half of Fiscal Year (FY) 2019-2020. Each year, the City Auditor reviews the final reported metrics as part of an annual report to the full Council at the end of the calendar year.

TSJ reports an overall strong performance for July through February of FY 2019-2020, achieving or exceeding its to-date goals in five of its six metrics. As outlined in the attachment, TSJ's performance was significantly impacted by COVID-19 and the cancellation of convention and theater business due to the public health risk and Santa Clara County Public Health Department Orders. By fiscal year-end, TSJ met its goals in only one of its six metrics – customer satisfaction.

Given the unprecedented and unexpected impacts of COVID-19 to TSJ's business operations, the Administration intends to bring a recommendation to the full Council to retroactively adjust TSJ's FY 2019-2020 performance goals to reflect July through February in its annual audit to Council, so that it does not negatively impact its performance audit for FY 2019-2020.

As outlined in the attachment, TSJ engaged Tourism Economics, an independent hotel and industry advisor, to assess national trends and local indicators for the development of the performance targets for FY 2020-2021 and its sales and marketing strategies. Given pandemic-related travel and gathering restrictions as well as downward economic factors, there is a reduction in the targets for five of the six performance indicators over FY 2019-2020 goals.

#### FY 2020-2021 Sales and Marketing

In addition to the performance metrics, TSJ will present to the Committee highlights of its sales and marketing activities, including industry trends as outlined in Attachment A. TSJ, operating as "Visit San José," seeks to diversify its market segmentation for sales with a greater emphasis on high tech, association, and weekend business over large conference business. As outlined in Attachment A, among the key marketing strategies will be an emphasis on leisure travel targeting short-term and weekend visitors. All the strategies are research-driven to meet the Council-approved performance goals. TSJ will also report out on its efforts to support those impacted by the recent fires as part of the San Jose Cares hotel partnership program.

TSJ will also report on its efforts to sell the San José mark merchandise.

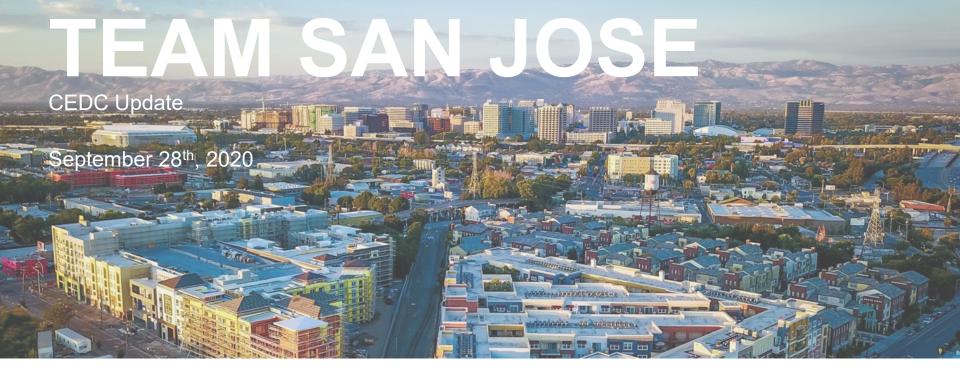
TSJ will be expanding upon the attached presentation at the Committee meeting.

/s/ NANCI KLEIN Director, Office of Economic Development

For questions, contact Kerry Adams Hapner, Director of Cultural Affairs, at <u>kerry.adams-hapner@sanjoseca.gov</u> or (408) 793-4333.

Attachment A: Team San Jose CEDC Update – September 28, 2020







## Agenda

- FY 19-20 Performance Measures
- FY 19-20 Dashboard Metrics
- FY 20-21 Performance Goals
- Hotel Performance and Forecast w/ COVID
- FY 20-21 Sales Strategy and Tactics
- FY19-20 Marketing Performance
- FY 19-20 Public Relations
- 3/20-9/20 COVID and WILDFIRE PIVOT
- FY 20-21 Marketing Strategy and Tactics
- Operational Adjustments Under COVID

