

Item 3.1

City Manager's COVID-19 Update

Lee Wilcox, Chief of Staff, Emergency Operations Center Director

Kip Harkness, Deputy City Manager, Emergency Operations Center Director

May 19, 2020

UPDATED COUNTY ORDER: SUMMARY

Effective 12:01am on Friday May 22, 2020

1

- Retail stores may reopen, but only for curbside/outside pickup or by delivery. Customers are not allowed to enter these retail stores.
- Businesses that support retail businesses can resume operating, including those that manufacture goods sold at these stores and businesses that provide warehousing and distribution services.

2

Outdoor museums, historical sites, and publicly accessible gardens can reopen, with visitors restricted to outdoor areas.

3

Car parades are allowed, as long as participants ride with members of same household and do not stop to gather.

4

Social distancing protocols are updated, to incorporate new State of California requirements for training personnel and other measures.

COVID-19 Recovery First Principles



**Compassion
in Action**



**Open, Candid,
and Direct**



**One
Team**

Slow and reduce the spread of COVID-19, and support our most at-risk people

Roadmap through the Epidemic: City Response – Highest Priority Actions

- | | |
|---|--|
| 1. Compliance with Public Health Orders ("Shelter in Place") | + Education, enforcement and engagement |
| 2. Continuity of Essential City Services | + Ensuring essential services are provided safely for the duration of the epidemic |
| 3. Support for At-Risk Communities and Populations | + County wide food distribution, focusing first on the most at-risk and then, scale and sustain |
| ▪ Food & Necessity Distribution and Feeding | + Support seniors in isolation |
| – Senior Support and Services | + Support medically at-risk populations in isolation |
| – Medically At-Risk Support and Services | + Increase shelter, hygiene services and health support to homeless population |
| ▪ Homeless Support and Services (Shelter Delivery and Quarantine) | + Local assistance for individuals and families |
| ▪ Local Assistance for: | + Support small businesses and develop understanding of new forms of assistance (e.g. SBA) and begin to operationalize |
| – Individuals and Families | |
| – Small Business and Non-Profit Support | |
| 4. Powered by People – Support our people so they can act | + Support safety of City Staff performing essential services |
| ▪ Ensure Safety of City Staff Performing Essential Services | + Prioritize testing, child care, and other support services for staff performing essential services |
| ▪ Families Support for City Staff Performing Essential Services (including childcare) | + Temporarily re-assign staff in non-essential services to essential or emergency management functions |
| ▪ Redeploying Staff to Essential Services and Response | |

Enabling Actions Supporting the Response

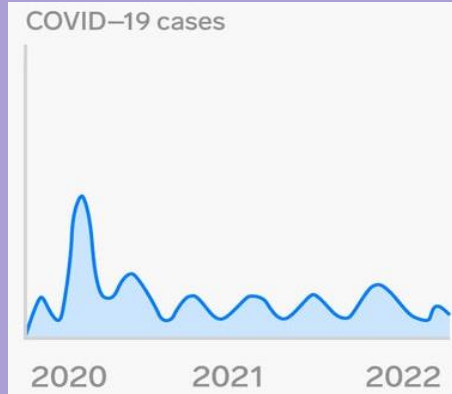
- | | |
|--|--|
| 5. Silicon Valley Strong Campaign | + A public campaign amplifying public health messages, raising funds, and volunteers |
| 6. Communications and Engagement with Community | + Messaging to broader community with focus on engaging our most at-risk communities in multiple languages |
| 7. Funding and Cost-Recovery | + Coordinated approach to federal, state, local, and privately raised funds with a focus on effective response and cost recovery for the City organization |
| ▪ Maximizing Cost-Recovery (CalOES and FEMA) | |
| ▪ Securing Funding State, Federal and Private Grants | |
| 8. Future Planning | + Understanding future trajectory and impacts of COVID-19 |

Testing, Tracing and Supported Isolation

Kip Harkness, Deputy City Manager, Emergency Operations Center Director

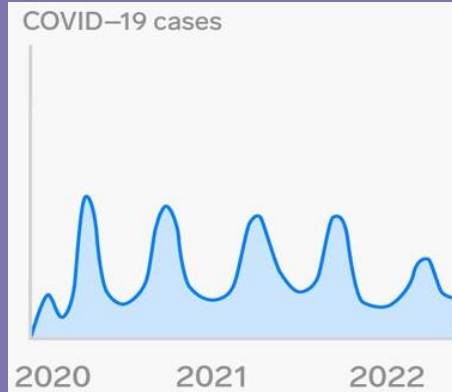
What Happens Next?

