



Memorandum

TO: HONORABLE MAYOR
AND CITY COUNCIL

FROM: Toni J. Taber, CMC
City Clerk

**SUBJECT: BOARDS AND COMMISSIONS
APPOINTMENTS**

DATE: December 6, 2019

REPLACEMENT MEMO

RECOMMENDATION

Approve the appointment of Daniel Zazueta to the At-Large seat of the Clean Energy Commissions to a term ending December 31, 2023.

OUTCOME

Appointment to the vacant seats on the Clean Energy Commission will allow the commission to continue conducting business.

BACKGROUND

Section 2.08.2140 of the San José Municipal Code (SJMC) indicates that The Council Appointment Advisory Commission shall review all applicants and make a nomination to the City Council for the six (6) special eligibility seats community outreach, policy advocacy, clean energy programs, industry, labor, education, not-for-profits, environmental associations, and advocacy organizations. The remaining three (3) positions are at-large representatives and nominated by the Mayor.

The Council Appointment Advisory Commission was unable to meet on January 9, 2020 due to a lack of quorum to review applications and interview candidates.

ANALYSIS

The applications of all nominated candidates are attached. Memoranda from the Office of the City Attorney regarding their conflicts of interest and code enforcement reviews are also included. The applicants were also reviewed by Planning Building and Code Enforcement with no issues found.

EVALUATION AND FOLLOW-UP

A duty of the Office of the City Clerk is to minimize vacancies on the Boards and Commissions. The Office of the City Clerk and City Council Offices are still recruiting for additional vacancies.

PUBLIC OUTREACH

The Office of the City Clerk began an annual recruitment program in 2019, and posted flyers throughout City Hall, distributed flyers to City Departments and sent electronic copies of the flyer to all council districts requesting it to be included in newsletters. The flyer was also posted on Facebook and Twitter and the City Clerk's main page.

The memorandum has been posted on the City Clerk's website as part of the January 14, 2020 City Council Meeting Agenda.

COORDINATION

This memorandum has been coordinated with the Office of the City Attorney.

CEQA

Not a Project, File No. PP17-010, City Administrative Activities, resulting in no changes to the physical environment.



TONI J. TABER, CMC
City Clerk

For questions, please contact Toni Taber, City Clerk, at (408) 535-1260.