## FY19-20 Performance Results

### Team San Jose Convention Center and Facility Performance Results Year-End (Unaudited) vs Feb 2020 YTD

	 FY 2019-20 Unaudited Year End							Feb 2020 YTD (Pre-COVID)						
	YTD Actual		<u>Annual Goal</u>		Variance	<u>% Annual Goal</u> <u>Achieved</u>		<u>Feb 2020 YTD</u> <u>Actual</u>	<u>F</u>	<u>eb 2020 YTD</u> <u>Goal</u>		<u>Variance</u>	<u>% Feb 2020 YTD</u> <u>Goal Achieved</u>	
Estimated Direct Visitor Spending	\$ 62,653,107	\$	89,419,561	\$	(26,766,454)	70%	\$	60,631,192	\$	46,267,176	\$	14,364,016	131%	
Future Hotel Room Nights Booked (Citywide)	105,975		160,000		(54,025)	66%		90,071		102,666		(12,595)	88%	
Theater Occupancy	64%		87%		-23%	74%		87%		79%		8%	110%	
Gross Operating Revenue	\$ 35,283,692	\$	52,245,505	\$	(16,961,813)	68%	\$	32,769,777	\$	24,457,740	\$	8,312,037	134%	
Gross Operating Results	\$ 3,167,000	\$	14,326,389	\$	(11,159,389)	22%		5 7,394,998	\$	6,039,528	\$	1,355,470	122%	
Customer Satisfaction Response Rate	100% 33%		95%		5%	105%		100% 33%		95%		5%	105%	

## **FY19-20 Dashboard Metrics**

## *II* TEAM SAN JOSE HIGHLIGHTS *II*

### *II***ECONOMIC IMPACT**

**Direct Spending** FYTD \$62,653,107 **FYTD YOY \$50.7%** Local Tax FYTD \$2,717,258 **FYTD YOY \$4.7%** 

### // OPERATING REVENUES

\$12,271,602

F&B

**FYTD** 

**FYTD YOY** ↓ **55.9%** 

Labor

**FYTD** \$9,514,085 **FYTD YOY 151.4%** 



**Building Revenue** 

**FYTD** \$4,257,458

**FYTD YOY 47.0%** 

#### Other

**FYTD** \$3,336,941 **FYTD YOY** ↓ 56.2%



### *II* **VENUE ATTENDANCE**

**Total Venue Attendees** 715,087

Convention Center
California Theatre
Center for the Performing Arts
San Jose Civic
Montgomery Theater

### // HOTEL INFO

	FYTD	FYTD YOY
Occupancy	57.5%	<b>↓25.7</b> %
Average Daily Rate	\$181.73	↓ <b>9.3</b> %
Revenue Per Room	\$141.95	<b>↓6.6</b> %

**FYTD** 

28,845

87.632 22,965 FYTD YOY

↓ 47.5%

↓25.4%

↓32.6%

FYTD YOY

247,688 \ 40.9%

163.566 ↓13.5%

### *II* **ROOM NIGHT BOOKINGS**



### *II***WEBSITE UNIQUE VISITORS**

**Total Newsletter Subcribers** 

### 88,477

	SanJose.org	SanJoseTheaters.org
MONTHLY	49,668	15,492
FYTD	1,006,805	818,562
FYTD YOY	<b>↓10.7.%</b>	<b>↓26.9%</b>

## *II***SOCIAL MEDIA**

Facebook Likes

30,320

**Twitter Followers** 

8,395

**Pinterest Followers** 560  $\bigcirc$ 

Instagram Followers

9,908

**[O]** 

YouTube Subscribers

387



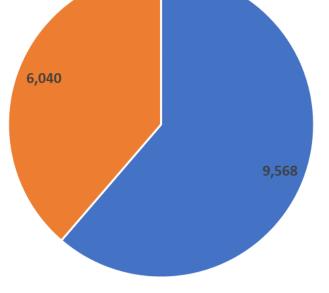
in 2,568

## YEAR END FY 19/20

## Sales Dashboard

### Market Segmentation of Future Citywide Room Nights Booked

<u>Future Citywides Booked</u>	FYTD	<u>%FYOY</u>
Count	10	-61.5%
Rooms	15,608	-87.6%
Lead Generation	<u>FYTD</u>	%FYOY
Event Leads Entered	963	-19.5%
Room Night Leads Entered	1,067,514	-20.7%



High Tech (Corp + Assoc) SMERF / Sports

## FY20-21 Performance Goals

## Non-Financial Performance Measure Assumptions

- Hotel Room Nights: Reviewed and approved by the hoteliers. Utilized a gap analysis of future bookings by year to target amounts of rooms we want for each year. However, we are seeing decreased demand with high levels of uncertainty about the future of the meetings and event space right now. Decreasing goal greatly as so much uncertainty will hamper the team's ability to close.
- Estimated Visitor Spend: We are anticipating a few events to return in Q2 of the FY with business slowly building over Q3 – Q4. However, we anticipate that a combination of new social distancing requirements, a hampered economy, and consumer leeriness around large group spaces will combine to greatly reduce attendance for events that do occur. Therefore, we anticipate a significant yearover-year decrease of both attendance and visitor spending for this fiscal year.