1



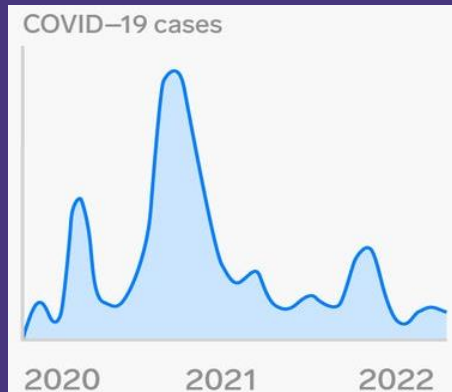
Slow Burn

2



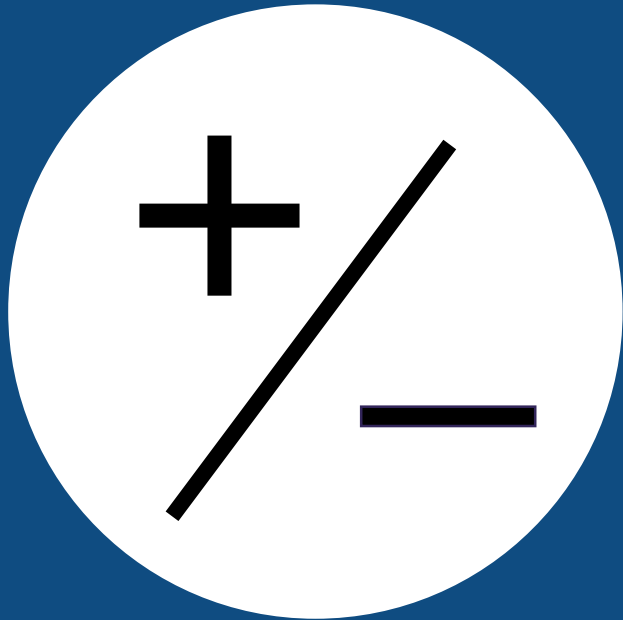
Peaks &
Valleys

3



Fall Peak

Testing



Tracing



Supported Isolation



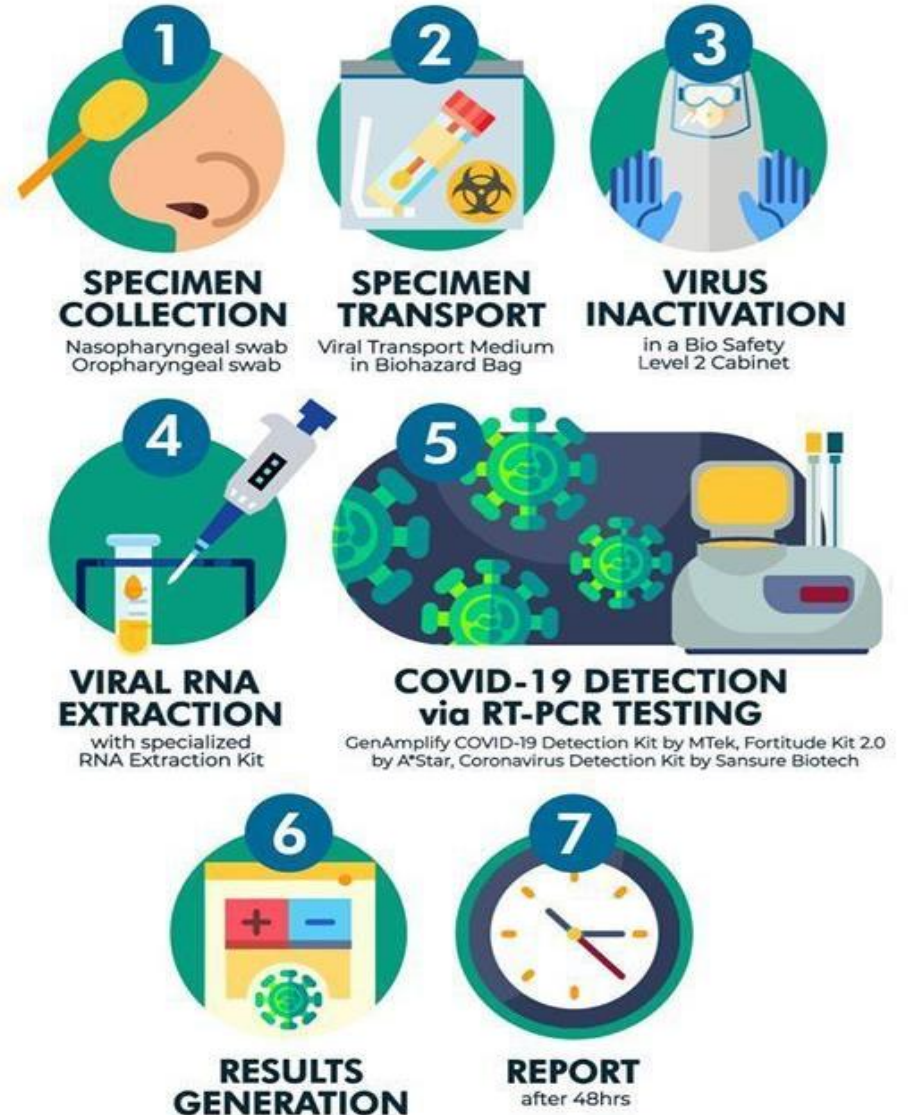
Testing Defined

Needed to determine presence of the Sars-CoV-2 virus; There are 2 forms of tests:

Diagnostic: Screens for the virus to determine whether someone is **currently infectious**. The main mode detection is Polymerase Chain Reaction (PCR) method.

Serology (Antibody): A blood test which screens for a person's antibodies against the virus to determine if the person was **infected in the past** (possible immunity).

PRIMARY PCR TESTING PROCESS



Testing Success

Updated 5/17/2020

200 Tests per 100,000 People Per Day

Goal: 200 tests per 100,000 people

Specimens collected during this time may not yet be reported

Current Capacity:
Fewer than 100 tests
per 100,000 people per
day

7-Day Average Tests per 100,000 people

250
200
150
100
50
0

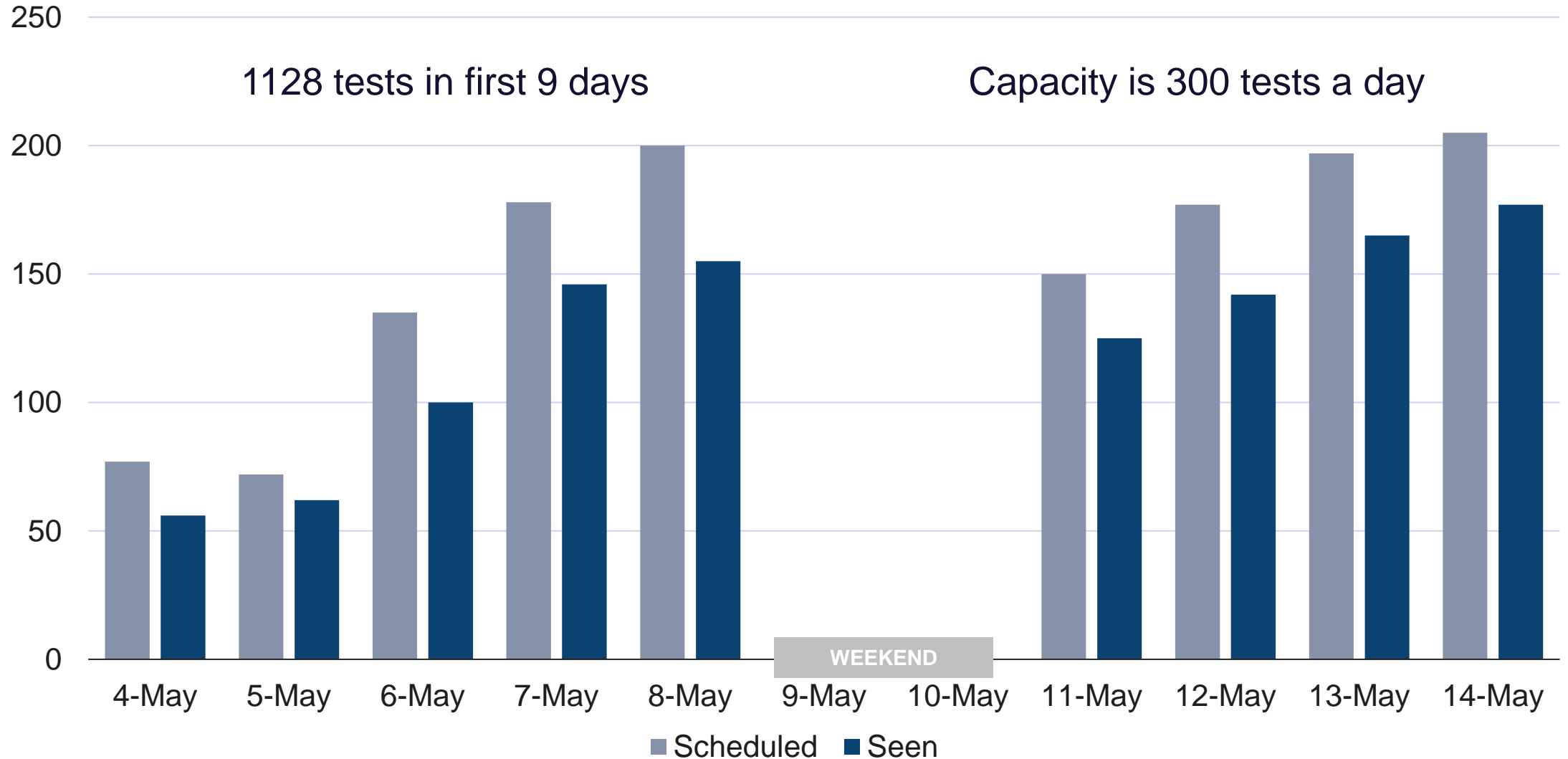
3/16 3/18 3/20 3/22 3/24 3/26 3/28 3/30 4/1 4/3 4/5 4/7 4/9 4/11 4/13 4/15 4/17 4/19 4/21 4/23 4/25 4/27 4/29 5/1 5/3 5/5 5/7 5/9 5/11 5/13 5/15

