

Report of the City Manager

COVID-19 RESPONSE AND CONTINUITY OF OPERATIONS PLAN

Dave Sykes, City Manager

Kip Harkness, Deputy City Manager

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AGENDA

1. Current Status and Major Decisions
2. State of COVID-19
3. Continuity of Operations Plan
4. Continuity of Government
5. Roadmap Through Epidemic
6. Federal and State Funding for Response and Recovery

CURRENT STATUS & MAJOR DECISIONS

- Move to Stage 5 of Response Plan – EOC Fully Activated
- Close All City Facilities to the Public, Effective Today
- We Will Continue to Provide Essential Services:
 - Public Safety, e.g. Police, Fire, and Emergency/Medical
 - Critical Infrastructure, e.g. Wastewater, Garbage, Roads
 - Communications and Service for At-Risk Populations

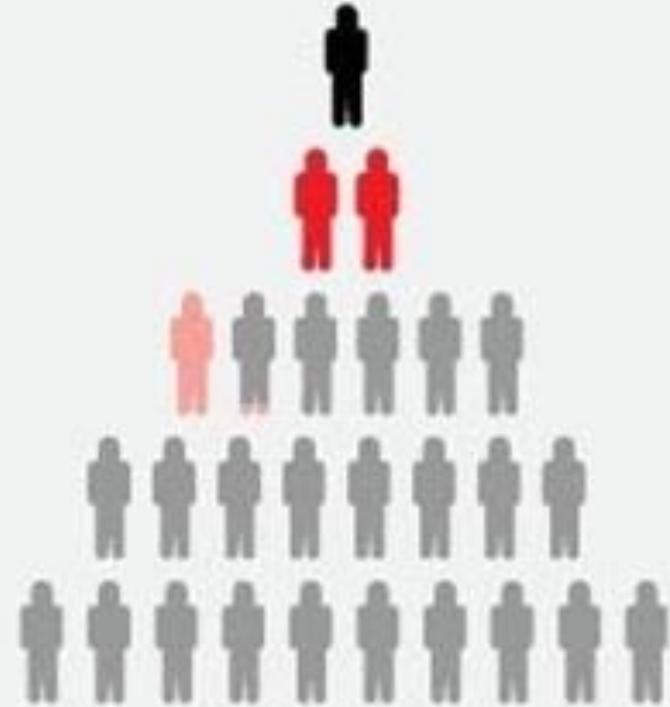
COVID-19 BACKGROUND

A thick, light gray curved line starts from the bottom left and curves upwards and to the right, ending near the top right corner of the frame. The background is a solid dark gray.



