


**CITY COUNCIL ACTION REQUEST**

<b>Department:</b> PBCE	<b>CEQA:</b> Not a Project, PP17-006, Grant Application and PP17-003, Agreements/	<b>Coordination:</b> City Attorney's Office and City Manager's Budget Office	<b>Dept. Approval:</b> /s/ Rosalynn Hughey
<b>Council District:</b> Citywide	Contracts (New or Amended) resulting in no physical changes to the environment.		<b>CMO Approval:</b>  6/12/2020

**SUBJECT: REQUEST AUTHORIZATION TO APPLY FOR THE LOCAL EARLY ACTION PLANNING (LEAP) GRANT PROGRAM**

**RECOMMENDATION:**

Adopt a resolution authorizing the City Manager or designee to apply for the Local Early Action Planning Grant administered by the California Department of Housing and Community Development (HCD); and, if awarded, authorizing the City Manager or designee to accept grant funding from HCD to be used for various planning efforts to facilitate housing production including an update to the Housing Element of the Envision San José 2040 General Plan as required by state law.

**BASIS FOR RECOMMENDATION:**

In the 2019-20 Budget Act, Governor Gavin Newsom allocated \$250 million for all regions, cities, and counties to do their part by prioritizing planning activities that accelerate housing production to meet identified needs of every community. With this allocation, HCD established the Local Early Action Planning Grant Program (LEAP) with \$119 million for cities and counties. LEAP provides one-time grant funding to cities and counties to update their planning documents and implement process improvements that will facilitate the acceleration of housing production and help local governments prepare for their 6th Regional Housing Needs Assessment (RHNA) cycle.

The City of San José qualifies for an award of up to \$1,500,000 based on a population size of greater than 750,000 residents. The application deadline is July 1, 2020 with an expenditure deadline of December 31, 2023. Staff proposes to use the grant to fund planning efforts that would facilitate housing consistent with eligible activities defined through the LEAP Grant program. Staff proposes to submit an application with the following work proposal options for HCD to evaluate:

- a) Advance work related to certification of the next Housing Element, which may include but not be limited to:
  - i. CEQA analysis
  - ii. Development of the adequate sites inventory
  - iii. Community outreach and engagement
- b) Updates to the Five Wounds, 24<sup>th</sup> and William, and Roosevelt Park Urban Village Plans;
- c) Preparation of new Urban Village Plans;
- d) Updates to the Martha Gardens and Rincon South Specific Plans; and
- e) Other housing policy work to facilitate housing production and prepare for the 6<sup>th</sup> RHNA cycle consistent with eligible activities as defined in the LEAP Grant program.

Climate Smart San José: The recommendation in this memo has no effect on Climate Smart San José energy, water, or mobility goals.

Commission Recommendation/Input: No commission recommendation or input is associated with this action.

**COST AND FUNDING SOURCE:**

There is no fee to submit the application and the grant is non-competitive. The City of San José can qualify for an award of up to \$1,500,000 from HCD based on the evaluation of the work proposal options, and there is no matching fund requirement. The grant funds can be used for personal and non-personal/equipment expenses. Once the award is received, the City Council will be asked to recognize the revenue and appropriate and advance the funds, which will then be reimbursed by the California Department of Housing and Community Development.

**FOR QUESTIONS CONTACT:** Jared Hart, Division Manager, Citywide Planning, (408) 535-7896