## Non-Financial Performance Measure Assumptions (cont.)

- <u>Theater Occupancy</u>: Similar to above, a small amount of events forecasted (limited mainly to arts partners) for Q2 of the FY with business building steadily over Q3 – Q4.
- Customer Satisfaction: Customer Satisfaction is the one area where we are holding our performance targets flat as we will continue to deliver excellent service regardless of event volume or size.

## Team San Jose Convention Center and Facility Performance Goals Fiscal Year 2020-21

	<u>Annual Goal</u>	<u>% Variance to</u> Last FY Goal
Estimated Direct Visitor Spending	\$ 28,707,785	-68%
Future Hotel Room Nights Booked (Citywide)	119,820	-25%
Theater Occupancy	77%	-11%
Gross Operating Revenue	\$ 29,979,348	-43%
Gross Operating Results	\$ 945,263	-93%
Customer Satisfaction	95%	0%

# Hotel Performance and Forecast w/ COVID

## Background

- Team San Jose contracted with Tourism Economics to analyze the effect of COVID-19 on visitor spending and hotel performance and to provide a forecast for FY 2020-21
- Of particular concern was the projection for hotel room revenues as they directly impact Transient Occupancy Tax f(TOT)
- Output of this research was shared with City of San Jose Budget office and the derived room revenue forecasts were utilized in the creation of the FY 2020-21 TOT forecast and budget.
- TSJ will continue to partner with the Budget office in monitoring actual room revenue performance (and TOT receipts) to ensure adherence to forecasted budget.

# FY 19-20 Benchmark Hotel Rev vs. FY 20-21 Actual Hotel Rev

	FY 2019-20 (Benchmark)								FY 2020-21 (Actual)				
	Mar-20		Apr-20		May-20		Jun-20		Jul-20		Aug-20	2 Month Total	
Room Revenue Forecast*	\$ 20,746,960	\$	6,383,383	\$	8,967,500	\$	10,834,762	\$	11,380,144	\$	13,516,363	\$ 24,896,507	
Actual Room Revenue	\$ 17,227,713	\$	4,393,261	\$	6,415,339	\$	8,608,019	\$	10,163,167	\$	13,227,045	\$ 23,390,212	
% of Mid-Point Forecast	83.0%		68.8%		71.5%		79.4%		89.3%		97.9%	93.9%	

\* - Tourism Economics' forecast was utilized only in creation of the FY 2020-21 budget. TSJ began benchmarking against the forecast model in March 2020 to obtain a baseline of performance prior to the start of FY 20-21. After significant underperformance to the model in the early stages of COVID-19 - performance has rebounded to move into closer alignment with the model.

## FY 20-21 Sales Strategy and Tactics

## **Overarching Sales Strategies**

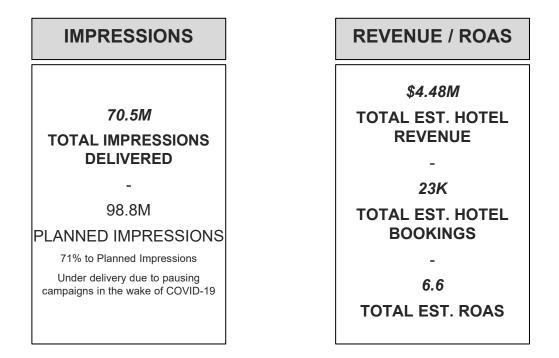
- Diversification of market segmentation with particular focus on local High Tech, Association and weekend business SMERF and Sports
- Emphasize short-term (2021) opportunities; recognize that smaller in-house meetings will materialize prior to larger convention center events
- Build and maintain strong customer relations with business already booked for FY 20-21 amidst great uncertainty around COVID by always dealing in good faith
- Leverage GBAC Gold Star certification and other new safety and health innovations as sales tools
- Develop new virtual selling tool for the Convention Center and theaters
- Secure appropriate resources to ensure that sales team is engaged in the market as soon as it is safely possible to do so
- Maximize convention center space through pattern and space management, especially in peak seasons