Seasonal flu

1.3

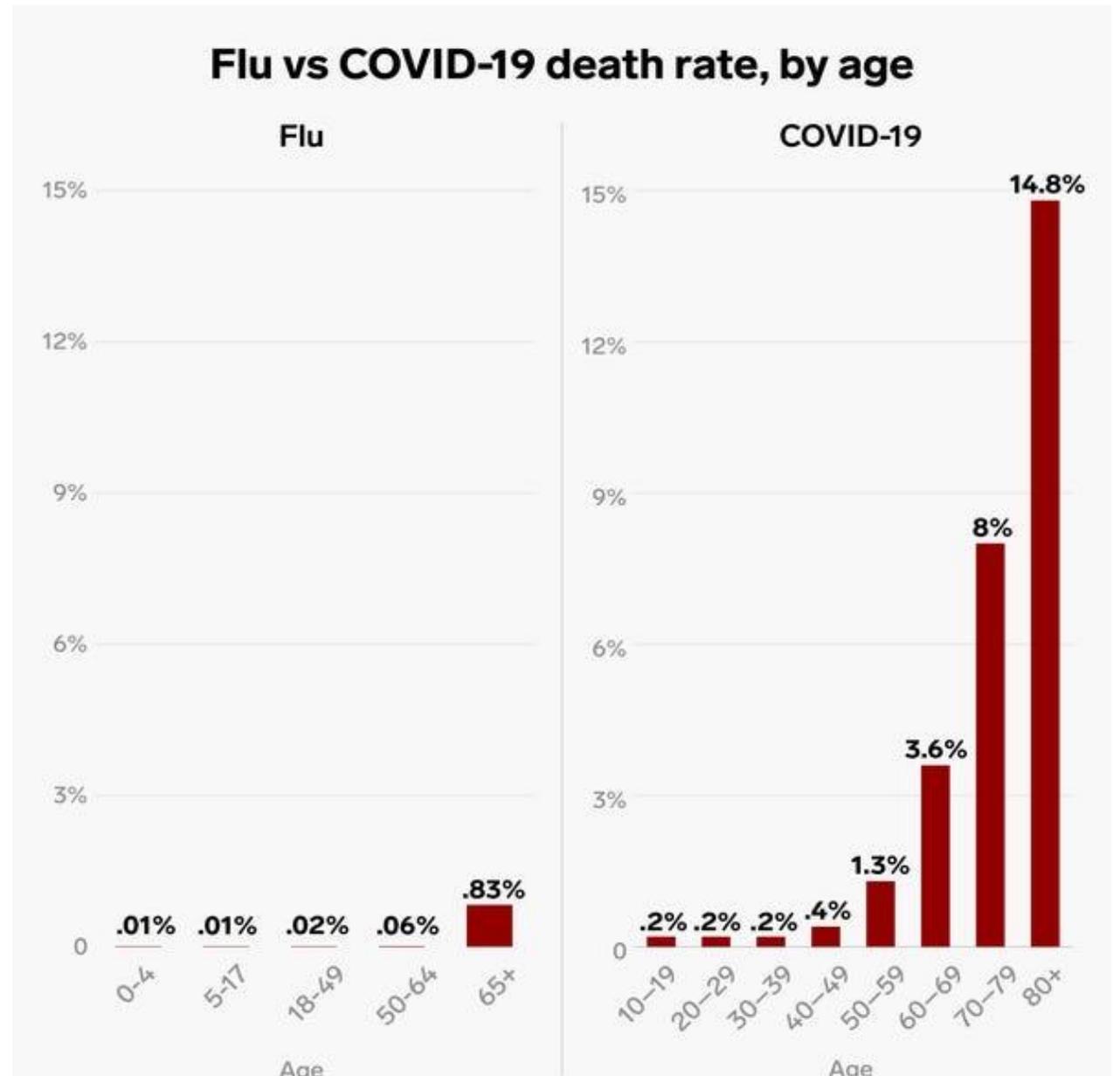


Covid-19

2-3.11

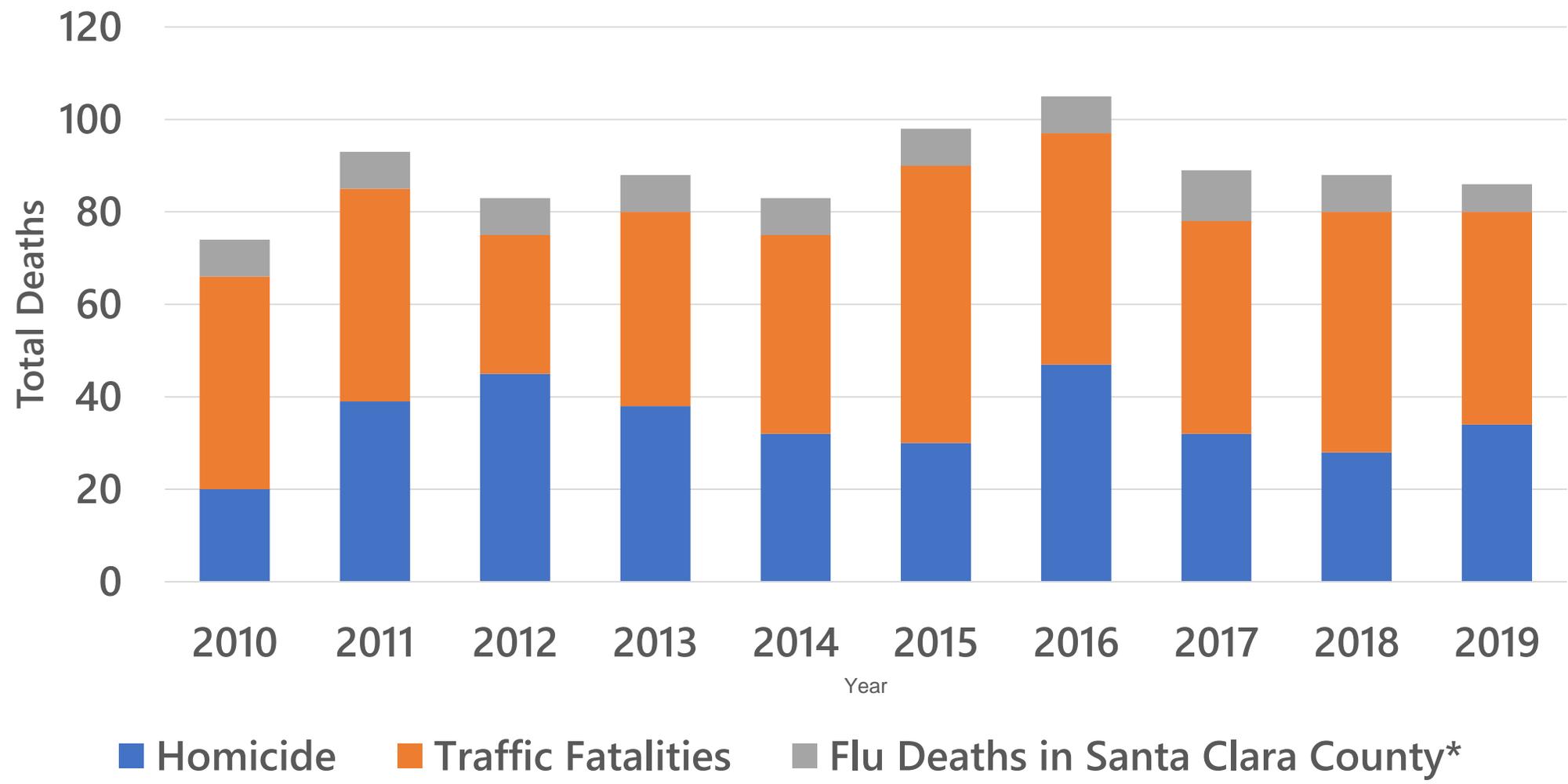
COVID-19 is far more deadly than seasonal flu, especially for older people

No one has any natural immunity, and there is no vaccine.



