



# Memorandum

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**TO:** HONORABLE MAYOR  
AND CITY COUNCIL

**FROM:** Toni J. Taber, CMC  
City Clerk

**SUBJECT: BOARDS AND COMMISSIONS  
APPOINTMENTS**

**DATE:** February 11, 2020

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## **RECOMMENDATION**

Approve the following Measure T Community Oversight Committee appointments:

(a) District 5 Seat: Appoint Ellen Talbo

## **OUTCOME**

Approval of this appointment will be the thirteenth appointment to the Measure T Community Oversight Committee. Recruitment will continue for Districts 3, 6, and 8.

## **BACKGROUND**

On June 18, 2019, the City Council approved Resolution No. 79165 establishing the size, composition, and specific responsibilities of the Community Oversight Committee for the Measure T Disaster Preparedness, Public Safety, and Infrastructure Bond Measure approved by San José voters on November 6, 2018. The resolution requires that each Councilmember shall recommend one Committee member who is a resident of the district of the nominating Council Office. The Mayor shall recommend five members as citywide representatives, with each member possessing subject matter expertise in one of the following fields: public safety, environmental issues, labor, business, and finance or accounting. Each of the nominations shall be considered by the full Council for formal appointment. Nominees must be residents of San Jose. Nominees possessing subject matter expertise in the fields of emergency and disaster response, public safety, finance, and/or transportation is highly desirable.

The Committee shall meet at least once per year and responsibilities include: 1. Review the expenditure of the proceeds of Measure T Bonds to ascertain consistency with the voter approved purposes for the funds; 2. In connection with the review of expenditures of Measure T Bonds, review and forward to the City Council the City Auditor's separate audit of the proceeds of the Measure T Bonds as well as the Director of Finance's annual report on the amount of Measure T Bonds issued and the amount of ad valorem tax collected for each prior fiscal year ending June 30th; and 3. Review the status of projects funded with the proceeds of Measure T Bonds and forward a status report on the pending Measure T projects to the City Council.

The first audit of Measure T bond funds will occur in fall of 2020 for the 2019-2020 fiscal year. It is anticipated that this Committee will be needed until the Measure T bonds are spent which is currently projected to occur over several years. .

### **ANALYSIS**

The applications of all nominated candidates are attached. The Memorandum from the Office of the City Attorney regarding their conflicts of interest is also attached, while code enforcement reviews returned no issues.

### **EVALUATION AND FOLLOW-UP**

A duty of the Office of the City Clerk is to minimize vacancies on the Boards and Commissions. The Office of the City Clerk and City Council Offices are still recruiting for additional vacancies.

### **PUBLIC OUTREACH**

The Office of the City Clerk began an annual recruitment program in 2019, and posted flyers throughout City Hall, distributed flyers to City Departments and sent electronic copies of the flyer to all council districts requesting it to be included in newsletters. The flyer was also posted on Facebook and Twitter and the City Clerk's main page.

The memorandum has been posted on the City Clerk's website as part of the February 25, 2020 City Council Meeting Agenda.

### **COORDINATION**

This memorandum has been coordinated with the Office of the City Attorney.

### **CEQA**

Not a Project, File No. PP17-010, City Administrative Activities, resulting in no changes to the physical environment.



TONI J. TABER, CMC  
City Clerk

For questions, please contact Toni Taber, City Clerk, at (408) 535-1260.