



Memorandum

TO: HONORABLE MAYOR AND
CITY COUNCIL

FROM: Councilmember Magdalena
Carrasco

SUBJECT: SEE BELOW

DATE: August 25, 2020

Approved by:

Date: August 25, 2020

SUBJECT: RETROACTIVE APPROVAL OF THE MEXICAN FLAG RAISING COMMUNITY EVENT SPONSORED BY COUNCIL DISTRICT 5 AS A CITY COUNCIL SPONSORED SPECIAL EVENT TO EXPEND CITY FUNDS AND ACCEPT DONATIONS OF MATERIALS AND SERVICES FOR THE EVENT

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RECOMMENDATION

1. Retroactively approve the Mexican Independence Day Flag Raising Event scheduled on September 15, 2020, as a City Council sponsored Special Event and approve the expenditure of funds.
2. Retroactively approve and accept donations from various individuals, businesses, or community groups to support the event.
3. Place the item on Tuesday, September 15, 2020, Council Agenda for action.

BACKGROUND

On February 1, 2005, the City Council adopted Resolution No. 72517 which requires Councilmembers to submit a memorandum to the Rules Committee regarding proposed City Council sponsored Special Events and the proposed use of any funds. Mexican Independence Day Flag Raising Event was held on Wednesday, September 16, 2020 via zoom and sponsored by Councilmember Carrasco. This special event celebrates Mexican Independence Day. Due to the current shelter in place and limits on public gatherings, the flag will be raised by City Hall facilities staff but no associated public event will be occurring. The display of the Mexican Flag on Tuesday, September 15, 2020, is permitted under Council Policy 2-1, Section C. 1 - Flags of Governments Recognized by the United States: "Flags of the governments recognized by the United States may be

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displayed upon the request of the Mayor, a member of the City Council or the City Manager."

ANALYSIS

Approval by the City Council of the event will ensure compliance with the Council's prior direction regarding Council Special Events. In observance of existing fundraising disclosure requirements, Councilmember Carrasco will report any cash or in-kind donations received for the event on their Disclosure of Fundraising Report (DFR-1). Approval of this memorandum will enable Council District 5, City departments, and the Office of the City Clerk to proceed with the event. Any cash donations received will be processed pursuant to the City's normal financial and budgetary procedures.

PUBLIC OUTREACH/INTEREST

The Office of the City Clerk will post the item on the City's Website for the September 16, 2020 Rules Committee Agenda and September 22, 2020, City Council Agenda.

CEQA

- ☐ Not a Project, File No. PPI 7-010, City Organization & Administrative Activities resulting in no changes to the physical environment.
- ☐ Not a Project, File No. PPI 7-011, Temporary Special Events resulting in no changes to the physical environment.
- ☐ Exempt, File No. PP12-080. Minor temporary use of land having negligible or no permanent effect on the environment.
- ☐ Exempt, File No. PP13-056, Activities associated with citywide litter clean-up activities.
- ☐ Exempt, File No. PP 11-046, Graffiti removal services.

Reviewed by:

TONI J. TABER, CMC
City Clerk

For questions, please contact Toni Taber, City Clerk, at (408) 535-1260.