## FY19-20 Marketing Performance

## **FY19-20 Objectives and Strategies**

OBJECTIVE	STRATEGY
Drive hotel room nights of Bleisure/Leisure audiences	Target and convert likely bleisure/leisure travel intenders for weekend rooms
Drive hotel room nights through Meeting Planners	Target and convert for weekend room nights
Identify hotel need periods and help offset	Use measurement resources combined with first- and third-party data to identify hotel need periods and activate tactical media support to drive bookings

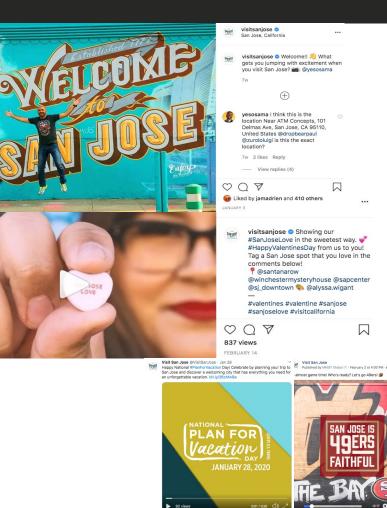
## **FY19-20 ALL CAMPAIGNS: Bleisure, Meetings, Theaters**



Source: ADARA Impact, July 2019-June 2020; DCM, July 2019-June 2020

## OWNED

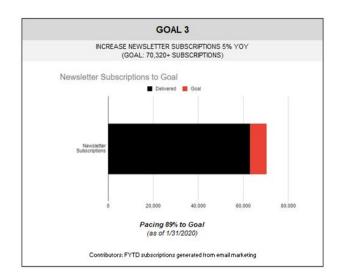
- Social:
- Increased and streamlined organic posting cadence across platforms by 400%, driving significant increases in audience engagement MoM across channels
- Activated UGC collection for use throughout content
- Created custom content supporting the following campaigns:
  - Holiday Happenings
  - Theaters Month
  - San Jose Restaurant Week
  - o Tết
  - #SanJoseLove
  - SuperBowl
  - Black History Month
  - Many More
- Follower growth up 15 % FYTD across all platforms



### FY 19/20 REPORTING HIGHLIGHTS

## OWNED

- Email:
  - Segmented database to roll-out ongoing communication strategies specific to Leisure and Meeting Planner audiences
  - Implemented new data-capture tactics via website and social channels to support database growth





VISI

Host your next innovative event in San Jose, the capital of Silicon Valley. Have your pick of over 500,000 square feet of flexible event space. Available in every size and shape, ready to accommodate your next meeting. The recently renovated, San Jose McEnery Convention Center is home to hundreds of popular events. Your guests will find themselves in the middle of it all in our compact, walkable downtown. When the event wraps up, the fun is just getting started at craft cocktail bars, intimate music venues, lounges, galleries and more, all steps from their hotel. And the nearby airport makes getting here as simple as choosing San Jose.





Visit San Jose 2020





## OWNED

#### • Website:

- Dedicated landing pages created for all needperiod and earned/owned campaigns
- Web traffic seeing spikes across need-period and earned/owned campaign flights, comparing same period YOY:
  - Theaters Month: up 167%
  - Restaurant Week: up 33%
  - #SanJoseLove: up 15%



San Jose Restaurant Week is January 16 to 26!

Join in this citywide celebration of culinary talent and restaurants to explore neighborhoods, visit local gems and discover brand new favorites. Indulge your inner foodie with special prix fixe menus and dining deals throughout San Jose, only for a limited time!



## OWNED

Shop San Jose page seeing 97% increase in traffic FYTD vs same period FY18-19

NEW STREET VENDOR LOCATIONS



#### Want some cool San Jose swag?

Be the first to get the newest San Jose branded T-shirts, hoodies, hats and more available here from Visit San Jose.



Adult Unisex San Jose Te	e
\$24.95	
Size	
xs	~
Color	
Black and White Adult Unisex San	J V



Soft cotton San Jose t-shirts available in sizes XS, S, M, L, XL, 2XL, 3XL

## FY19-20 PUBLIC RELATIONS

## **PR Strategy**

- Build and maintain media relationships across local, feeder and national markets to promote San Jose as a travel destination and to serve as a resource to media writing about San Jose
- Showcase a vibrant San Jose that aligns with Sales and Marketing targets and strategies by way of:
  - One-on-One media appointments
  - Hosted press trips (*i.e. Japanese lifestyle FAM*)
  - Influencer engagement and sponsored visits (*i.e.* Google Local Guides Connect 2019, Simply Ming)
  - Being a resource for journalists from suggesting relevant story angles, assisting with photo and video, and connecting the appropriate interview and contract requests



PBS: Simply Ming



Google Local Guides Connect 2019

## **PR Highlights**

Secured **123 placements** totaling **8,817,411,952** unique visitors to publishers' sites, with an estimated ad value of **\$1,273,975**.

