



# Council Policy Prioritization: Early Consideration Response Form

Department Planning, Building and Code Enforcement  
 Department Rep. Name/Ext. Michael Brilliot | 535-7831  
 Policy/Ord. Subject PP20-009 - Amendment to Title 20 - Item 3.b

Rules Date 05/13/20 Item G.2  
 Council Member Sponsorship Councilmember Sergio Jimenez

## Staff Recommendation

- GREEN The Administration can implement this Nominated Idea under its current workplan
- ALREADY UNDERWAY  MINIMAL WORK LESS THAN 40 HOURS  REQUEST FOR INFORMATION
- YELLOW The Administration recommends Council send this Nominated Idea to the Priority Setting Process (See Complexity Level Below)
- RED The Administration recommends Council not adopt this Nominated Idea
- NEEDS CLARIFICATION OR MORE TIME TO EVALUATE

## Criterion to Determine Scale of Project Complexity

Project complexity is determined by scoring the project in each of the 3 criterions below and then summing the score.

- a. Low Complexity is a sum of 6 or less.
- b. Medium Complexity is a sum of 7 - 9
- c. High Complexity is a sum of 10 or greater.

Total Score = 9

Scoring Criterion	Low Complexity		Medium Complexity		High Complexity	
	<b>Estimated Duration</b>	6 - 9 months <input type="checkbox"/> =1	9 - 18 months <input checked="" type="checkbox"/> =2	More than 18 months <input type="checkbox"/> =3		
<b>Organizational Complexity (Internal)</b>	Can Easily be Absorbed into Existing Workplan <input type="checkbox"/> =1	Planned Work (Future) Have staff with required skillset/ requires moderate research <input type="checkbox"/> =2	Work Not Currently Proposed Do not have staff with required skillset/ requires significant research <input checked="" type="checkbox"/> =3			
	Have staff with required skillset/ knowledge <input checked="" type="checkbox"/> =1	Less than or equal 2 Staff required <input type="checkbox"/> =1	3 - 4 Staff required <input checked="" type="checkbox"/> =2	More than 5 Staff required <input type="checkbox"/> =3		
<b>(External)</b>	1 Additional Departments <input checked="" type="checkbox"/> =1	2 Other Department Involved <input type="checkbox"/> =2	3 or more Depts Involved <input type="checkbox"/> =3			

- DEPT. Required
- |  |                                  |                              |                               |                               |                             |                               |
|--|----------------------------------|------------------------------|-------------------------------|-------------------------------|-----------------------------|-------------------------------|
| <input type="checkbox"/> Airport       | <input type="checkbox"/> Housing | <input type="checkbox"/> CMO | <input type="checkbox"/> OED  | <input type="checkbox"/> PRNS | <input type="checkbox"/> PD | <input type="checkbox"/> PBCE |
| <input checked="" type="checkbox"/> CA | <input type="checkbox"/> ES      | <input type="checkbox"/> DOT | <input type="checkbox"/> LIB. | <input type="checkbox"/> PW   | <input type="checkbox"/> FD | <input type="checkbox"/> EM   |

## Analysis

Explain the rationale for Staff recommendation, including any mitigating factors that need to be considered (recent legislative action, significant workplan changes, etc). Please address the following as well.

GREEN LIGHT: The Administration can implement this Nominated Idea under its current workplan. Item should be sent to Council to add to Department workplan. Explain how the Idea will be approached.

YELLOW LIGHT: The Administration recommends Council send this Nominated Idea to the Priority Setting Process due to [describe cost implications, workload impacts, or other factors].

Items 2a, 2b, and 2c are recommended to be Green Light, as staff has already conducted the analysis and determined at this time, that no further Zoning Code amendments are necessary to comply with the intent of AB 101 and AB 2162. Staff will include this information in a Supplemental Memorandum to be issued prior to the May 19, 2020 Council

RED LIGHT: The Administration recommends Council not adopt this Nominated Idea due to [describe reason implementation would be difficult if not impossible – conflict with other laws, etc].