

ATTACHMENT B: Housing & Community Development Commission Workplan for FY 2020-21

#	Topics for FY 2020-21	Actions	HCDC Function, Power, Duty	Type of Item	Tentative Date
1.	Anti-Displacement Draft Strategy	Review draft Anti-Displacement Strategy and make possible recommendation	Policies	Report	Aug 2020
2.	Commercial Impact Fee	Review report on Commercial Impact Fee Nexus Study and Feasibility Study and make possible recommendation	Local funds	Report	Aug 2020
3.	Commission Elections	Elect Chair and Vice Chair for FY 2020-21	Governance	Administration	Sep 2020
4.	Adopt Commission FY 2019-20 Accomplishments	Review, discuss, and adopt HCDC's FY 2019-20 Accomplishments based on work completed at Annual Retreat	Administrative	Governance	Sep 2020
5.	Adopt Commission FY 2020-21 Workplan	Review, discuss, and adopt HCDC's FY 2020-21 Workplan based on work completed at Annual Retreat	Administrative	Governance	Sep 2020
6.	Draft Diridon Affordable Housing Implementation Plan	Review draft Affordable Housing Implementation Plan and make possible recommendation	New plan	Plan	Oct 2020
7.	Inclusionary Housing Ordinance	Review proposed revisions to the Inclusionary Housing Ordinance and related programs and make possible recommendations	Existing program	Policy	Oct 2020
8.	Approval of Measure E Spending Plan	Review proposed spending plan for Measure E funds to ensure it is consistent with City Council direction and make recommendations	Local funds (New)	Plan	Oct 2020
9.	Affordable Housing Siting Policy Framework	Provide input on the process for development of the City's policy on siting permanent affordable housing and make possible recommendation	New Policy	Policy	Oct 2020
10.	Housing Crisis Workplan Updates	Review progress report on implementation of prioritized items in the Housing Crisis workplan and make possible recommendation	Housing goals	Report	Oct 2020
11.	Amended Commission Bylaws	Form an ad hoc committee on Bylaws to review and recommend to the Commission possible changes to	Administrative	Governance	Nov 2020

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		Commission Bylaws, then consider possible amendments to Commission Bylaws			
12.	Annual Homeless Report	Review report and provide input on overall budget, policies, and programs to address homelessness	Existing program	Report	Dec 2020
13.	Consolidated Annual Performance and Evaluation Report (CAPER)	Hold a public Hearing for the FY 2019-20 Consolidated Annual Performance and Evaluation (CAPER) and make possible recommendation to City Council to approve report	Federal funds	Hearing	Dec 2020
14.	Assessment of Fair Housing Draft	Review reports on draft findings of AFH Plan and make possible recommendations	Federal funds	New Plans	Dec 2020
15.	FY 2021-22 Annual Action Plan Funding Priorities	Hold a Public Hearing and review funding priorities for FY 2021-22 Annual Action Plan and make possible recommendation	Federal funds	Hearing	Dec 2020
16.	HCDC Workplan Amendments	Review amended 2020-21 HCDC Workplan and make possible recommendation for submission to the Community and Economic Development Committee	Governance	Plan	Jan 2021 (if needed)
17.	Moderate-income Housing Strategy	Review report of consultant report on Moderate-income housing strategies on proposed strategies to meet the housing needs of moderate-income residents in San José and make possible recommendation	New program	Plan	Feb 2021
18.	Affordable Housing Siting Draft Policy	Provide input on proposing Siting Policy for siting permanent affordable housing and make possible recommendation	Revised policy	Policy	Mar 2021
19.	Rent Stabilization Program Budget (Fee) Recommendations	Review and discuss the RSP annual fee structure and staffing levels concerning Mobilehomes and Apartments and make possible recommendation	Fees for ARO & Mobilehome Rent Ordinance	Fee Report	Mar 2021
20.	Housing Crisis Workplan	Review progress report on implementation of prioritized items in the Housing Crisis workplan and make possible recommendation	Housing goals	Report	Apr 2021
21.	Draft FY 2021-22 Annual Action Plan	Hold a Public Hearing and review FY 2021-22 draft Annual Action Plan for the use of federal funds from HUD and make possible recommendation	Federal funds	Hearing	Apr 2021
22.	Housing Trust Fund Budget	Review and provide input on proposed expenditures for FY 2020-21 from the Housing Trust Fund for homeless programs and make possible recommendation	Local funds	Plan	Apr 2021