COVID-19 is 20x as deadly⁶

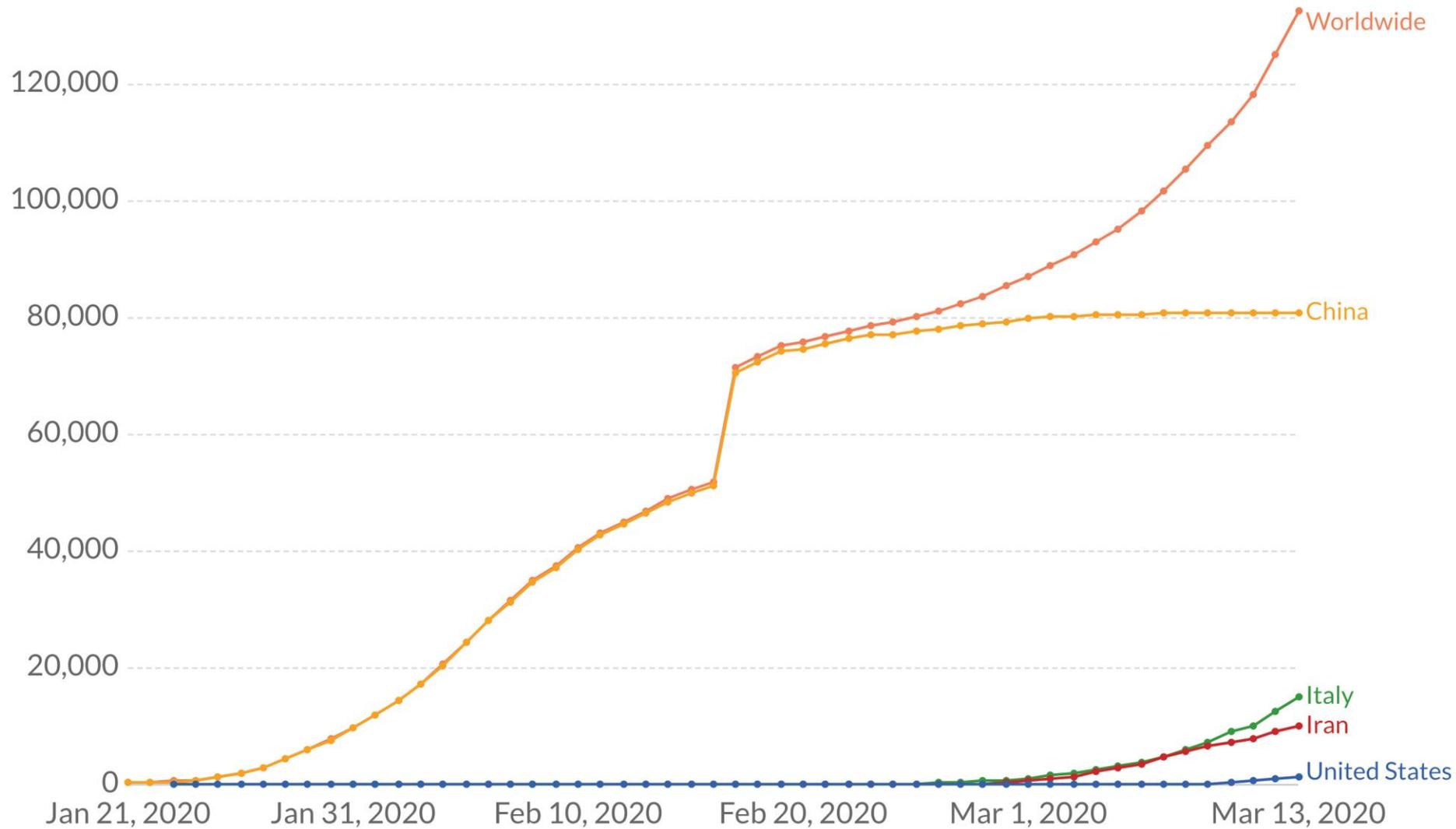
Annual Deaths in San José for Last Decade



Total confirmed COVID-19 cases

The large increase in the number of cases globally and in China on Feb 17 is the result of a change in reporting methodology.

It is explained at OurWorldInData.org/Coronavirus



Most cases are mild. BUT,

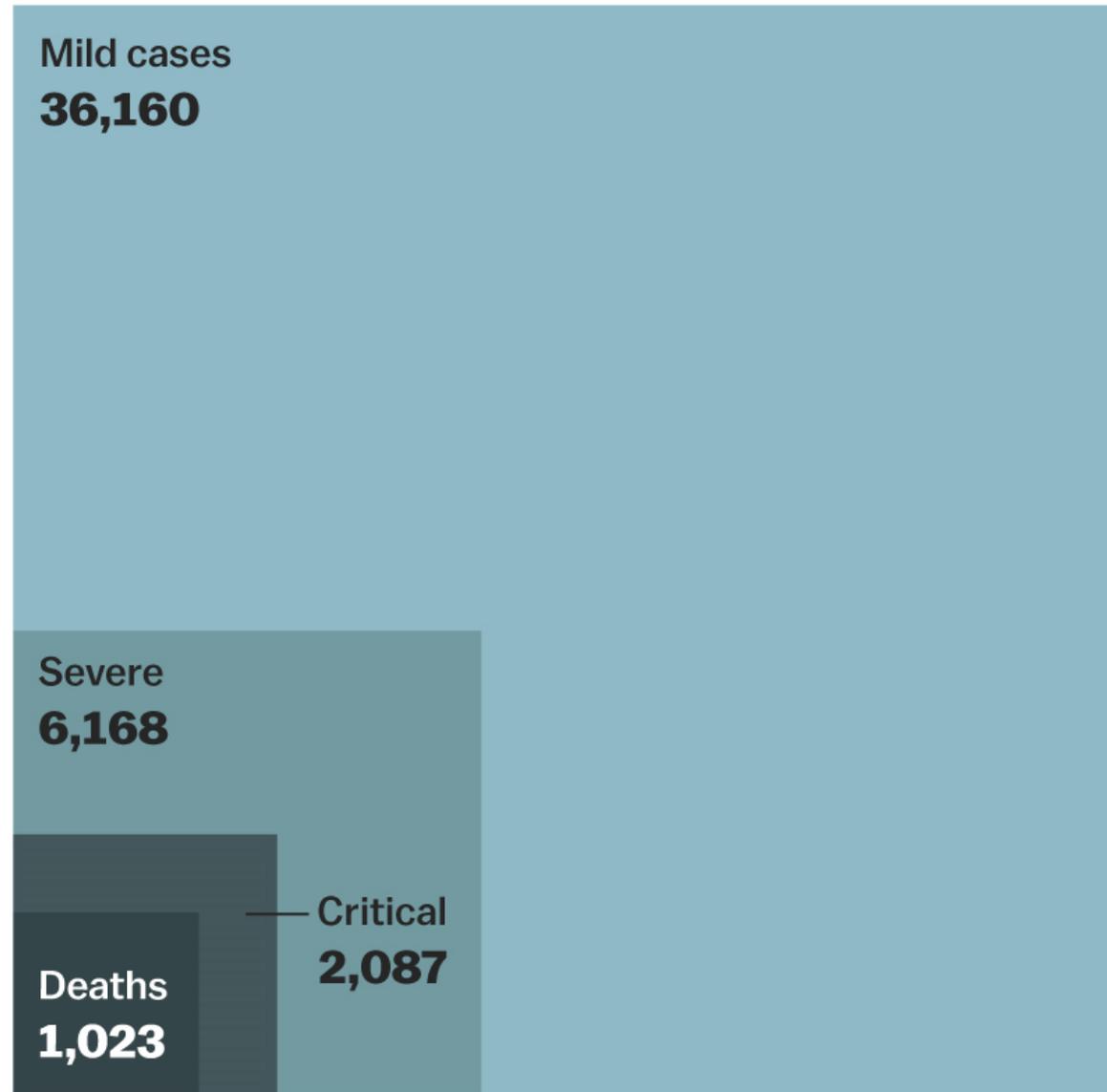
There are a significant number of severe cases which require medical intervention and attention

