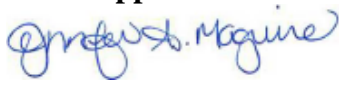


CITY COUNCIL ACTION REQUEST

Department(s): Finance	CEQA: Not a Project, File No. PP17-003,	Coordination: PW, CAO, CMO – Budget Office	Dept. Approval: /s/ Julia H. Cooper
Council District(s): Citywide	Agreements/Contracts (New or Amended resulting in no physical changes to the environment.		CMO Approval:  6/4/20

SUBJECT: ACTIONS RELATED TO THE PURCHASE ORDER WITH HARRIS BLADE RENTAL FOR CONSTRUCTION & EARTHMOVING EQUIPMENT RENTAL SERVICES

RECOMMENDATION:

Adopt a resolution authorizing the City Manager to:

- (a) Execute a purchase order with Harris Blade Rental (Livermore, CA) for construction & earthmoving equipment rental services for the Department of Public Works for an initial twelve-month period, starting on or about June 17, 2020 and ending on or about June 16, 2021, for an amount not-to-exceed \$200,000; and
- (b) Exercise up to four (4) additional one-year options to extend the term of the purchase order with the last option year ending on or about June 16, 2025, subject to the appropriation of funds.

Desired Outcome: Ensure the City of San José departments have construction & earthmoving equipment for large scale projects to protect the public and infrastructure.

BASIS FOR RECOMMENDATION:

The Public Works Department oversees the rental of earthmoving and construction equipment deployed throughout the City for large scale projects. The equipment is used to keep roadways and waterways clear of debris and maintain levees and drying beds at the Regional Wastewater Facility. The equipment may also be used for debris removal in the event of a large-scale earthquake or disaster as witnessed in the 2017 City of San José flood event.

A competitive Request for Bid (RFB) was facilitated by the Finance Department to procure these services. Two bids were submitted and no protests were received. One bidder did not price out all line items; therefore, their bid was found not responsive and rejected. Staff recommends award to Harris Blade Rental as the sole responsive, responsible bidder pursuant to the bidding procedures of the San José Municipal Code, Section 4.12.310C.

Climate Smart San José: The recommendation in this memo has no effect on Climate Smart San José energy, water, or mobility goals.

Commission Recommendation/Input: There is no commission recommendation or input associated with this action.

This Council item is consistent with the City's 2019-2020 Adopted Operating Budget City Areas Delivery Framework: "To effectively develop, manage, and safeguard the City's fiscal, physical, technological, and human resources to enable and enhance the delivery of City Services and projects."

COST AND FUNDING SOURCE:
Services provided under this purchase order are managed by the Public Works Fleet Management Division on behalf of various City Departments. Project scope, cost and funding source(s) will vary. Fleet Management will be responsible for facilitating all rentals, processing invoices, and charging departments directly for all rentals.
FOR QUESTIONS CONTACT: Jennifer Cheng, Deputy Director, Finance at (408) 535-7059