Date of Specimen Collection

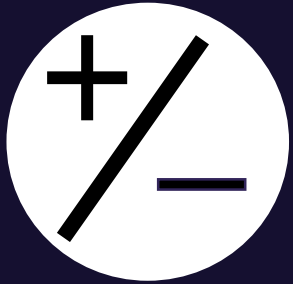
New County Recommendations COVID-19 Testing

| Who Should Be Tested? | How Often? |
|--|---|
| Symptomatic Individuals | As identified by Health Care Provider |
| Asymptomatic Contacts to Cases | 2 x (at notification + day 10-14 of quarantine) |
| Incarcerated Individuals | 2 x (at booking + day 12-13 prior to release into general population) |
| Custody Health Staff | 1 x / 5 weeks |
| Shelters/ Congregate Setting Residents | 1 x / 5 weeks |
| Asymptomatic Resident at Skilled Nursing Facility (Non-Outbreak Setting) | 1 x / 5 weeks |
| Asymptomatic Staff at Skilled Nursing Facility (Non-Outbreak Setting) | 1x / 2 weeks |
| Asymptomatic Health Care, First Responders, Front-Line Workers | 1 x / month |

COVID-19 Testing at East San Jose PAL Stadium



Testing at Scale



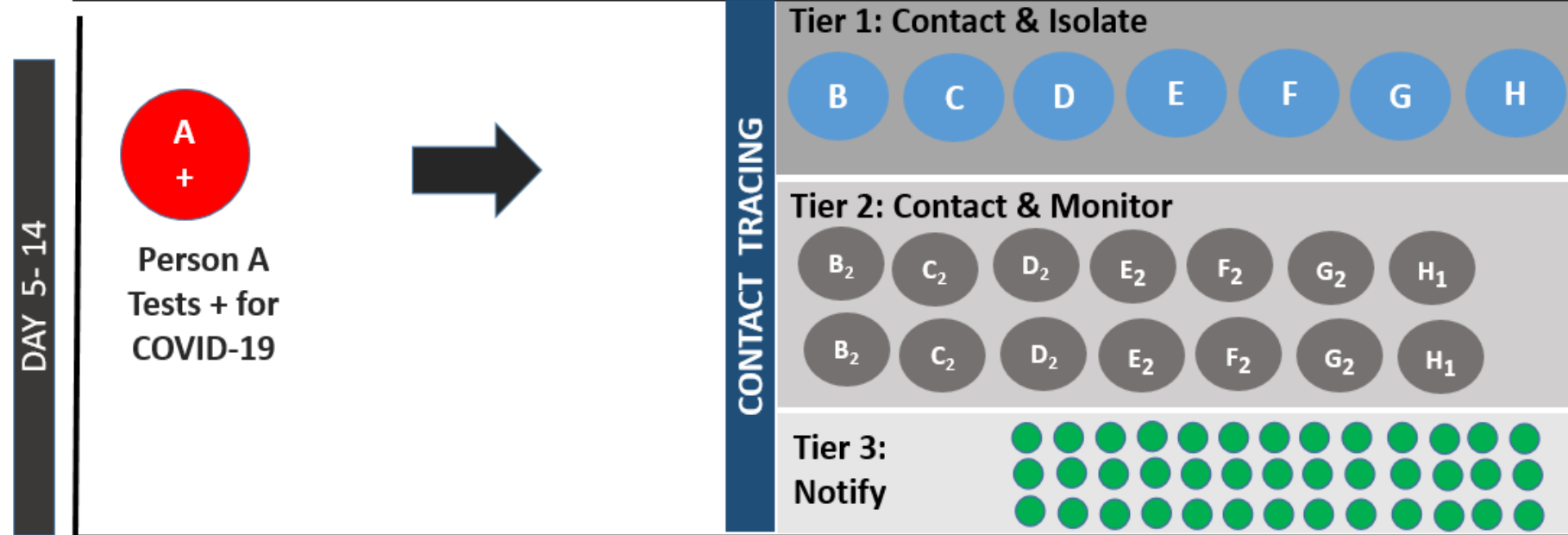
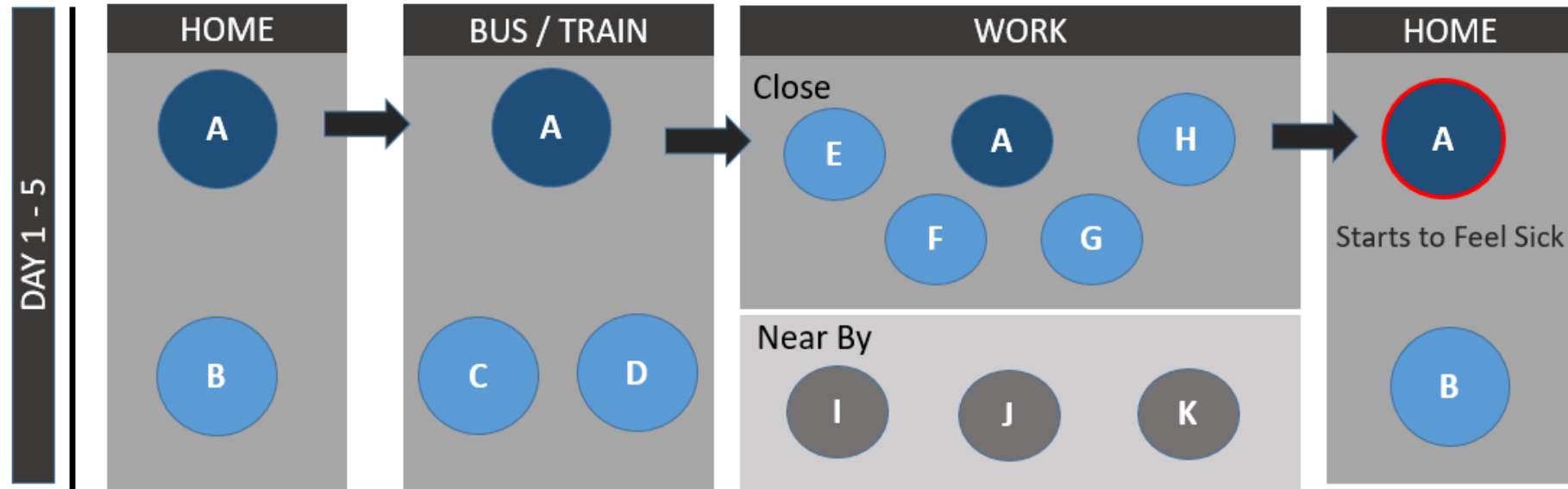
| | County (lead) | City (support) |
|--------------------|--|--|
| Sites | Coordination with private partners, Identify & operate sites | Site identification as requested, traffic management |
| Ease of Use | Website, phone, ? in person easy to use registration | None Could assist in user experience and 311 |
| Outreach | Community outreach campaign | Additional community engagement |

