

Memorandum

TO: RULES AND OPEN GOVERNMENT
COMMITTEE

FROM: Toni J. Taber, CMC
City Clerk

**SUBJECT: BOARDS AND COMMISSIONS
APPOINTMENTS**

DATE: September 11, 2020

RECOMMENDATION

1. Approve the following Boards and Commissions appointments:

- a. CAAC - Nominated Seat 7: Reappoint Richard Zahner to a term expiring 12/31/2023;
- b. CAAC - Nominated Seat 3: Appoint Jonathan Fleming to a term expiring 12/31/2023;
- c. CAAC - Nominated Seat 5: Appoint Victor Niemeyer to a term expiring 12/31/2023.

OUTCOME

Appointment to the vacant seats on each of the Commissions will allow the commission to continue conducting business.

BACKGROUND

The Council Appointment and Advisory Commission met on September 3 via Zoom to interview candidates for Clean Energy Commission. Of the candidates interviewed, they voted to reappoint Richard Zahner, and appoint Jonathan Fleming and Victor Niemeyer to vacant seats to terms expiring December 31, 2023.

ANALYSIS

The applications of all nominated candidates are attached. Memoranda from the Office of the City Attorney regarding their conflicts of interest and code enforcement reviews are also included. The applicants were also reviewed by Planning Building and Code Enforcement with no issues found.

EVALUATION AND FOLLOW-UP

A duty of the Office of the City Clerk is to minimize vacancies on the Boards and Commissions. The Office of the City Clerk and City Council Offices are still recruiting for additional vacancies.

PUBLIC OUTREACH

The Office of the City Clerk created a graphic for use in council office newsletters and sent the graphic to all council offices for distribution in their district newsletters. Additionally, notice was posted on Facebook, Twitter and the Boards and Commissions page. Due to COVID -19 and the City Hall closure, flyers could not be distributed in City Hall or community centers.

The memorandum has been posted on the City Clerk's website as part of the September 15, 2020 Rules and Open Government Committee meeting.

COORDINATION

This memorandum has been coordinated with the Office of the City Attorney.

CEQA

Not a Project, File No. PP17-010, City Administrative Activities, resulting in no changes to the physical environment.



TONI J. TABER, CMC
City Clerk

For questions, please contact Toni Taber, City Clerk, at (408) 535-1260.