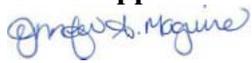


**CITY COUNCIL ACTION REQUEST**

<b>Department(s):</b> Environmental Services	<b>CEQA:</b> Not a Project, File No. PP17-002, Consultant Services for design, study, inspection, or other professional services with no commitment to future action	<b>Coordination:</b> City Attorney's Office; City Manager's Budget Office	<b>Dept. Approval:</b> /s/ Kerrie Romanow
<b>Council District(s):</b> City-Wide		The Treatment Plant Advisory Committee will consider this item on April 9, 2020	<b>CMO Approval:</b>  4/29/2020

**SUBJECT: SECOND AMENDMENT TO THE MASTER CONSULTANT AGREEMENT WITH CORNERSTONE EARTH GROUP FOR ENVIRONMENTAL SUPPORT SERVICES**

**RECOMMENDATION:**

Approve the Second Amendment to the Master Consultant Agreement with Cornerstone Earth Group, Inc. (Master Agreement) for environmental consulting services, increasing the amount of compensation by \$500,000, for a total agreement not to exceed \$1,500,000.

**BASIS FOR RECOMMENDATION:**

On April 25, 2017, after a competitive procurement, Council awarded Cornerstone Earth Group, Inc. (Cornerstone) the Master Agreement for Consultant Services for services totaling \$500,000. On September 17, 2019, Council authorized a First Amendment to the Master Agreement increasing the total in the Master Agreement to \$1,000,000. The Environmental Services Department (ESD) has issued twenty three Service Orders to date, totaling \$991,664 for various projects, including groundwater monitoring and contamination investigations at the former Story Road Landfill, soil cleanup oversight for Del Monte Park, environmental support during the installation of a new underground electrical line at Los Lagos Golf Course and a variety of projects at the Regional Wastewater Facility (RWF) including pre-project contamination investigations of Construction Improvement Projects (CIP) projects for Headworks, Filtration, Sludge Dewatering and Nitrification Clarifiers and the regulatorily mandated Regional Wastewater Facility Legacy Lagoons Rehabilitation project and pre-project contamination investigations of Construction Improvement Projects (CIP) projects for Headworks, Filtration, Sludge Dewatering and Nitrification Clarifiers. The \$500,000 capacity of the previous amendment was used much quicker than expected due to the unanticipated design needs of the Legacy Lagoons project.

With this amendment, Cornerstone will continue its work at Story Road Landfill, Los Lagos Golf Course, and the RWF. Its technical expertise provided to these projects, as well as numerous other environmental-related projects, is commensurate with the expertise necessary to continue providing environmental support services in response to regulatory mandates and deadlines. Increasing the compensation on this Master Agreement will allow Cornerstone to continue to provide environmental consulting services for several critical projects in Fiscal Year 2019-20 and 2020-21 including Story Road landfill monitoring and contamination investigations, RWF CIP pre-project soil and groundwater contamination investigations, closure plans for the RWF Legacy Lagoon Rehabilitation, and regulatory assistance.

In addition, ESD provides environmental support to various City Departments and utilizes this contract for those services. There is a strong likelihood that new projects will occur through 2020-21 that will require the support of Cornerstone, such as a new Fire Training Facility and Del Monte Park.

Increasing the Master Agreement's maximum total compensation from \$1,000,000 to \$1,500,000 will allow the City to continue to meet the regulatory requirements and ensure public safety in the most cost effective and timely manner. A one-year extension option in the existing Master Agreement will be exercised to increase the term of the agreement, to expire on June 30, 2021.

Climate Smart San José: The recommendation in this memo has no effect on Climate Smart San José energy, water, or mobility goals.

Commission Recommendation/Input: No commission recommendation or input is associated with this memo.

**COST AND FUNDING SOURCE:**

Services performed by Cornerstone under this agreement will be authorized by Service Orders. An appropriation is not required for execution of the Master Consultant Agreement but is required for each Service Order authorized under this agreement. The currently projected sources of funding are:

512 – San José-Santa Clara Treatment Plant Capital Fund. (RWF projects) \$325,000

500 - Water Utility Capital Fund (Los Lagos Golf Course) \$25,000

001 – General Fund (Story Road Landfill) \$150,000

Service Orders funded through the San José-Santa Clara Treatment Plant Capital Fund (Fund 512) will have no impact on the San José-Santa Clara Treatment Plant Operating Fund (Fund 513) or the General Fund.

**FOR QUESTIONS CONTACT:** Jennifer Voccola-Brown, Acting Environmental Sustainability Manager at 408-975-2594