## San Jose Restaurant Week: Our top picks for fabulous meals at a discount

Deals offered at more than 30 restaurants, from casual to upscale

## The Mercury News



he \$50 prix fixe menu at Meso Modern Mediterranean includes Rose Water Mousse dessert (pistachio pain de genes, dark cl hell and pistachio praline). (Nhat V. Meyer/Bay Area News Group)

By LINDA ZAVORAL | Izavoral@bayareanewsgroup.com | Bay Area News Group PUBLISHED: January 16, 2020 at 6:57 a.m. | UPDATED: January 16, 2020 at 3:06 p.m.

#### It's a world's fair of dining deals.

San Jose Restaurant Week starts today, Jan. 16, and runs through Jan. 26, with more than 30 restaurants offering prix fixe lunches and dinners for \$10, \$20, \$30, \$40 or \$50. The promotion is part of California Restaurant Month, an annual campaign that highlights the state's cultinary treasures.

#### Related Articles

Restaurant Month 2020 deals: Oakland, San Jose, Concord, Cupertino and more

 of San Jose's new and established restaurants. You'll find details on others at the website. And remember: It's smart to make reservations for these med deals.

Here are five fabulous menus that represent a mix

## Forbes

#### 47 views | Jan 15, 2020, 05:20pm

#### Take Advantage Of Restaurant Week At These San Francisco Bay Area Hot Spots



Chelsea Davis Contributor Dining

Given San Francisco's huge range of diversity, it shouldn't come as a surprise that this city has a melting pot of unique restaurants and internationally-acclaimed chefs at the helms of their kitchens. January is California Restaurant Month meaning that some of the most well-known food-centric Bay Area cities are hosting their own restaurant weeks! There's no better time than now to try out new restaurants that might normally be out of your price range. So go ahead, indulge.

#### Around the Bay Area

#### San Jose Restaurant Week

Over 30 restaurants are participating in the culinary celebration that runs from Jan. 16-26 including Michelin-rated ADEGA Restaurant, which serves authentic Portuguese cusine; Luna Mexican Kitchen, which serves upscale Mexican cuisine; and the newly opened Meso on Santana Row, which serves modern Mediterranean fare.

## 3/20 – 9/20 COVID & WILDFIRE PIVOT

## COVID

Social. Email and Web Reach:

1,708,862

PR Reach:

92,131,617

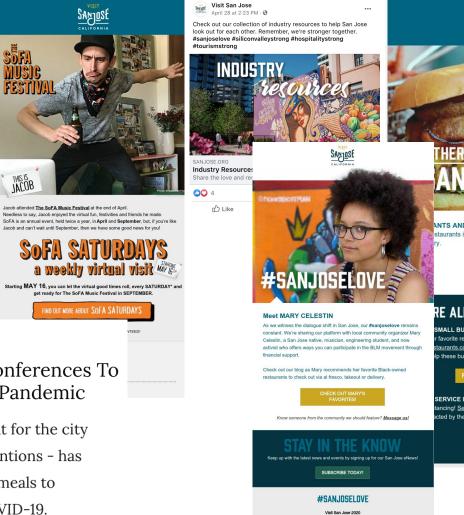
#### **NEWS // BAY AREA & STATE**

Sj: Marketing Giant Pivots From Conferences To Providing Aid During Coronavirus Pandemic

Jacob attended The SoFA Music Festival at the end of April.

FIND OUT MORE ABOUT SOFA SATURDAYS

Team San Jose - once the marketing giant for the city and the managing force behind its conventions - has pivoted its in-house catering to provide meals to shelters housing people impacted by COVID-19.



600





ANTS AND BARS NEED YOUR SUPPORT MORE THAN EVER staurants in the San Jose area are open for take-out, curbside pick-

> DINING AT A DISTANCE

#### RE ALL IN THIS TOGETHER

SMALL BUSINESS. With sales down and jobs at risk, an easy way to favorite restaurant is to order takeout or buy a gift card! staurants.com is an easy way to order a meal online or purchase a gift p these businesses through these challenging times!

