



RULES AGENDA: 5/27/2020

ITEM: H.5

Memorandum

**TO: RULES & OPEN GOVERNMENT
COMMITTEE**

FROM: MAYOR SAM LICCARDO

**SUBJECT: RULES & OPEN GOVERNMENT
COMMITTEE WORKPLAN**

DATE: May 27, 2020

RECOMMENDATION

Approve the Rules and Open Government Committee workplan for the period from July 2020 through June 2021 and setting its meeting schedule as every Wednesday at 2:00 p.m. in the City Hall Wing Committee Meeting Rooms 118-120. The agendas will be posted as the Joint Rules and Open Government Committee and Committee of the Whole.

WORKPLAN CONTENTS

<p>RULES AND OPEN GOVERNMENT COMMITTEE WORKPLAN July 2020 – June 2021</p>

COMMITTEE MEMBERS:

Sam Liccardo, Chair
Chappie Jones, Vice Chair
Sylvia Arenas, Member
Dev Davis, Member
Johnny Khamis, Member

STAFF:

Richard Doyle, City Attorney
Toni J. Taber, City Clerk
Dave Sykes, City Manager
Henry Smith, Mayor's Office
Gloria Schmanek, City Manager's Office

MISSION STATEMENT:

Council agenda setting; Committee agenda setting; City Auditor work plan; Commission appointments that do not require interviews by the full Council; ensuring accessible, responsive, transparent and accountable government.

1. AGENDA:

A. City Council (City Clerk)

1. Review Final Agenda
 - a. Add New Items to final agenda
 - b. Assign "Time Certain" to Agenda Items (if needed)
 - c. Review of Notice Waiver Requests for Agenda Items or Documents (if needed)

2. Review Draft Agenda
 - a. Add New Items to Draft Agenda
 - b. Assign “Time Certain” to Agenda Items (if needed)
 - c. Review of Notice Waiver Requests for Agenda Items or Documents (if needed)

B. Review of Upcoming Study Session Agenda(s)

C. Legislative Update

1. State
2. Federal

D. Meeting Schedules

E. The Public Record

F. Boards, Commissions and Committees

1. Appointments
2. Workplans & Annual Reports

G. Rules Committee Reviews, Recommendations and Approvals

1. Consent Calendar

H. Review of Council Committee Agendas

1. Community and Economic Development Committee
2. Neighborhood Services and Education Committee
3. Transportation and Environment Committee
4. Public Safety, Finance and Strategic Support Committee
5. Rules and Open Government Committee

I. Open Government

1. Appeals of Public Records Act Requests

J. Open Forum

Members of the Public are invited to speak on any item that does not appear on today's Agenda and that is within the subject matter jurisdiction of the Committee.

K. Adjournment

2. MEETING SCHEDULE:

- A. Approve the proposed schedule of Regular Joint Rules and Open Government Committee and Committee of the Whole meetings to be held on the following dates in San Jose City Hall, Wing – Room 120 at 2:00 p.m.
- July 29
 - August 5, 12, 19, 26
 - September 2, 9, 16, 23, 30
 - October 7, 14, 21, 28
 - November 4, 11, 18
 - December 2, 9
 - January 6, 13, 20, 27
 - February 3, 10, 17, 24
 - March 3, 10, 17, 24, 31
 - April 7, 14, 21, 28
 - May 5, 12, 19, 26
 - June 2, 9, 16, 23

BACKGROUND

The Rules and Open Government Committee sets the Committee's meeting schedule on a semi-annual basis, generally following the adoption of the City Council's meeting schedule. Based upon the Council's meeting schedule, it is now necessary to establish the Rules Committee's meeting schedule for that period.

PUBLIC OUTREACH

This memo will be posted on the City's website for the Agenda of the June XX, 2020 Rules and Open Government Committee meeting.

COORDINATION:

This memo has been coordinated with the Offices of the City Manager, City Attorney, and City Clerk.

SAM LICCARDO
Mayor

For questions, please contact Toni J. Taber, City Clerk at 535-1260.

ATTACHMENT A

Joint Rules and Open Government Committee and Committee of the Whole Meeting Dates July 2020 – June 2021
July 29 – Regular Meeting, Room W-120; 2:00 p.m.
August 5 – Regular Meeting, Room W-120; 2:00 p.m.
August 12 – Regular Meeting, Room W-120; 2:00 p.m.
August 19 – Regular Meeting, Room W-120; 2:00 p.m.
August 26 – Regular Meeting, Room W-120; 2:00 p.m.
September 2 – Regular Meeting, Room W-120; 2:00 p.m.
September 9 – Regular Meeting, Room W-120; 2:00 p.m.
September 16 – Regular Meeting, Room W-120; 2:00 p.m.
September 23 – Regular Meeting, Room W-120; 2:00 p.m.
September 30 – Regular Meeting, Room W-120; 2:00 p.m.
October 7 – Regular Meeting, Room W-120; 2:00 p.m.
October 14 – Regular Meeting, Room W-120; 2:00 p.m.
October 21 – Regular Meeting, Room W-120; 2:00 p.m.
October 28 – Regular Meeting, Room W-120; 2:00 p.m.
November 4 – Regular Meeting, Room W-120; 2:00 p.m.
November 11 – Regular Meeting, Room W-120; 2:00 p.m.
November 18 – Regular Meeting, Room W-120; 2:00 p.m.
November 23 – Rules-in-lieu , Room T-1734; 10:00 a.m.
December 2 – Regular Meeting, Room W-120; 2:00 p.m.
December 9 – Regular Meeting, Room W-120; 2:00 p.m.
December 16 – Rules-in-lieu , Room T-1734; 10:00 a.m.
January 6 – Regular Meeting, Room W-120; 2:00 p.m.
January 13 – Regular Meeting, Room W-120; 2:00 p.m.
January 20 – Regular Meeting, Room W-120; 2:00 p.m.
January 27 – Regular Meeting, Room W-120; 2:00 p.m.
February 3 – Regular Meeting, Room W-120; 2:00 p.m.
February 10 – Regular Meeting, Room W-120; 2:00 p.m.
February 17 – Regular Meeting, Room W-120; 2:00 p.m.
February 24 – Regular Meeting, Room W-120; 2:00 p.m.
March 3 – Regular Meeting, Room W-120; 2:00 p.m.
March 10 – Regular Meeting, Room W-120; 2:00 p.m.
March 17 – Regular Meeting, Room W-120; 2:00 p.m.
March 24 – Regular Meeting, Room W-120; 2:00 p.m.
March 31 – Regular Meeting, Room W-120; 2:00 p.m.
April 7 – Regular Meeting, Room W-120; 2:00 p.m.
April 14 – Regular Meeting, Room W-120; 2:00 p.m.
April 21 – Regular Meeting, Room W-120; 2:00 p.m.
April 28 – Regular Meeting, Room W-120; 2:00 p.m.
May 5 – Regular Meeting, Room W-120; 2:00 p.m.
May 12 – Regular Meeting, Room W-120; 2:00 p.m.

May 19 – Regular Meeting, Room W-120; 2:00 p.m.
May 26 – Regular Meeting, Room W-120; 2:00 p.m.
June 2 – Regular Meeting, Room W-120; 2:00 p.m.
June 9 – Regular Meeting, Room W-120; 2:00 p.m.
June 16 – Regular Meeting, Room W-120; 2:00 p.m.
June 23 – Regular Meeting, Room W-120; 2:00 p.m.