



COUNCIL AGENDA: 03/10/2020

ITEM: 2.12

FILE NO: 20-239

# Memorandum

**TO:** HONORABLE MAYOR AND  
CITY COUNCIL

**FROM:** Toni J. Taber, CMC  
City Clerk

**SUBJECT:** SEE BELOW

**DATE:** March 4, 2020

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**SUBJECT: Request for Travel for Mayor and Council**

**RECOMMENDATION**

Authorize travel, accept travel payments to the City of San José, approve use of the Mayor/Council Travel Budget, and designate Vice Mayor Chappie Jones as the City representative to attend the National League of Cities Congressional City Conference event in Washington D.C. from March 8 - 11, 2020, and excuse absence from the Regular Meeting of the City Council on March 10, 2020 and the Rules Committee Meeting on March 11, 2020. Source of Fund: Mayor and Council Travel Budget and National League of Cities.

CEQA: Not a Project, File No. PP17-010, City Organizational and Administrative Activities resulting in no changes to the physical environment. (Jones)

[Rules Committee referral 3/4/2020 - Item A.1.a]



# Memorandum

**TO:** CITY COUNCIL

**FROM:** Toni Taber, CMC  
City Clerk

**SUBJECT: MAYOR/COUNCIL TRAVEL  
BUDGET**

**DATE:** March 3, 2020

Per Council Travel Policy 9-5, “For proposals requesting funding from the Mayor/Council Travel Budget, the City Clerk’s Office will submit a statement with the travel request showing how much uncommitted funds remain in the Mayor/Council Travel Budget and how much year-to-date each trip has cost.”

Description	Balance
Mayor Council Travel Budget (FY 2019-20)	\$20,000.00
Mayor Liccardo travel to US Conference of Mayors Meeting (86th Annual Meeting, Boston, MA, June 8-10, 2018)	(\$1,591.48)
Mayor Liccardo travel to US Conference of Mayors (Registration for 87th Winter Meeting, January 23-25, 2019)	(\$700.00)
Mayor Liccardo travel Silicon Valley Organization Study Mission Trip (Nashville, TN, September 3-6, 2019)	(\$1,940.04)
Mayor Liccardo travel to C40 World Mayors Summit (Copenhagen, Denmark October 9–12, 2019)	(\$102.89)
Mayor Liccardo travel to US Conference of Mayors Winter Meeting (Washington, D.C., January 21-24, 2020)	(\$2,552.47)
Mayor Liccardo travel to Silicon Valley Leadership Group’s Annual Spring Advocacy Trip (Washington, D.C., March 30-31, 2020)	(\$2,500.00)
Vice Mayor Jones travel to Silicon Valley Organization Study Mission Trip (Nashville, TN, September 3-6, 2019)	(\$3,399.96)
Vice Mayor Jones travel to National League of Cities Conference (San Antonio, TX, November 20-23, 2019)	(\$1,745.10)
Vice Mayor Jones travel to National League of Cities Congressional Conference Event (Washington D.C., March 8-11, 2020)	(\$2,415.00)
<b>Remaining Balance for FY 2019-20</b>	<b>\$3,053.06</b>



# Memorandum

**TO:** HONORABLE MAYOR AND  
CITY COUNCIL

**FROM:** Vice Mayor Chappie Jones,  
District 1

**SUBJECT:** REQUEST TO TRAVEL  
AND EXCUSED ABSENCE

**DATE:** February 28, 2020

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- Recommendation:
1. Authorize travel, accept travel payments to the City of San Jose, approve use of the Mayor/Council Travel Budget, and designate Vice Mayor Chappie Jones as the City representative to attend the National League of Cities Congressional City Conference event in Washington D.C. from March 8 - 11, 2020.
  2. Excuse my absence from the Regular Meeting of the City Council on March 10, 2020 and the Rules Committee Meeting on March 11, 2020.

Location: Washington D.C.

Meeting Dates: March 8 -11, 2020

Source of Funds: National League of Cities and Mayor/Council Travel Fund

Purpose: National League of Cities will be hosting a Congressional City Conference event in Washington D.C. Local officials will hear directly from policymakers and thought leaders, discover the latest funding opportunities to support economic growth, and learn emerging practices to strengthen local communities. Vice Mayor Jones is a member of the National League of Cities and will represent San Jose's interests on a national level.