Tracing Defined

Identify all people who come in close contact with someone who tested positive for COVID-19.

Each contact must quarantine themselves for 14 days and monitor for symptoms.

If a contact later tests positive, the contact tracing process is repeated, until the chain of transmission is stopped.



Tracing Success is ability to complete case investigation for 70 cases per day:

Criteria:

- Reach at least 90% of cases and identify their contacts
- Ensure 90% of the cases that we reach can safely isolate
- Reach at least 90% of all contacts identified
- Ensure at least 90% of identified contacts can safely quarantine.

Current capacity is estimated at 25 new cases daily

County Request for Tracing Staff

Qualifications

Data
Analytics

Medical
Terminology

+

Language:
Spanish
Vietnamese
Chinese

Cultural
Competency

=

Number

680
Case
Investigators

Sending City Staff to County (Option 1)

Identify

City reassign staff matching technical and language qualifications

Train

County train staff in contract tracing and business processes

Tour of Duty

Loan staff to County for 6 or 12 months

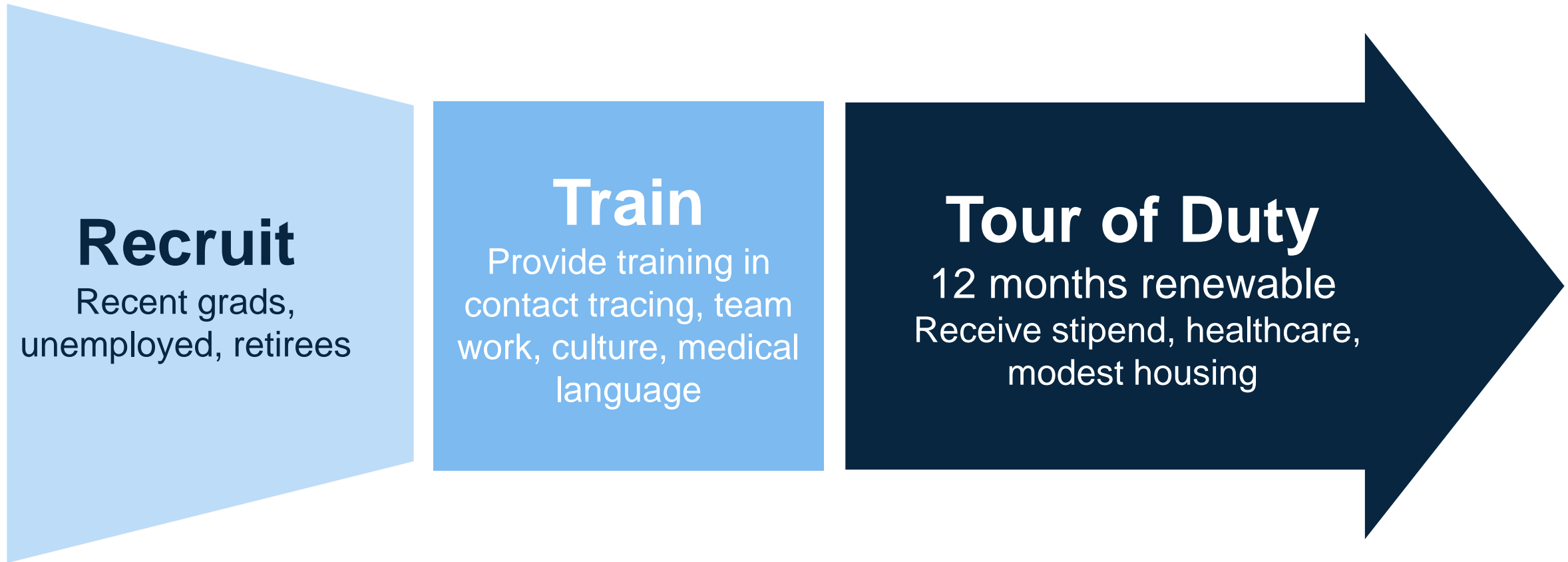
 Fit/Effectiveness

 Cost

 Opportunity Cost

 Job Creation

Creating A Volunteer Tracing Corps (Option 2)



