



# Memorandum

**TO:** HONORABLE MAYOR AND  
CITY COUNCIL

**FROM:** Councilmember Johnny Khamis  
District 10

**SUBJECT:** SEE BELOW

**DATE:** January 16, 2020

APPROVED:

**SUBJECT: APPROVAL OF GREEK FLAG RAISING EVENT SPONSORED  
BY COUNCIL DISTRICT 10 AS A CITY COUNCIL SPONSORED  
SPECIAL EVENT TO EXPEND CITY FUNDS AND ACCEPT DONATIONS  
OF MATERIALS AND SERVICES FOR THE EVENT**

## RECOMMENDATION

1. Approve the Greek Flag Raising as a City Council sponsored Special Event.
2. Approve and accept donations from various individuals, businesses, or community groups to support the event.
3. Place the item on the February 4<sup>th</sup> Council Agenda for action.

## BACKGROUND

On February 1, 2005, the City Council adopted Resolution 72517 which requires Councilmembers to submit a memorandum to the Rules Committee regarding proposed City Council sponsored Special Events and the proposed use of any funds in Special Event Accounts.

The Greek Flag Raising Event will be held on March 25, 2020 at City Hall and sponsored by Councilmember Johnny Khamis. The flag of Greece will be raised over the San Jose City Hall Plaza in celebration of Greek Independence Day.

The display of the flag of Greece on March 25<sup>th</sup> is permitted under Council Policy 2-1, Section C.1 - Flags of Governments Recognized by the United States: "Flags of the governments recognized by the United States may be displayed upon the request of the Mayor, a member of the City Council or the City Manager."

### **ANALYSIS**

Approval by the City Council of the event will ensure compliance with the Council's prior direction regarding Council Special Events. In observance of existing fundraising disclosure requirements, Councilmember Khamis will report any cash or in-kind donations received for the event on his Disclosure of Fundraising Report (DFR-1). Approval of this memorandum will enable Council District 10, City departments and the Office of the City Clerk to proceed with the event. Any cash donations received will be processed pursuant to the City's normal financial and budgetary procedures.

### **EVALUATION AND FOLLOW-UP**

Councilmember Khamis will issue an information memo detailing the results of the event.

### **PUBLIC OUTREACH/INTEREST**

This action does not meet the criteria set below; however, the Office of the City Clerk will post the item on the City's Website for the January 22<sup>nd</sup> Rules Committee Agenda and the February 4<sup>th</sup> City Council Agenda.

- ☐ **Criterion 1:** Requires Council action on the use of public funds equal to \$1 million or greater. **(Required: Website Posting)**
- ☐ **Criterion 2:** Adoption of a new or revised policy that may have implications for public health, safety, quality of life, or financial/economic vitality of the City. **(Required: E-mail and Website Posting)**
- ☐ **Criterion 3:** Consideration of proposed changes to service delivery, programs, staffing that may have impacts to community services and have been identified by staff, Council or a Community group that requires special outreach. **(Required: E-mail, Website Posting, Community Meetings, Notice in appropriate newspapers)**

### **COORDINATION**

This memorandum has been coordinated with the City Clerk's Office.

### **CEQA**

Not a project.

REVIEWED BY:

TONI J. TABER, CMC  
City Clerk

For questions, please contact Toni Taber, City Clerk, at (408) 535-1260.