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23.	Annual Progress Report on the Housing Element	Review progress report on the Annual Progress Report to the State on the City's Housing Element and make possible recommendation	Housing goals	Report	May 2021
24.	Soft Story Program Framework and Ordinance	Review draft soft story program framework and ordinance and make possible recommendation	New program	Program	May 2021
25.	Commission Nominations/Elections	Nominate and select Chair and Vice Chair for FY 2021-22	Governance	Administration	May/Jun 2021
26.	Assessment of Fair Housing Draft Plan	Review draft Plan on housing challenges and community needs and make possible recommendation	New plan	Plan	Jun 2021
27.	Quarterly and Annual Reports	Review quarterly and annual reports on the Rent Stabilization Program including the Apartment Rent Ordinance, Ellis Act Ordinance, Tenant Protection Ordinance, and Mobilehome Rent Ordinance programs and make possible recommendations	Report on ARO & Mobilehome Rent Ordinance	Report	Quarterly, Annual
28.	Outreach Authorization for Commissioners	Review revised Council Policy 0-4 regarding commissioner outreach and make possible recommendations	Administrative	Governance	As needed
29.	Reports on Housing Data	Review reports on housing data	Report	Report	As needed
30.	Amendment(s) to FY 2019-20 Annual Action Plan	Hold a Public Hearing and review Amendments to FY 2019-20 Annual Action Plan for the use of federal CARES Act funds from HUD and make possible recommendation	Federal funds	Hearing	As needed
31.	Amendment(s) to FY 2020-21 Annual Action Plan	Hold a Public Hearing and review Amendments to FY 2020-21 Annual Action Plan for the use of federal funds from HUD and make possible recommendation	Federal funds	Hearing	As needed
32.	Proposed State/Federal Legislation	Discuss and make possible recommendations on proposed legislation and ballot measures pertaining to subjects under the purview of the Commission, per Policy 0-4	New, revised policies	Policy	As needed
33.	Topics related to Chapters 17.22 and 17.23 of the San José Municipal Code	Discuss items related to SJMC Chapters 17.22 and 17.23 regarding the Mobilehome Rent Ordinance and related regulations and take possible action	New, revised programs and policies	Program Policy	As needed
34.	Topics related to Chapter 20.180 of the San José Municipal Code	Discuss items related to SJMC Chapter 20.180 regarding mobilehome parks and related policies and take possible action	New, revised programs and policies	Policy	As needed

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35.	Board and Care Regulations and Properties*	Hold a Commissioner-initiated discussion of board and care regulations and properties located in San José and take possible action	New programs or policies	Program Policy	TBD
36.	Mental Health Proposition 2 Funding*	Hold a Commissioner-initiated discussion of Mental Health Proposition 2 bond funding from 2018 and potential leverage through collaboration with the County of Santa Clara and take possible action	New programs or policies	Program Policy	TBD
37.	Additional Density Bonus for Affordable Housing*	Hold a Commissioner-initiated discussion of a potential additional City-authorized density bonus for affordable housing developments and take possible action	New, revised programs or policies	Program	TBD
38.	Nonprofit Housing Co-ops First Opportunity to Buy Affordable Housing Properties*	Hold a Commissioner-initiated discussion of a potential program to give nonprofit housing co-ops the first opportunity to buy affordable housing properties and take possible action	New programs or policies	Program Policy	TBD
39.	Commission-initiated discussions under the purview of Commission*	Hold Commissioner-initiated discussions on existing or potential programs, policies or regulations related to housing and community development policies and programs, and to Parts 17.22 and 17.23 of the SJMC including the Apartment Rent Ordinance, the Mobilehome Rent Ordinance, the Ellis Act Ordinance, and the Tenant Protection Ordinance, Part 5.10 Housing Payment Equality Ordinance, and take possible action	New, revised programs and policies	Program Policy	As needed

Note*: Commissioner-initiated items are researched and prepared by the Commissioners. All of these actions are to be taken consistent with Policy 0-4. Staff is only responsible for distribution unless capacity exists to provide additional information. These items will be agendized and prioritized around the Commission's regular workload. The proposed agendized items may be subject to change.

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Non-governance items that may relate to Mobilehomes (directly and/or indirectly):

- 1 – Anti-Displacement Draft Strategy
- 8 – Approval of Measure E Spending Plan
- 10, 20 – Housing Crisis Workplan Updates
- 14, 26 – Assessment of Fair Housing
- 15, 21, 30, 31 – Annual Action Plans
- 19 – RSP Budget
- 23 – Annual Progress Report on the Housing Element
- 27 – Quarterly and Annual Reports
- 29 – Reports on Housing Data
- 32 – Proposed State/Federal Legislation
- 33 – Topics related to Chapters 17.22 and 17.23 of the San José Municipal Code
- 34 – Topics related to Chapter 20.180 of the San José Municipal Code
- 39 – Commission-initiated discussions under the purview of Commission*

Note*: Starred items are researched and prepared by the Commissioners. Staff is only responsible for distribution unless capacity exists to provide additional information. These items will be agendaized and prioritized around the Commission's regular workload. The proposed agendaized items may be subject to change.