



# Memorandum

**TO:** CITY COUNCIL

**FROM:** Mayor Sam Liccardo

**SUBJECT:** CITY'S RESPONSE TO  
NOVEL CORONA VIRUS  
INFECTIONS IN SANTA  
CLARA COUNTY

**DATE:** March 2, 2020

**APPROVED:**

**DATE:** 3/2/20

**DIRECTION:**

1. Seek Council approval to place on the agenda a discussion and any necessary action to enable the City's robust response to the public health emergency announced by the County related to the COVID-19, particularly in light of the revelation of seven infected County residents.
  - a. Consideration of the matter shall be placed on the agenda pursuant to Government Code Section 54954.2(b)(2), such that information gathered over the last 72 hours has given rise to a need for urgent attention to mitigate more widespread infection of novel coronavirus among residents of the City of San José.
2. Request that the City Manager or his designee inform the Council during that meeting about:
  - a. The status of the City's Emergency Operations Center activation;
  - b. The status of the City's preparatory efforts—in collaboration with public health experts at the County, State, and Federal authorities—in anticipation of a potentially larger report of infections in the days ahead;
  - c. A description of the actions may need to be taken immediately by the City—and a discussion of the threshold by which the City should determine that additional actions must be undertaken—to protect the health and safety of our residents and employees, with particular attention to the halt of public gatherings in city facilities; and
  - d. How the City may participate in a communications strategy with the County to ensure more ubiquitous public awareness of proactive measures that individuals should take to mitigate the spread of COVID-19, particularly in monolingual and other hard-to-reach communities, through social media, and youth-targeted channels.