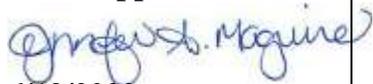


CITY COUNCIL ACTION REQUEST

Department(s): Fire Department	CEQA: Not a Project, File No. PP17-003 Agreements/Contracts (New or Amended) resulting in no physical change to the environment.	Coordination: CAO, CMO – Budget Office	Dept. Approval: /s/ Robert Sapien, Jr.
Council District(s): Citywide			CMO Approval:  6/19/2020

SUBJECT: RETROACTIVE SECOND CONTINUATION OF MEDICAL DIRECTOR AGREEMENT

RECOMMENDATION:

Adopt a resolution authorizing the City Manager to execute a Second Continuation Agreement with Stanford Healthcare, retroactively extending the term from May 1, 2020 to August 31, 2020 and increasing total compensation by \$104,480, to continue providing input into the development of all operational policies and procedures that directly or indirectly impact patient care for the Fire Department.

BASIS FOR RECOMMENDATION:

In December 2016, the Fire Department executed an agreement for professional services with Stanford Healthcare to provide input into the development of all operational policies and procedures that impact patient care. The annual budget in the first three terms was \$129,600, with no increase in the first continuation agreement. The processes to continue consultant services were in place, however, the Department was not able to execute the required continuation agreement due to a position vacancy and onboarding of a new staff resource.

The first continuation of the agreement expired on April 30, 2020. This action is recommended to retroactively extend the current agreement with Stanford Healthcare for an additional four months for the term of May 1, 2020 through August 31, 2020, to continue performing the scope of work based on the current agreement while the Department issues a new Request for Proposal (RFP) for this service. This action also recommends an increase to the amount of total compensation allowed by \$104,480. A portion of this increase includes a rebudget of \$34,956 from unexpended fiscal year 2019-2020 funds.

Contracting these services is a critical component of the Fire Department’s Bureau of EMS and Training and its operations, especially during the current COVID-19 pandemic. The scope of services include: providing medical control and oversight for the Department’s Emergency Medical Services (EMS) program, Defibrillation Program, Emergency Medical Dispatch System, and EMS curriculum development and education, in addition to designing a continuous quality improvement program and acting as a medical liaison between the Department and Office of Emergency Services for the Weapons of Mass Destruction program.

Climate Smart San José: The recommendation in this memo has no effect on Climate Smart San José energy, water, or mobility goals.

Commission Recommendation/Input: There is no commission recommendation or input associated with this action.

COST AND FUNDING SOURCE:

Initial Term	\$129,600
1 st Option Term	\$129,600
2 nd Option Term	\$129,600
1 st Continuation	\$0
2 nd Continuation	\$104,480
Maximum Compensation:	\$493,280

The maximum financial obligation for all products or services provided under this Agreement shall not exceed \$493,280 for the term of the Agreement. The term of the Agreement ends August 31, 2020.

SOURCE OF FUNDING: 001 – General Fund, Fire Department Non-Personal/Equipment appropriation

FOR QUESTIONS CONTACT: Ryan Dulin, Deputy Director, (408) 794-6984