



Council Policy Prioritization: Early Consideration Response Form

Department Office of Economic Development
 Department Rep. Name/Ext. Chris Burton
 Policy/Ord. Subject Exploring Procurement of a Polypropylene Plastic Purification and Recycling Plant

Rules Date 2/12/2020 Item G.3
 Council Member Sponsorship Councilmember Khamis
Councilmember Davis
Councilmember Foley

Staff Recommendation

- GREEN The Administration can implement this Nominated Idea under its current workplan
- ALREADY UNDERWAY MINIMAL WORK LESS THAN 40 HOURS REQUEST FOR INFORMATION
- YELLOW The Administration recommends Council send this Nominated Idea to the Priority Setting Process (See Complexity Level Below)
- RED The Administration recommends Council not adopt this Nominated Idea
- NEEDS CLARIFICATION OR MORE TIME TO EVALUATE

Criterion to Determine Scale of Project Complexity

Project complexity is determined by scoring the project in each of the 3 criteria below and then summing the score.

- a. Low Complexity is a sum of 6 or less.
- b. Medium Complexity is a sum of 7 - 9
- c. High Complexity is a sum of 10 or greater.

Total Score = 13

Scoring Criterion	Low Complexity		Medium Complexity		High Complexity	
	Estimated Duration	6 - 9 months <input type="checkbox"/> =1	9 - 18 months <input checked="" type="checkbox"/> =2	More than 18 months <input type="checkbox"/> =3		
Organizational Complexity (Internal)	Can Easily be Absorbed into Existing Workplan <input type="checkbox"/> =1	Planned Work (Future) Have staff with required skillset/ requires moderate research <input type="checkbox"/> =2	Work Not Currently Proposed Do not have staff with required skillset/ requires significant research <input checked="" type="checkbox"/> =3			
	Have staff with required skillset/ knowledge <input type="checkbox"/> =1	Less than or equal 2 Staff required <input type="checkbox"/> =1	3 - 4 Staff required <input checked="" type="checkbox"/> =2	More than 5 Staff required <input type="checkbox"/> =3		
(External)	1 Additional Departments <input type="checkbox"/> =1	2 Other Department Involved <input type="checkbox"/> =2	3 or more Depts Involved <input checked="" type="checkbox"/> =3			

- DEPT. Required
- | | | | | | | |
|--|--|------------------------------|---|-------------------------------|-----------------------------|--|
| <input type="checkbox"/> Airport | <input type="checkbox"/> Housing | <input type="checkbox"/> CMO | <input checked="" type="checkbox"/> OED | <input type="checkbox"/> PRNS | <input type="checkbox"/> PD | <input checked="" type="checkbox"/> PBCE |
| <input checked="" type="checkbox"/> CA | <input checked="" type="checkbox"/> ES | <input type="checkbox"/> DOT | <input type="checkbox"/> LIB. | <input type="checkbox"/> PW | <input type="checkbox"/> FD | <input type="checkbox"/> EM |

Analysis

Explain the rationale for Staff recommendation, including any mitigating factors that need to be considered (recent legislative action, significant workplan changes, etc). Please address the following as well.

GREEN LIGHT: The Administration can implement this Nominated Idea under its current workplan. Item should be sent to Council to add to Department workplan. Explain how the Idea will be approached.

YELLOW LIGHT: The Administration recommends Council send this Nominated Idea to the Priority Setting Process due to [describe cost implications, workload impacts, or other factors].

The proposed idea is recommended to be Yellow Light since the current work is not part of the existing work plan for the required Departments. Exploring procurement of a plastic purification and recycling plant on the vacant lands adjacent to the Regional Wastewater Facility (RWF) would be a significant undertaking and would necessitate exploring updates to the Master Plan for the RWF and understanding the potential business and legal issues related to the current contracts for material collection.

There was significant community and stakeholder engagement as part of the prior Master Plan process and it anticipated that further and significant outreach would be needed as a part of the process to explore opportunities of this nature. As part of this process staff would also need to consider General Plan land use changes that would facilitate a plastic purification and recycling plant. While CEQA would not be required prior to Council Action, an environmental analysis should be done as part of the exploratory process to understand if environmental impacts and mitigation could ultimately affect the feasibility of a project and/or understand the best location for the plant from an environmental perspective. In addition to these process steps, staff would need to follow the mandated surplus sales process required by State law, and would likely need to delay or offset other Policy priorities to accommodate the significant workload.

RED LIGHT: The Administration recommends Council not adopt this Nominated Idea due to [describe reason implementation would be difficult if not impossible – conflict with other laws, etc].