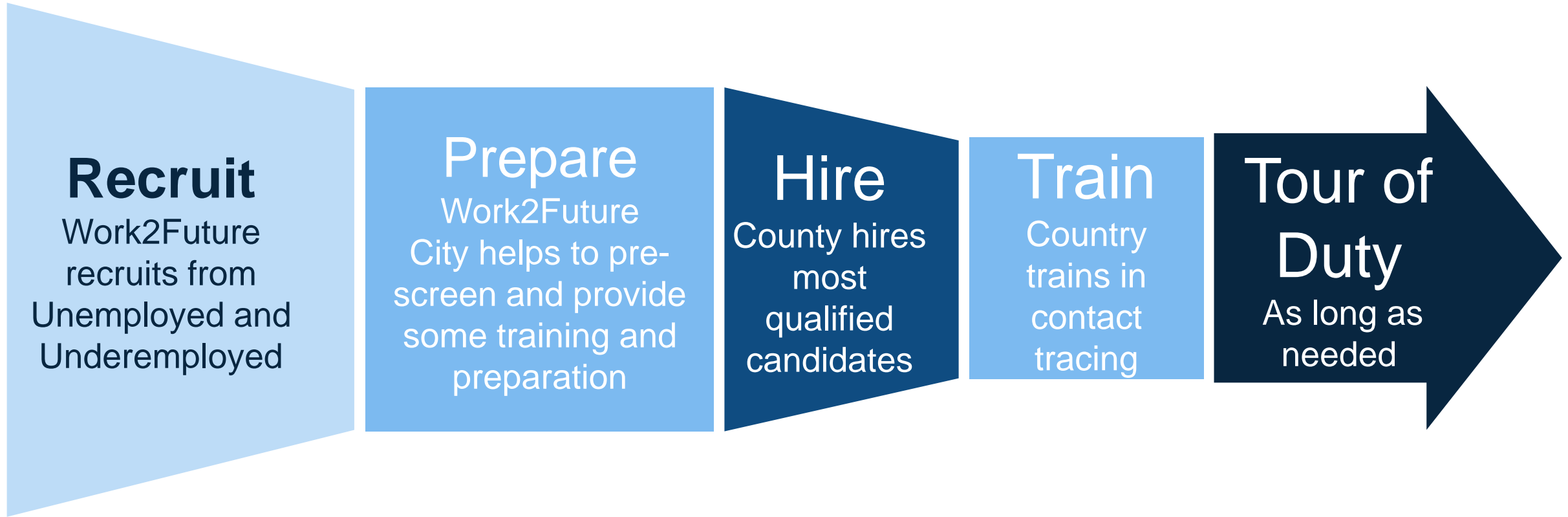
Fit/Effectiveness

Cost

Opportunity Cost

Job Creation

Connecting Community to Tracing Jobs (Option 3)



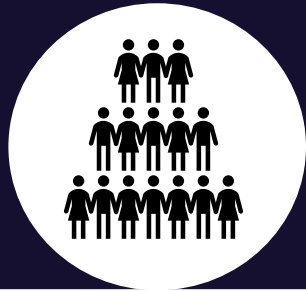
■ Fit/Effectiveness

■ Cost

■ Opportunity Cost

■ Job Creation

Tracing at Scale



| | County (lead) | City (support) |
|-------------------|---|---------------------------|
| People | Staff recruitment, training, management, & funding | Requested source of staff |
| Process | Create case investigation protocol & business processes | None |
| Technology | Data collection & tracing technology | None |

Supported Isolation

Providing assistance to people who test positive for COVID-19 who are not able to safely isolate for 14 days.



Supported Isolation by the Numbers

| Category | Cumulative Placed |
|--|-------------------|
| COVID-19+ Individuals (Newly Positive, Post-Hospital) | 55 |
| Medical Respite Center/ Hospital Discharges | 41 |
| Vulnerable / At Risk Persons needing Non-Congregate Sheltering | 454 |
| Total | 550 |

Total Housing Placement Activities To Date

| Category | Cumulative Placed |
|--|-------------------|
| People Placed into Shelter Best Suited to Meet Their Needs | 1032 |
| People Placed in Permanent Housing | 400 |

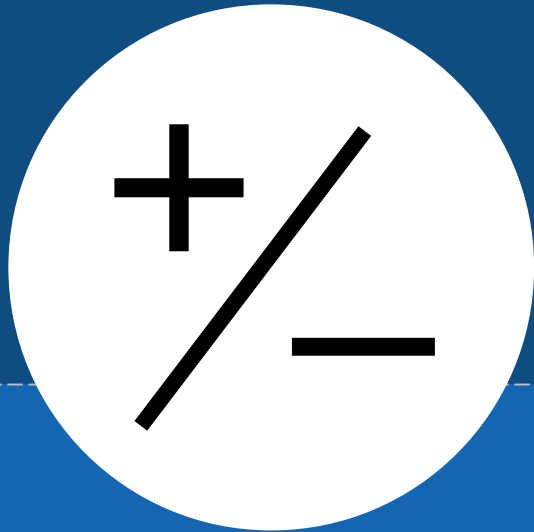
Supported Isolation at Scale



| | County (lead) | City (support) |
|----------------|-----------------------------|--------------------------|
| Housing | Lead | Partner |
| Food | None | County-wide distribution |
| Other | Social and medical services | Rental assistance |

One Team

Testing



Tracing



Supported
Isolation



Multi-Agency Coordination Group

Key Questions on Testing, Tracing, Supported Isolation

1 How do we create a one team approach?

2 What is the best way for the City to support the County as it scales tracing?

COVID-19 Financial Recovery

Lee Wilcox, Chief of Staff, Emergency Operations Center Director

Jim Shannon, Budget Director, City Manager's Office

Luz Cofresí-Howe, Assistant Director of Finance, Recovery/Finance Section Coordinator

Three Approaches to Financial Recovery

1. Do the Recovery Right
2. Maximize Reimbursement
3. Minimize the General Fund Impact

COVID-19 Initial Use Strategy

Response

Projected Uses thru Dec 2020 (est.)

Medical Expenses

| | |
|-------------------------------|--------------|
| - Testing, tracing, isolation | TBD |
| - Emergency Medical Transport | \$3M |
| | \$3M+ |

Public Health Compliance

| | |
|------------------------------|--------------|
| - PPE, Facilities Compliance | \$25M |
| - Public Safety | \$2M |
| - Communications | \$1M |
| | \$28M |

Response Support & Payroll Expenses

| | |
|----------------------------|--------------|
| - COVID-19 Personnel Costs | \$50M |
| - Consulting and support | \$6M |
| | \$56M |

Facilitate Compliance

| | |
|-------------------------------|---------------|
| - Food distribution | \$125M |
| - Emergency shelter | \$42M |
| - Digital inclusion, telework | \$4M |
| | \$171M |

Recovery

Projected Uses thru Dec 2020 (est.)

