



Memorandum

TO: HONORABLE CITY
COUNCIL

FROM: Mayor Sam Liccardo

SUBJECT: SEE BELOW

DATE: 1/15/2020

APPROVED:

1/16/20

SUBJECT: APPROVAL OF THE DISTRICT 4 YOUTH ADVISORY COUNCIL LITTER PICKUP CO-SPONSORED BY THE MAYOR'S OFFICE AND THE PARKS, RECREATION, AND NEIGHBORHOOD SERVICE'S ANTI-LITTER PROGRAM AS A CITY COUNCIL SPONSORED SPECIAL EVENT TO EXPEND CITY FUNDS AND ACCEPT DONATIONS OF MATERIALS AND SERVICES FOR THE EVENT

RECOMMENDATION

1. Approve the District 4 Youth Advisory Council Litter Pickup scheduled on Saturday, January 25, 2020 as a City Council sponsored Special Event and approve the expenditure of funds.
2. Approve and accept donations from various individuals, businesses or community groups to support the event.
3. Place the item on the January 28, 2020 Council Agenda for action.

BACKGROUND

On February 1, 2005, the City Council adopted Resolution 72517 which requires Councilmembers to submit a memorandum to the Rules Committee regarding proposed City Council sponsored Special Events and the proposed use of any funds.

The District 4 Youth Advisory Council Litter Pickup will take place in the Ludlow neighborhood (D4) and is co-sponsored by Mayor Liccardo and the Parks, Recreation, and Neighborhood Service's Anti-Litter Program. The event is free and open to the public.

ANALYSIS

Approval by the City Council of the event will ensure compliance with the Council's prior direction regarding Council Special Events. In observance of existing fundraising disclosure

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Subject: Approval of the District 4 Youth Advisory Council Litter Pickup as a City Council Sponsored Event

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requirements, Mayor Liccardo will report any cash or in-kind donations received for the event on their Disclosure of Fundraising Report (DFR-1). Approval of this memorandum will enable the Mayor's Office, City Departments, and the Office of the City Clerk to proceed with the event. Any cash donations received will be processed pursuant to the City's normal financial and budgetary procedures.

PUBLIC OUTREACH/INTEREST

The Office of the City Clerk will post the item on the City's Website for the January 22, 2020 Rules Committee Agenda and the January 28, 2020 City Council Agenda.

CEQA

- ☐ Not a Project, File No. PP17-010, City Organization & Administrative Activities resulting in no changes to the physical environment.
- ☐ Not a Project, File No. PP17-011, Temporary Special Events resulting in no changes to the physical environment.
- ☐ Exempt, File No. PP12-080. Minor temporary use of land having negligible or no permanent effect on the environment.
- ☐ Exempt, File No. PP13-056, Activities associated with citywide litter clean-up activities.
- ☐ Exempt, File No. PP11-046, Graffiti removal services.

Reviewed by:

TONI J. TABER, CMC
City Clerk

For questions, please contact Toni Taber, City Clerk, at (408) 535-1260.