



## Memorandum

**TO:** HONORABLE MAYOR AND  
CITY COUNCIL

**FROM:** Councilmember Magdalena  
Carrasco

**SUBJECT:** SEE BELOW

**DATE:** September 9, 2020

Approved by:

Date: September 9, 2020

**SUBJECT: APPROVAL OF THE DOMESTIC VIOLENCE AWARENESS  
MONTH ROTUNDA LIGHTING ON OCTOBER 1-7, 2020 AND COMMUNITY  
EVENT SPONSORED BY COUNCIL DISTRICT 5 AS A CITY COUNCIL  
SPONSORED SPECIAL EVENT TO EXPEND CITY FUNDS AND ACCEPT  
DONATIONS OF MATERIALS AND SERVICES FOR THE EVENT**

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### **RECOMMENDATION**

1. Approve October 2020 as Domestic Violence Awareness Month to be recognized as a City Council sponsored Special Event and approve the expenditure of funds.
2. Approve and accept donations from various individuals, businesses, or community groups to support the event.
3. Place the item on Tuesday, September 22, 2020, Council Agenda for action.

### **BACKGROUND**

On February 1, 2005, the City Council adopted Resolution No. 72517 which requires Councilmembers to submit a memorandum to the Rules Committee regarding proposed City Council sponsored Special Events and the proposed use of any funds. Domestic Violence Awareness Month Event will be held on Thursday, October 1, 2020, at City Hall and sponsored by Councilmember Carrasco. The Rotunda will be lit purple to highlight the importance of eliminating Domestic Violence in our community and the impact on all of us from October 1-October 7th. The event is free and open to the public.

### **ANALYSIS**

Approval by the City Council of the event will ensure compliance with the Council's prior direction regarding Council Special Events. In observance of existing fundraising

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**Subject:** Domestic Violence Awareness Month Event

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disclosure requirements, Councilmember Carrasco will report any cash or in-kind donations received for the event on their Disclosure of Fundraising Report (DFR-1 ). Approval of this memorandum will enable Council District 5, City departments, and the Office of the City Clerk to proceed with the event. Any cash donations received will be processed pursuant to the City's normal financial and budgetary procedures.

### **PUBLIC OUTREACH/INTEREST**

The Office of the City Clerk will post the item on the City's Website for the September 16, 2020 Rules Committee Agenda and the September 22, 2020, City Council Agenda.

### **CEQA**

- ☐ Not a Project, File No. PPI 7-010, City Organization & Administrative Activities resulting in no changes to the physical environment.
- ☐ Not a Project, File No. PPI 7-011, Temporary Special Events resulting in no changes to the physical environment.
- ☐ Exempt, File No. PP12-080. Minor temporary use of land having negligible or no permanent effect on the environment.
- ☐ Exempt, File No. PP13-056, Activities associated with citywide litter clean-up activities.
- ☐ Exempt, File No. PP 11-046, Graffiti removal services.

Reviewed by:

TONI J. TABER, CMC

City Clerk

For questions, please contact Toni Taber, City Clerk, at (408) 535-1260.