Economic Support

| | |
|--------------------------|---------------|
| - Small business grants | \$15M |
| - Payroll programs | TBD |
| - Unemployment insurance | TBD |
| | \$15M+ |

Recovery Planning

| | |
|------------------------|-------------|
| - Planning and support | \$5M |
| | \$5M |

RESPONSE TOTAL \$258M

RECOVERY TOTAL \$20M

GRAND TOTAL \$278M

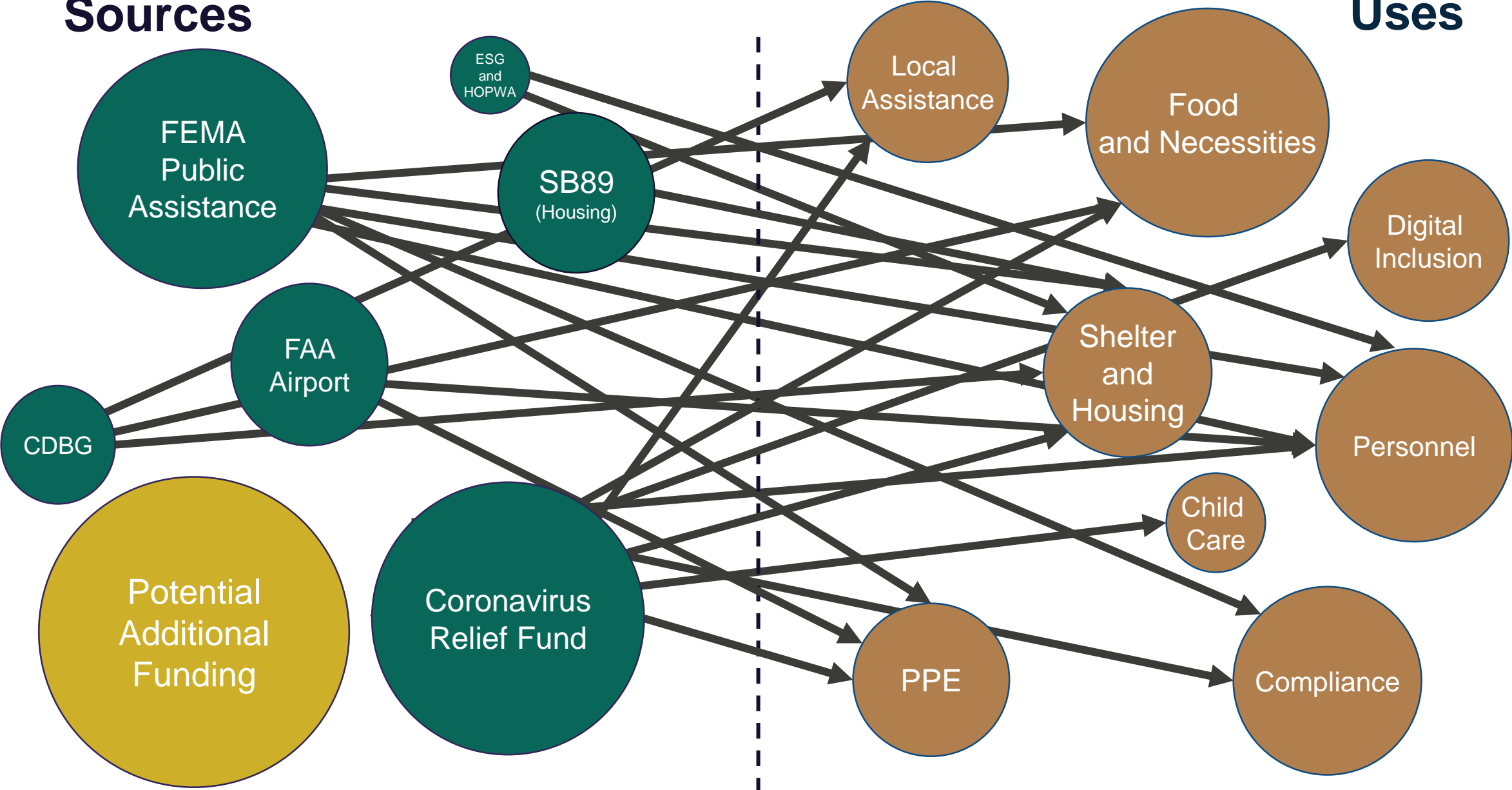
+ Airport Operations \$66M

Represents updated estimate since 5/12

Building the Strategic Funding Plan

Sources

Uses



Coronavirus Relief Fund

| | |
|---------------------------|---|
| Timeline | <ul style="list-style-type: none">• Original guidelines issued April 22• Revised guidelines and FAQs issued on May 4th |
| Key Challenges | <ul style="list-style-type: none">• Evolving, unclear guidance• Analysis of options |
| Steps to Achieve our Goal | <ul style="list-style-type: none">• Source and Use Analysis• Budget Alignment |



Coronavirus Relief Fund Guidance

The CARES Act provides that payments from the CRF may only be used to cover costs that:

1. Are necessary expenditures incurred due to the public health emergency with respect to the Coronavirus Disease 2019 (COVID-19)
2. Were not accounted for in the budget most recently approved as of March 27, 2020 (the date of enactment of the CARES Act) for the State or government
3. Were incurred during the period that begins on March 1, 2020 and ends on December 30, 2020.

Nonexclusive examples of eligible expenditures:

“Payroll expenses for public safety, public health, health care, human services, and similar employees who services are substantially dedicated to mitigating or responding to the COVID-19 public health emergency.”

Budgeting the Coronavirus Relief Fund

The CARES Act Fund is the City's most flexible non-General Fund funding stream to ensure that we do the recovery right – must use wisely

| | |
|---|------------------------|
| CARES Act Funding received: | \$178.3 million |
| Amount appropriated for initial response: | <u>\$ 45.0 million</u> |
| Amount remaining: | \$133.3 million |

This number
will grow

The Administration will recommend that the Coronavirus Relief Fund be used to offset – as much as possible – the City's costs that was redirected toward response effort

Budgeting the Coronavirus Relief Fund - Next Steps

- Continue to refine City cost estimates to fund the response and align costs to the most appropriate funding source
 - Maximize reimbursement and minimize General Fund impact
- Issue a Manager's Budget Addendum by May 27th that:
 - Estimates response activities funded by CRF through December 2020
 - Incorporates the CRF into the 2020-2021 Proposed Budget
 - Recognizes General Fund savings due to reimbursement by CRF for existing resources redeployed to response efforts
 - Allocates identified General Fund savings as a reserve for future use and/or restores one-time funding currently recommended for elimination/reduction in the 2020-2021 Proposed Operating Budget

