



## Memorandum

**TO:** HONORABLE MAYOR AND  
CITY COUNCIL

**FROM:** Councilmember Raul Perez

**SUBJECT:** REQUEST TO TRAVEL

**DATE:** January 15, 2020

**Recommendation:** Authorize Councilmember Perez to attend the Mexico – US Sister Cities Mayors’ Summit. The tour will be February 26, 2020- February 28, 2020 in El Paso, Texas

**Authorize travel for:** Councilmember Raul Perez

**Location:** El Paso, Texas

**Meeting Dates:** February 26- February 28, 2020

**Source of Funds:** Expenses will be sourced from the Council District 3 Office budget and personal funds.

**Purpose:** The Mexico – U.S. Sister Cities Mayors’ Summit is the fourth in this series of bi-national summits, designed to strengthen sister city relationships in key countries. This Summit will connect Mayors, municipal officials, business leaders, academics, and civic leadership to engage each community’s citizen diplomats hosted in El Paso, Texas and Ciudad Juarez, Chihuahua. Leaders will discuss the issues of the day, share best practices, and produce measurable outcomes.