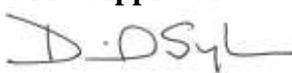


**CITY COUNCIL ACTION REQUEST**

<b>Department(s):</b> City Manager's Office	<b>CEQA:</b> Not a Project, File No. PP17-008, Agreements/Contracts (New or Amended) resulting in no physical changes to the environment	<b>Coordination:</b> Finance, PRNS, CAO, CMO-Budget	<b>Dept. Approval:</b> /s/ Angel Ríos, Jr.
<b>Council District(s):</b> Citywide			<b>CMO Approval:</b>  6/12/2020

**SUBJECT: FIRST AMENDMENT TO AGREEMENTS WITH THE HEALTH TRUST**

**RECOMMENDATION:**

Adopt a resolution authorizing the City Manager to negotiate and execute two Continuation and Amendment to the Agreements to Provide Meals for a Limited Duration between the City of San José and The Health Trust (San José, CA) to prepare and deliver frozen meals to higher risk-eligible individuals aged 60+ and to unhoused individuals to add up to two (2) options to extend the term through August 31, 2020 for an aggregate maximum compensation not to exceed amounts of \$542,233 for service in San José and \$153,219 for service in Santa Clara County and outside of San José.

**Desired Outcome:** The recommended action enables the City of San José (City) to feed higher risk-eligible individuals aged 60+ and to unhoused individuals in the City and County of Santa Clara experiencing food insecurity due to the impacts of the COVID-19 pandemic.

**BASIS FOR RECOMMENDATION:**

On May 12, City Council authorized contracts with a variety of food and necessities providers to meet the hunger needs of our community, establishing a potential weekly output of over 3,000,000 meals per week. The City Council authorized an agreement with The Health Trust to begin March 17, 2020 through May 15, 2020, with one 30-day option, with a maximum compensation of \$696,452, to provide frozen packaged meals to 1) unhoused individuals who are temporarily sheltered, and 2) to individuals who are 65 or older, or 60-64 and at high-risk for severe illness from COVID-19 as defined by the CDC and meeting other eligibility criteria based on income and need.

During negotiations, Staff confirmed that The Health Trust was providing services to the same population through Loaves & Fishes pursuant to an agreement issued by the Housing Department using Community Development Block Grant a funding. In order to not duplicate federal funding for service to the same community, the current agreements did not begin March 17 and instead started on May 31, 2020 when CDBG funding ended, and are for an aggregate amount of \$696,452, with \$542,233 in San José, and \$153,219 in Santa Clara County and outside of San Jose.

This memorandum recommends that the Council execute a continuation and amendment to the agreements with The Health Trust to add one 45-day option through July 31 and one 31-day option through August 31, 2020.

The proposed Continuation and Amendment would not increase the not-to-exceed amount for each agreement for the remaining term including options to: 1) \$542,233 for meals served to City of San José residents and 2) \$153,219 for meals served to non-City of San José residents of the unincorporated pockets of Santa Clara County or other cities within the County. The total maximum compensation authorized by the City Council on May 12, 2020 will not increase.

**COST AND FUNDING SOURCE:**

Fund #	Appn. #	Appn. Name	Total Appn.	Amt. for Recommendation*	2019-2020 Adopted Operating Budget Page*	Last Budget Action (Date, Ord. No)
406	209U	COVID-19 Emergency Response	\$10,500,000	\$696,452	N/A	4/21/2020, Ord. No. 30398

\* Amount represents the prior authorized level as of May 12, 2020. The recommended continuation and amendment do not alter total compensation.

**FOR QUESTIONS CONTACT:** Angel Ríos, Deputy City Manager, at (408) 793-5553.