Development Services Update

Rosalynn Hughey, Director, Planning Building and Code Enforcement

Kim Walesh, Deputy City Manager, Liaison Branch Director

Planning Activity During COVID-19

 **178**

New Planning Applications Submitted

 **102**

Planning Permits Approved

 **850**

Housing Units Approved

Meridian Apartments



231 Affordable Housing Units

Planning Commission Date: April 8, 2020
City Council Date: April 28, 2020

Tamien Station Residential



569 Housing Units (135 Affordable)

Planning Commission Date: May 13, 2020
City Council Date: June 9, 2020

Building Permit Activity During COVID-19



301

New Building Permit Intakes



983

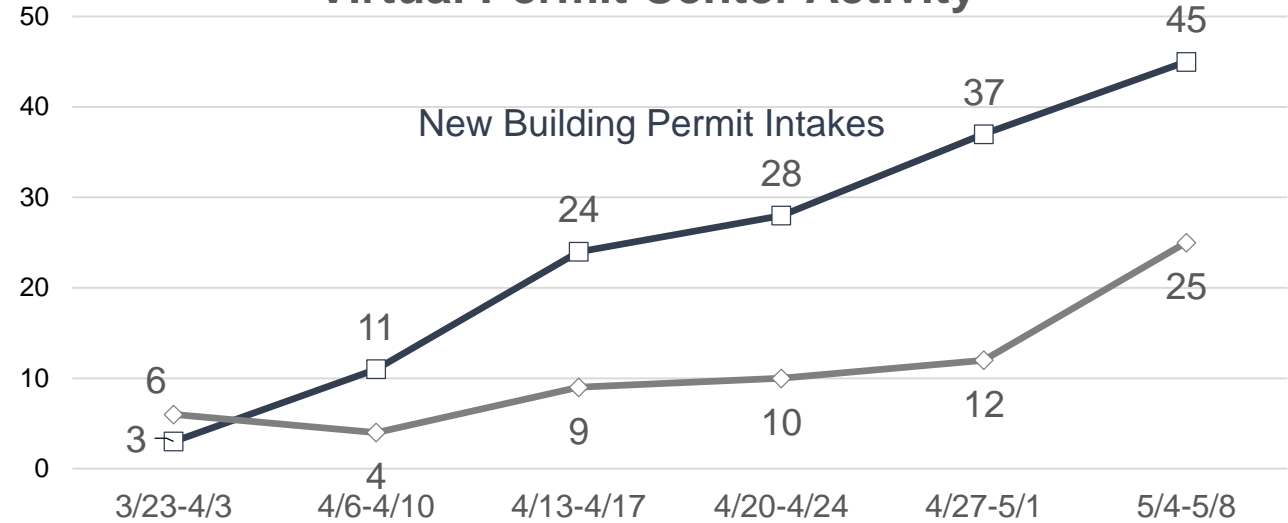
Building Permits Issued



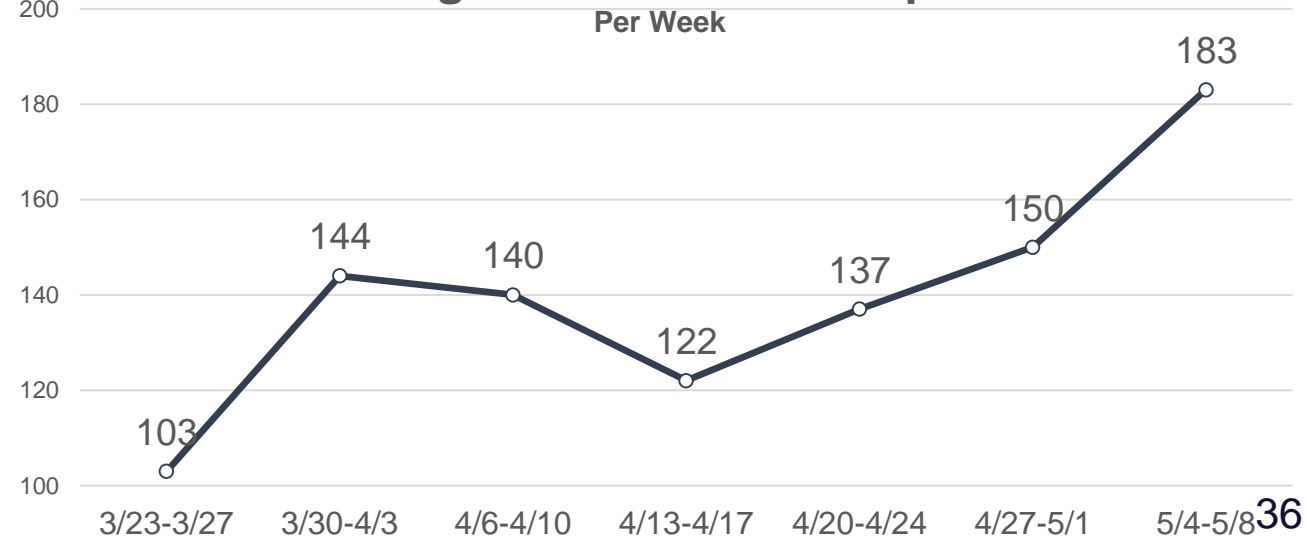
979

Building Plan Reviews Completed

Virtual Permit Center Activity



Building Plan Reviews Completed



Since Shelter in Place – 3/16/2020-5/8/2020

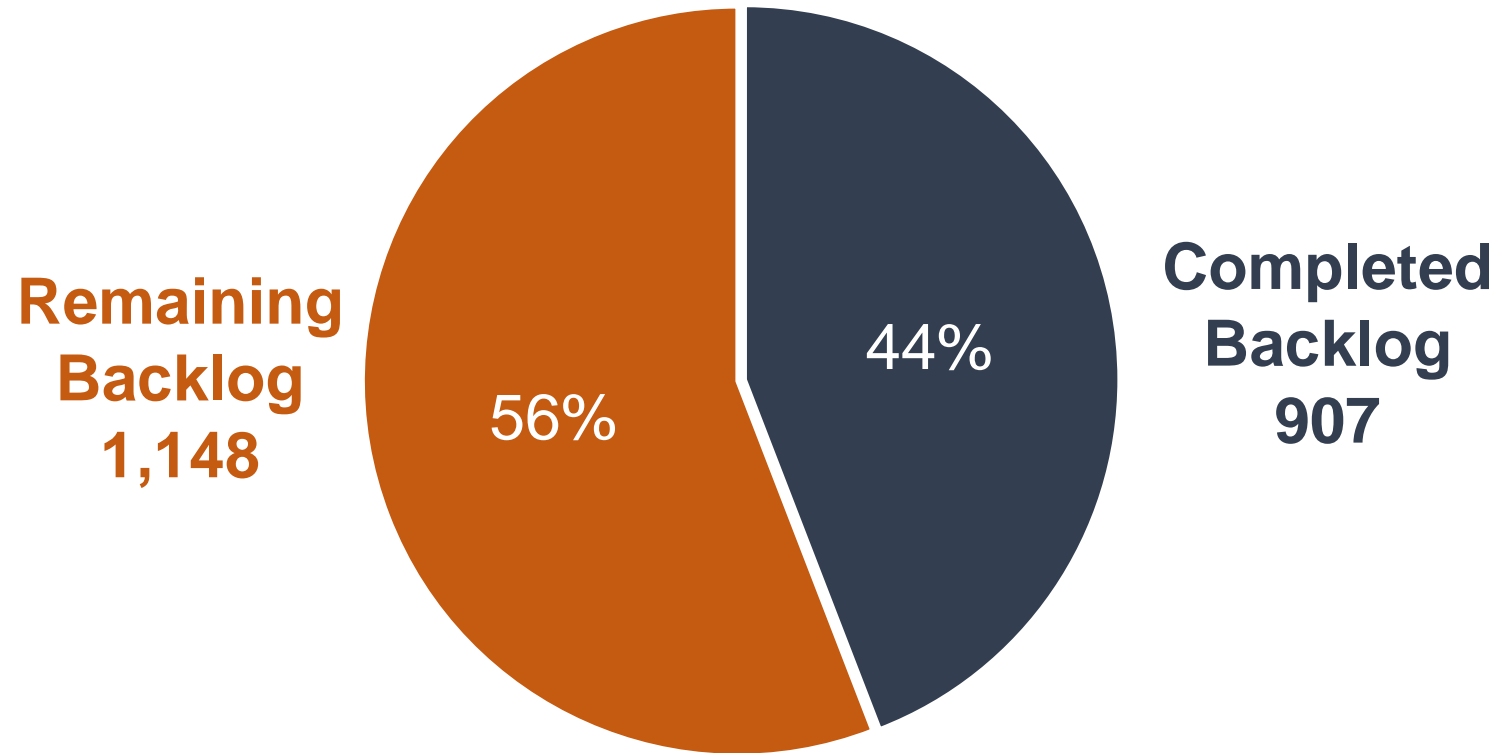
Building Inspection Strategy

44% of Inspection Backlog Completed

Building Inspection Strategy

- Continue to Reserve Inspections for Backlog
- Reach out to customers who have yet to reschedule inspections

Inspection Backlog (2,055)



Inspection Activity for High-Impact Projects

High-Impact Projects with Cancelled Inspections

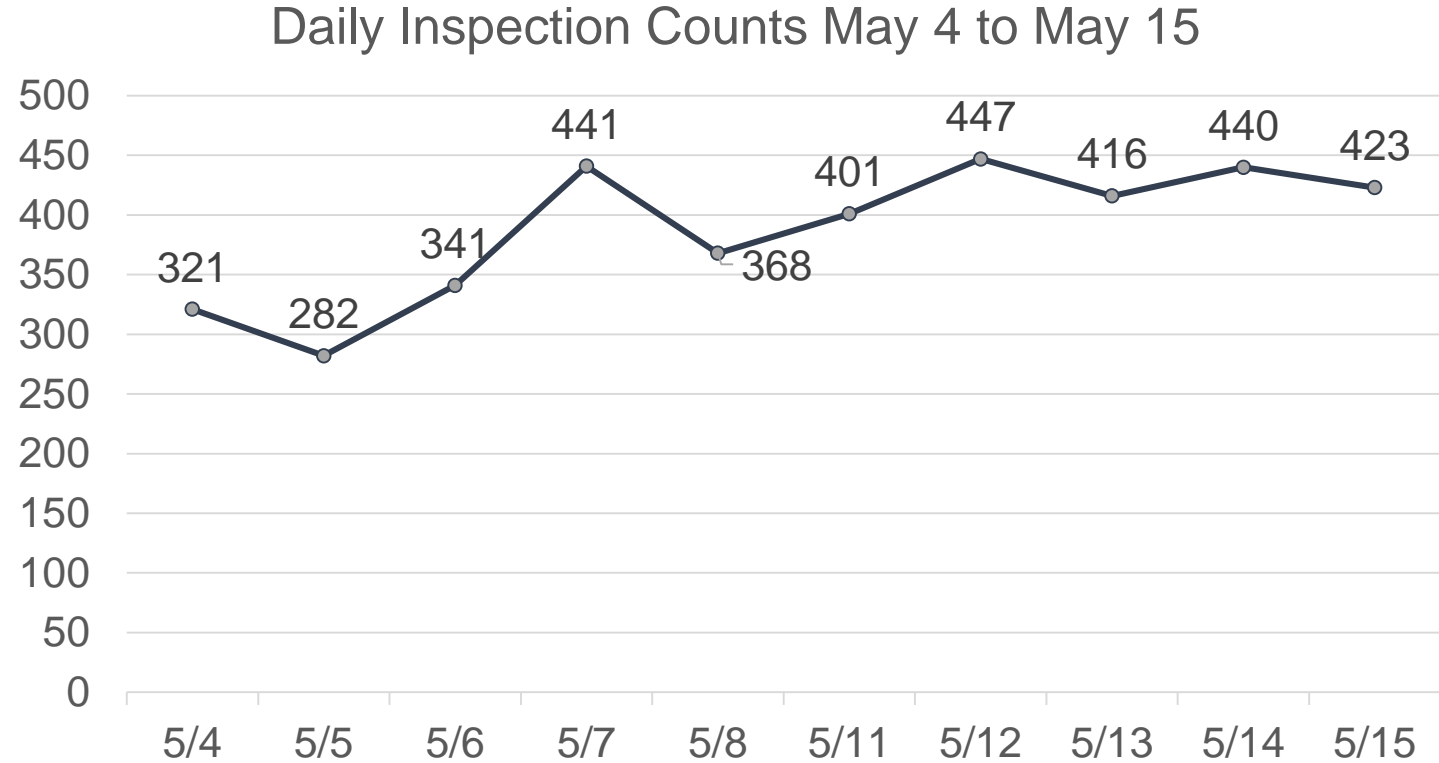
- 21 High-Impact Projects had Cancelled Inspections as result of Shelter-In-Place
 - 500 Cancelled Inspections
 - Represent ~5,000 Units and 4.4MM Sq. Ft of Commercial

Update on High-Impact Projects

- 336 inspections have been conducted
 - 67% make-up rate

Inspections Counts, May 4 to May 15

- 3,880 Inspection Counts Since revised County Order



Driving Development During COVID-19

1. Permit Extensions
2. Construction Hours
3. Reserving Inspections for Backlog
4. Monitoring High-Impact Projects
5. Virtual Community Engagement

Slow and reduce the spread of COVID-19, and support our most at-risk people

Roadmap through the Epidemic: City Response – Highest Priority Actions

- | | |
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- | | |
|--|--|
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| 8. Future Planning | + Understanding future trajectory and impacts of COVID-19 |

Timeline of City's Request for Partnership with County

January 24, 2020

City began planning with immediate outreach to County and Public Health requesting coordination and partnership in planning.

February 10, 2020

City recommended increased testing, and offered support in tracing, community engagement, and technology assistance.

March 7, 2020

City suggested a partnership and more formally coordinated approach to COVID-19 response with the County

April 19, 2020

City letter to County requesting increased partnership and coordinated approach to recovery and offering to provide additional support in testing, contact tracing, and supported isolation

May 7, 2020

County sent letter seeking help with identifying staff for contact tracing work