AND

Critical cases typically require ICU and ventilation to avoid death

Covid-19 cases in mainland China

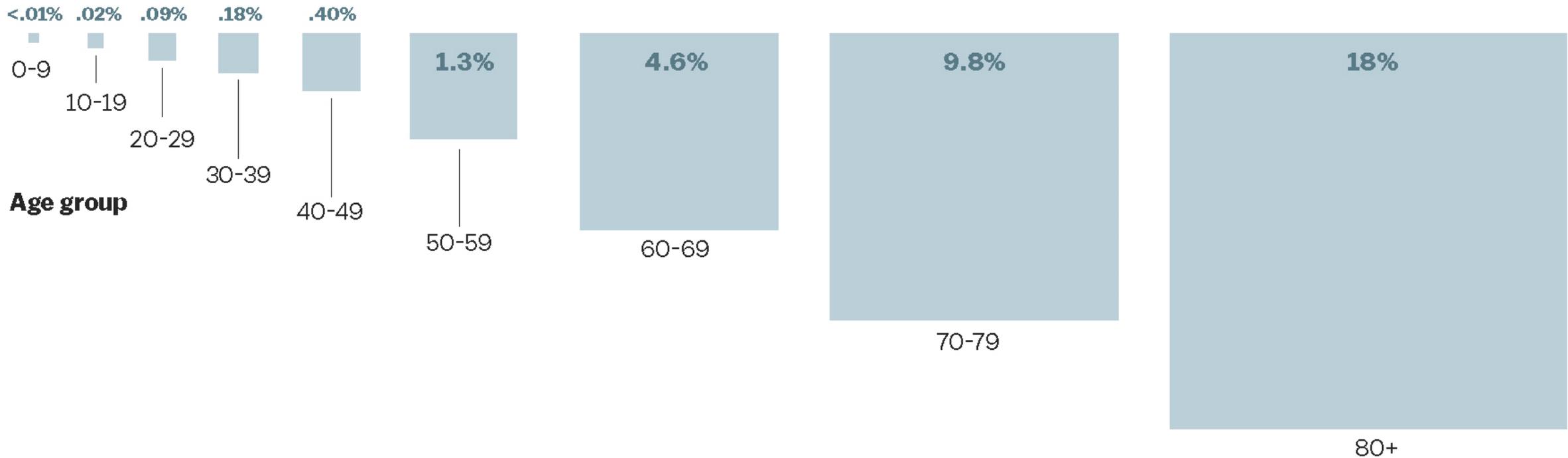
As of February 11, 2020



Covid-19's case fatality rate increases with age, according to China's data

Estimated case fatality risk in Hubei, China, January-February 2020

