



# Memorandum

**TO:** CITY COUNCIL

**FROM:** Mayor Sam Liccardo

**SUBJECT:** REQUEST FOR TRAVEL

**DATE:** March 3, 2020

Approved:

Date:

3-5-20

## RECOMMENDATION:

1. Approve travel for Mayor Sam Liccardo to Washington, D.C. from March 30 – 31, 2020, and designate him as the City representative to attend the Silicon Valley Leadership Group's Annual Spring Advocacy Trip and approve use of the Mayor/Council Travel Budget.

Authorization for: Mayor Sam Liccardo

Location: Washington, D.C.

Source of Funds: Mayor/Council Travel Budget

Purpose: Mayor Liccardo will join Silicon Valley Leadership Group on the 2020 Washington D.C. Advocacy Trip. This trip presents an opportunity for the delegation to meet with Senate and Congressional leaders and key Administration officials. In addition to high-level visits, the trip will feature many networking opportunities with various Silicon Valley industry leaders. This year's agenda will focus on specific solutions to encourage U.S. economic growth to gain a greater understanding between Silicon Valley innovators and Washington D.C. leaders. Pursuant to Council Policy 9-5, Travel by Elected and Appointed City Officials, this travel falls as an allowable use under the Mayor/Council Travel Budget under F.4.h, "Travel is related to the Mayor or Council Members' roles or duties, e.g., Standing Committee assignment, liaison assignment, task force assignment, economic development, etc."