SERVICE INDUSTRY IN SAN JOSE. Consider tipping, even in this time tancing! Serviceindustry.tips selects a random local service industry acted by the shutdowns and you can leave them a virtual tip!

## Wildfires

- Social, Email Reach: 140,349
- PR Reach: 341,420,157



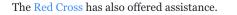
#### 'Stay strong': As California wildfires rage, hotels offer vouchers, discounts for those displaced

David Oliver, USA TODAY, USA TODAY - August 24, 2020 122...

A list of hotels can be found here, which lists the properties that allow pets and where discounts may be available. Some hotels report that they are already full, according to the San Jose Mercury News.

The southern California city of San Jose has provided a list of discounted hotels on its tourism website with this message: "Team San Jose would like to thank our generous hotel partners and Silicon Valley Strong for these special, reduced rates. Stay strong, stay safe, stay well."

Those hotels include the AC Hotel San Jose Downtown, Best Western Plus Airport Plaza, Country Inn & Suites by Radisson, San Jose International Airport, DoubleTree by Hilton Hotel San Jose, Fairmont San Jose and more (a full list is available here).





Events Things To Do \* Theaters Trip Ideas \* Neighborhoods \* Restaurants Hotels





Team San Jose would like to thank our generous hotel partners and Silicon Valley Strong for these special, reduced rates. Stay Strong. Stay Safe. Stay Well.

#### **OPEN HOTELS**







Best Western Plus Airport Plaza The Alameda | Pet Friendly 408-743-7400

Country Inn & Suites by Radisson, Sar Jose International Airport Pet Friendly







DoubleTree by Hilton Hotel San Jose Pet Friendly

Fairmont San Jose Pet Friendly

Hayes Mansion 408-226-3200

Hilton San Jos

Pet Friendh

## FY20-21 MARKETING STRATEGY & TACTICS

## **Option 1: Pivot to All-Leisure**

### Strategy

Given the current state of meetings and the uncertainty that remains in the coming months as a result of the global pandemic, paid media strategy will pivot focus to reaching leisure travelers, only, for the upcoming fiscal year, primarily focusing on in-state and drive markets. Paid media tactics will align with evolving leisure traveler consumption habits to ensure San Jose is top of mind as consumers look to travel again.

### **Tactics**

- Engage in-destination partners (hotels, restaurants, attractions) to cross-promote
- Focus on media vendors that can deliver hotel bookings (i.e Expedia)
- Feature curated itineraries that showcase the cultural fabric of the destination

### **Estimated Projected Results**

- Reach: 208M
- Est. Hotel Revenue: \$37.1M
- Est. Return on Ad Spend (ROAS): 38.1

## **Option 2: Leisure and Meetings**

### Strategy

As we anticipate the return of meetings to occur further into 2021, paid media will first focus on reaching leisure travelers, primarily from in-state and drive markets. As the landscape evolves and we learn more about the meetings space in particular, paid media will begin targeting meeting planners and bleisure travelers as well, targeting these consumers at a national level. Paid media tactics will align with evolving media consumption habits of both leisure travelers and meeting planners, as well as bleisure travelers, to ensure San Jose is top of mind across all categories.

#### **Tactics**

- Engage in-destination partners (hotels, restaurants, attractions) to cross-promote
- Focus on media vendors that can deliver hotel bookings (i.e Expedia)
- Feature the San Jose meetings facilities as unique spaces and virtual/tech offerings
- Promote the GBAC certification and Safety Playbook as competitive differentiators

### **Estimated Projected Results**

- Reach: 212.4M
- Est. Hotel Revenue: \$23.8M
- Est. Return on Ad Spend (ROAS): 23.9

## Operational Adjustments Under COVID and Wildfires

## **Facilities**

- Converted Parkside and South Hall into temporary shelters for homeless during COVID
- Parkside operated at capacity with 75 beds. Shutdown in mid-August to allow work to commence on the Park Habitat project (formerly Museum Place project)
- South Hall cleared to operate as a shelter through January 2021 with a capacity of 230 beds

## **Meal Service**

- TSJ prepared and delivered food to shelters and 12 other city and county locations
- Provide between 17,000 21,000 meals per week; 385,000 total meals prepared to date
- Allowed 25 union team members to return to work with varying hours
- Contract is on a month to month basis until the new city bid is released

## **THANK YOU!**