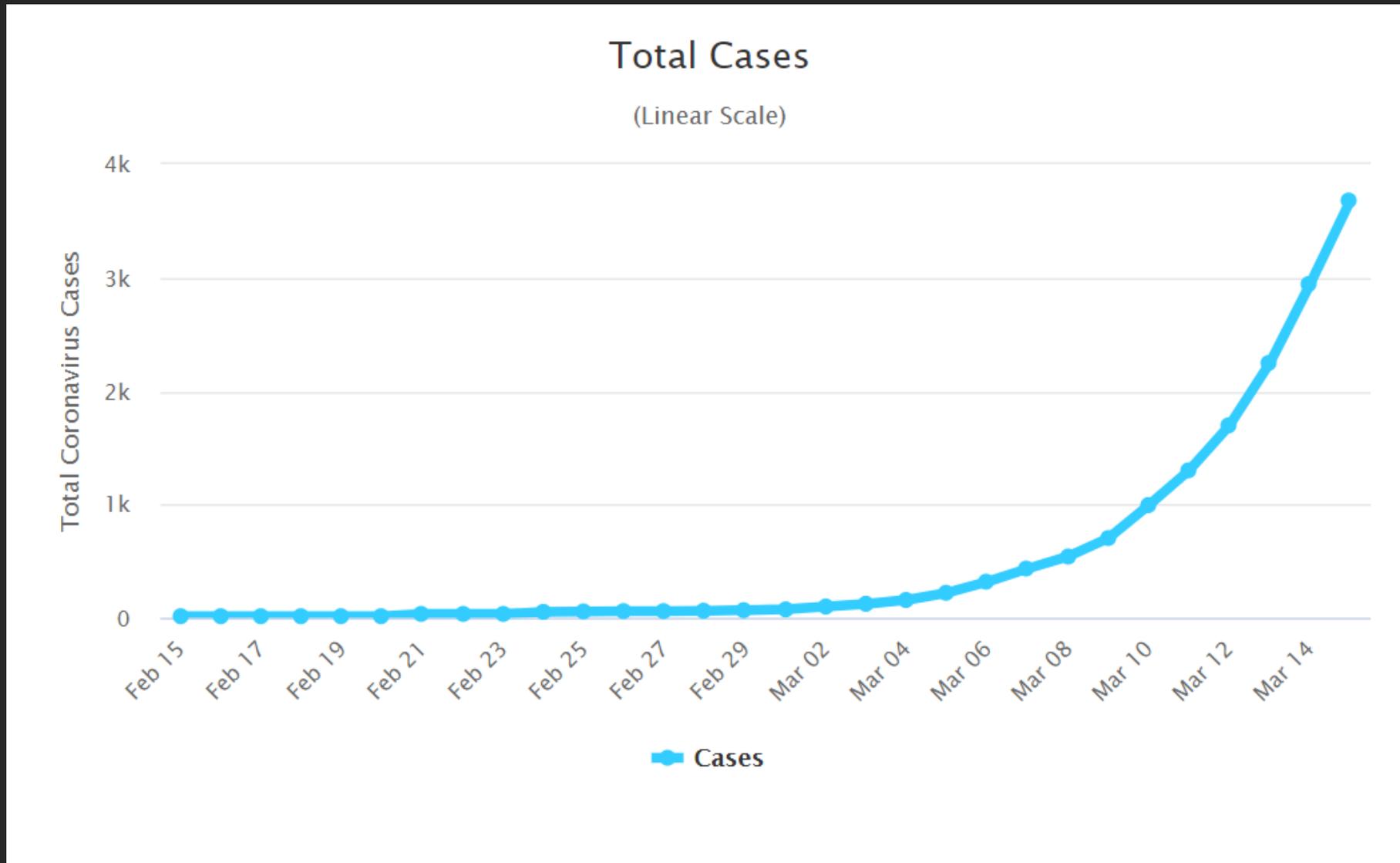
Case fatality ratio*



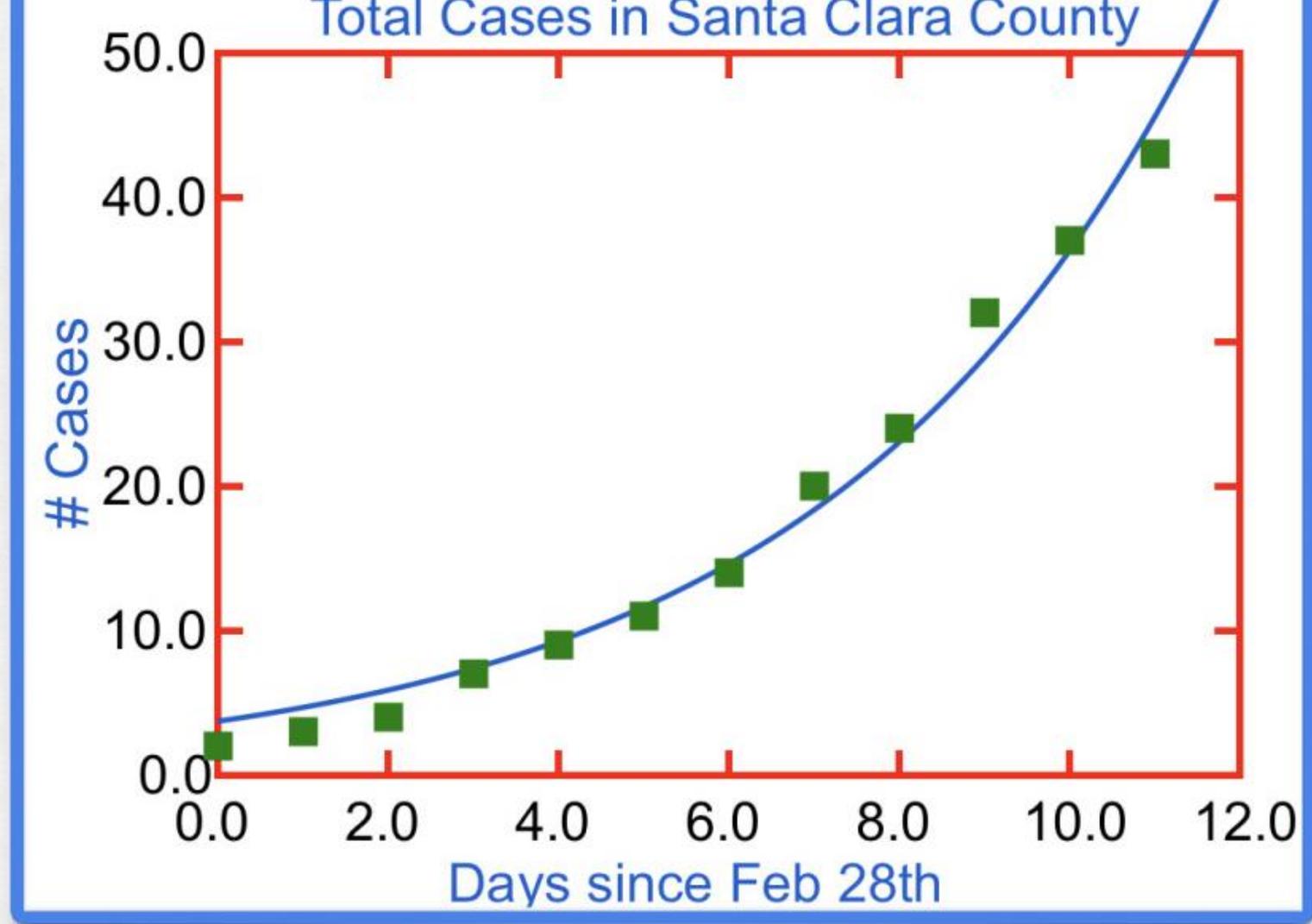
*Among all symptomatic and asymptomatic infections

Source: *Adjusted age-specific case fatality ratio during the Covid-19 epidemic in Hubei, China, January and February 2020*, medRxiv

We are experiencing exponential growth in the United States



We are experiencing exponential growth of COVID-19 in Santa Clara County

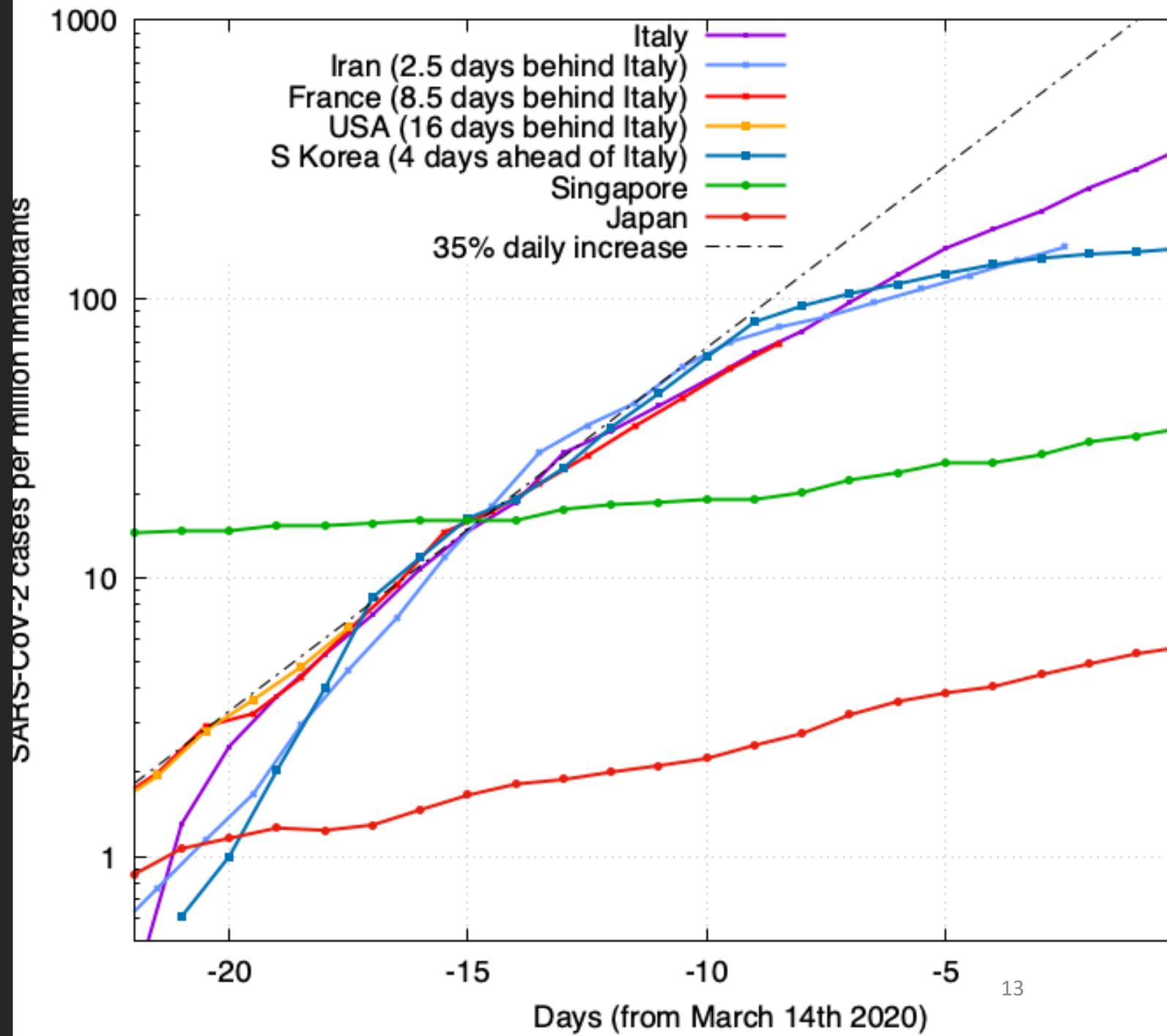


FIT QUALITY

$R^2 = 0.986$

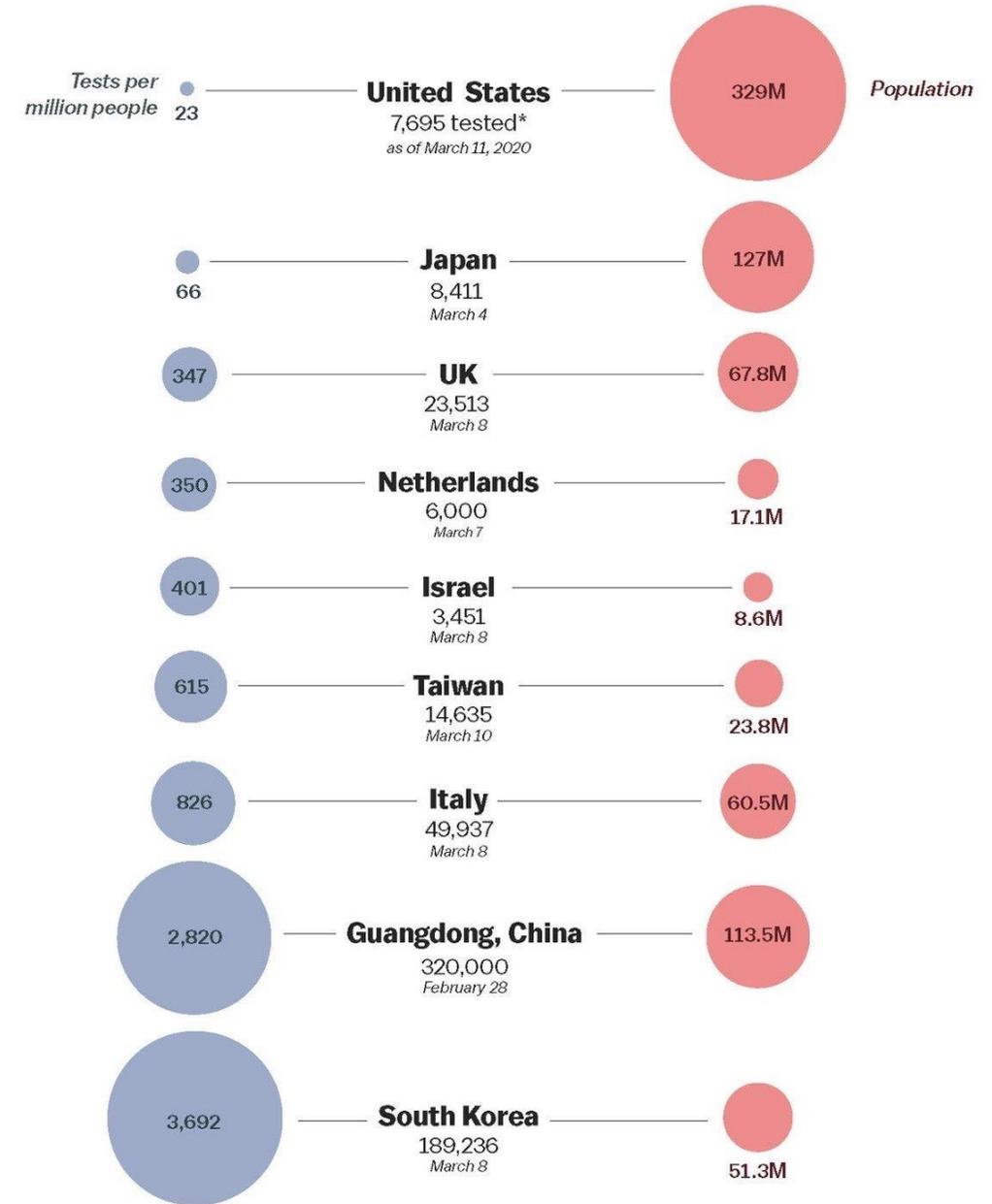
CURRENT FUNCTION AND FITTING PARAMETERS

We are only weeks behind the situation in Italy...



Limited and delayed testing in the United States means COVID-19 spread is probably worse than we know and containment is likely no longer possible

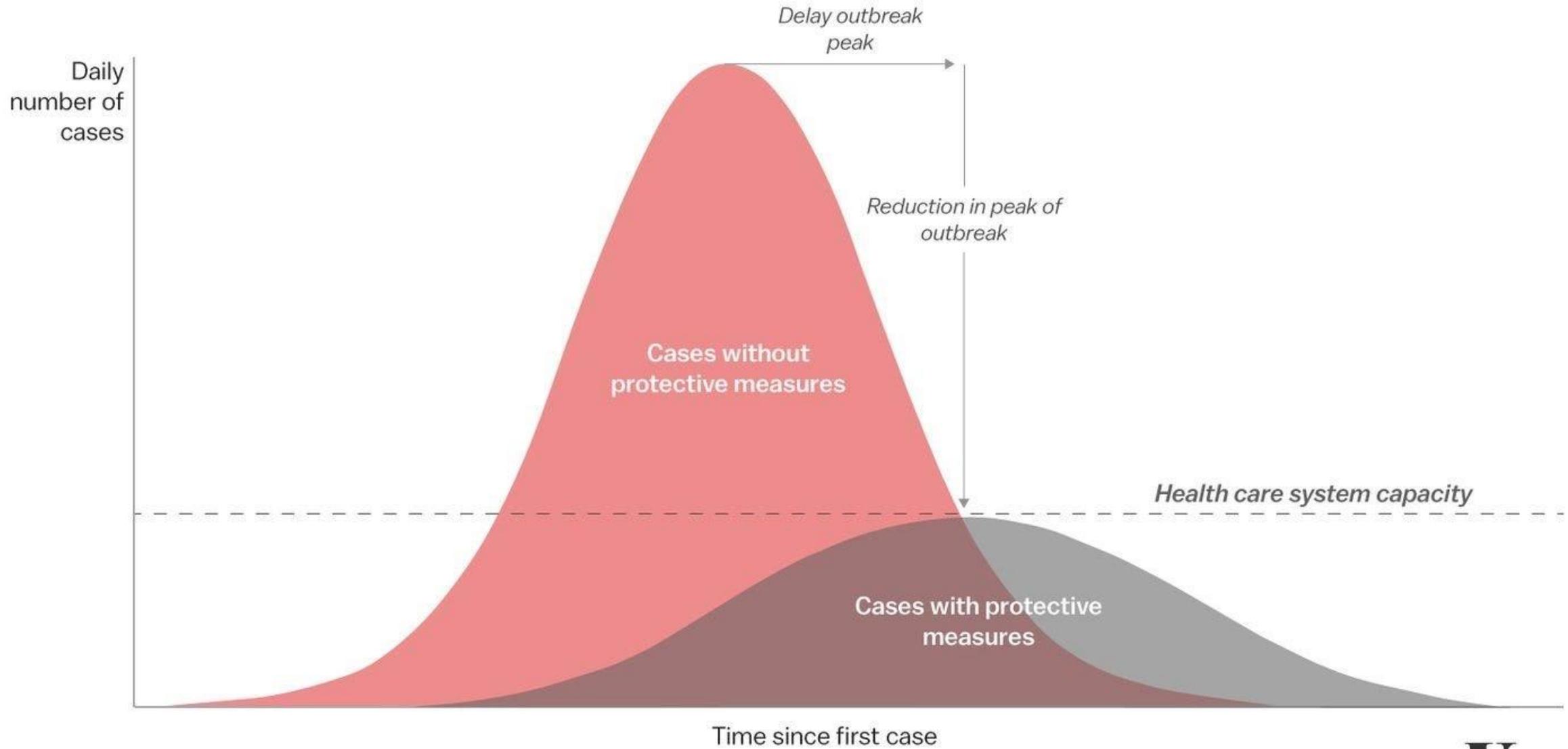
A snapshot of early Covid-19 testing per capita



*Test counts do not include full reporting from all US labs

Source: Covid Tracking Project, Business Insider, the Atlantic, Taiwan CDC

Flattening the curve



Source: CDC

COVID-19 IS AN EPIDEMIC IN SANTA CLARA COUNTY

The County has asked the City to take responsibility for **countywide efforts on food distribution.**

- Feeding persons who are self-isolated/quarantined
- Resolving food supply chain disruptions that may occur
- Coordinating on food issues with other cities, unincorporated areas, private sector partners, and community organizations

SAN JOSE CONTINUITY OF OPERATIONS PLAN



PANDEMIC RESPONSE PLAN

1. **Slow and reduce the spread** of COVID-19
2. **Protect our people** so they can provide essential City services
3. **Continue essential city operations** for residents, businesses, and visitors
4. **Effectively communicate** with employees and our community
5. **Support County of Santa Clara** Public Health Department as the lead agency in pandemic response.

PANDEMIC RESPONSE PLAN

	1	2	3	4	5
	MONITORING	LOW	MEDIUM	HIGH	EXTREMELY HIGH
Risk	<ul style="list-style-type: none"> No risk to local population 	<ul style="list-style-type: none"> Low risk to local population 	<ul style="list-style-type: none"> Medium risk to local population 	<ul style="list-style-type: none"> High risk to local population 	<ul style="list-style-type: none"> Extremely high risk to local population
Outbreak Status	<ul style="list-style-type: none"> Emerging Disease present in other locations No known cases in local population 	<ul style="list-style-type: none"> Local cases contained No outbreaks Containment 	<ul style="list-style-type: none"> Local cases increasing but still low Outbreak possible Containment shifts to Mitigation 	<ul style="list-style-type: none"> Number of infection cases increasing rapidly Outbreak likely or imminent 	<ul style="list-style-type: none"> Full-Blown Epidemic High # of cases of infection Increasing mortality
City Response	<ul style="list-style-type: none"> Plan Learn about emergency threat 	<ul style="list-style-type: none"> Prepare Communications Order supplies Proactive cleaning 	<ul style="list-style-type: none"> Scale up communications Accelerate preparation 	<ul style="list-style-type: none"> Service Modification Social Distancing Continuity of Operations Plan (COOP) 	<ul style="list-style-type: none"> Shut down non-essential services Protective Equipment for Employees
EOC Activation	<ul style="list-style-type: none"> None Activate Pandemic Team 	<ul style="list-style-type: none"> Regular monitoring Review and update plans 	<ul style="list-style-type: none"> Situation Room Activation EPIO OEM 	<ul style="list-style-type: none"> Partial Activation <ul style="list-style-type: none"> Plans Section Operations Section EPIO 	<ul style="list-style-type: none"> Full EOC Activation

WHAT IS A COOP?

A **Continuity of Operations Plan** establishes policy and guidance ensuring that critical City functions and essential services continue while abiding by county orders, protecting staff, and protecting the public.

WHY IS A COOP NECESSARY?

- We need to protect our people, so they can deliver our Pandemic Response Plan.
- We need to halt or slow non-essential services, so we can prioritize essential services and emergency response.
- In COVID-19 environment, all of this requires particular care and thought.

OVERVIEW OF COOP IN SAN JOSE

- Employees **must** work remotely unless performing an essential service that must be performed onsite.
- All City facilities are closed to the public.
- All meetings are cancelled. Accommodations will be made to hold essential meetings virtually.

CRITERIA FOR ESSENTIAL SERVICES:

Healthy

Wastewater
Garbage
Roads

Safe

Police
Fire
Medical

Engaged

Two-Way
Communication
with Community

CONTINUITY OF GOVERNMENT

- **Council Meetings**
 - In accordance with Brown Act relaxations
 - Open Session (Morning and Afternoon)
 - Councilmember Attendance – can be virtual
 - Public Attendance – in person, social distancing in effect
 - Closed Session
 - Councilmember Attendance – can be virtual

CONTINUITY OF GOVERNMENT

- **Rules Committee**
 - In accordance with Brown Act relaxations
 - Councilmember Attendance – can be virtual
 - Public Attendance – in person, social distancing in effect

CONTINUITY OF GOVERNMENT

- **All Other Council Committee Meetings**
 - Cancelled through May
 - Procedure to manage all workplan items is in development for review by Rules Committee next week
- **Commissions and Boards**
 - Planning Commission will be held virtually as needed
 - All other commissions and boards cancelled through May

Roadmap Through Epidemic

Slow and reduce the spread of COVID-19

City Response – Top 10 Highest Priority Actions

1. City Continuity of Operations/Essential Service Provision
2. Enforcement of Public Health Order ("Shelter in Place"/Self-Quarantine)
3. Ensure Safety of First Responders/Essential Staff
4. First Responders/Essential Staff Families Support (including childcare)
5. Senior Support and Services
6. Medically Vulnerable Support and Services
7. Homeless Support and Services
8. Food Distribution and Feeding
9. Housing for Quarantine and Isolation
10. Small Business Support

Enabling Actions in Support of Top 10

- Communications with Community Language Capacity
- Non-Profit & Private Sector Mobilization for Response
- Volunteer Mobilization for Response (Food Distribution)
- Scaling Telecommuting Options and Capacity for City Staff
- Reassignment of Non-Essential Staff
- SJ Strong Campaign

Slow and reduce the spread of COVID-19

Additional Priority Actions

- State/Federal Advocacy/Coordination for Support and Funding
- Local Assistance for Individuals and Families
- Homeless Prevention and Eviction Support
- Preparation for Civil Disturbance, Hospital Triage Neighborhood Quarantine/Cordon Sanitaire
- Child Care and Child Recreation Services
- School Children and Families Support

Community
Value

Opportunity
Enablement /
Risk
Mitigation

Time
Criticality

Job Duration

Roadmap Through Epidemic

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COVID-19 Federal Actions

March 6, 2020 – President signed first COVID-19 Funding Package (H.R. 6074)

- \$8.3 billion total
 - \$950 million from Health and Human Services to give to localities. California = \$42 million, \$350 million more coming, mechanism TBD.
 - \$20 million supplement to Small Business Administration for Economic Disaster Relief Loans.
 - March 11, 2020 – President announced \$50 billion more into SBA.

March 13, 2020 – President declared COVID-19 as a National Emergency

- Action releases FEMA funding. Fed cost share = 75%, California share = 18%, San Jose share = 6.5%.
- HUD is allowing jurisdictions flexibility to use ESG and CDBG to respond to COVID-19 needs.

COVID-19 Upcoming Federal Actions

Second COVID-19 Funding Package

- Congress currently working on second package, H.R. 6201. The Senate should vote week of March 16, 2020.
 - Family and Medical Leave – World expand aspects of the Family Medical Leave Act.
 - Full time employees – Two weeks of paid sick leave. Part time employees get the number of hours they normally work in a two-week period.
- \$250 million for the Senior Nutrition Program.
- Unemployment Insurance – Provides \$1 billion to states for unemployment insurance.
- Free COVID-19 testing.

Third COVID-19 Funding Package

- House Democrats and Senate Republicans are working on a 3rd economic stimulus package.

COVID-19 State Actions

March 4, 2020 – Governor Declares Emergency declaration allowing the State to release funding to local governments.

March 16, 2020 – Governor requests emergency legislative action to provide up to \$1 billion in COVID-19 related funding.

- The spending bills (AB/SB 89) allocate \$500 million, to be increased by \$50 million as needed until reaching \$1 billion.
- Funding priorities include support to local governments reduce spread of virus in homeless population, providing hotel beds for people experiencing homelessness.
- A separate education budget bill (AB/SB 117) would allocate \$100 million to local school districts for protective equipment, supplies and labor related to cleaning school sites.

City COVID-19 Response – Top 10

1. City Continuity of Operations/Essential Service Provision
2. Enforcement of Public Health Order ("Shelter in Place"/Self-Quarantine)
3. Ensure Safety of Essential Workers
4. First Responders/Critical Staff and Families Support (including childcare)
5. Senior Support and Services
6. Medically Vulnerable and Access and Functional Needs (AFN) Support and Services
7. Homeless Support and Services
8. Food Distribution and Feeding (Including School Children)
9. Housing for Quarantine and Isolation
10. Small Business Support

Enabling Initiatives in Support of Top 10

- Communications with Community Coordination Language Capacity
- Non-Profit / Private Sector Mobilization and Response
- Volunteer Mobilization and Response (Food Distribution)
- Enhancing Telecommuting Options and Capacity for City Staff
- Reassignment of Non-Essential Staff
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