



Memorandum

**TO: RULES AND OPEN GOVERNMENT
COMMITTEE**

FROM: Mayor Sam Liccardo
Chair Raul Peralez

**SUBJECT: PUBLIC SAFETY, FINANCE, AND
STRATEGIC SUPPORT
COMMITTEE WORKPLAN**

DATE: December 19, 2019

Approved

Date

12-18-2019

Approved

Date

12/18/19

RECOMMENDATION

Approval of the Public Safety, Finance, and Strategic Support Committee workplan for the period January through June 2020 and setting its meeting schedule on the third Thursday of each month at 1:30 p.m. in the City Council Chambers.

WORKPLAN CONTENTS

PUBLIC SAFETY, FINANCE, AND STRATEGIC SUPPORT COMMITTEE WORKPLAN January 2020 - June 2020

COMMITTEE MEMBERS:

RAUL PERALEZ, CHAIR
SERGIO JIMENEZ, VICE CHAIR
MAGDALENA CARRASCO, MEMBER
CHARLES "CHAPPIE" JONES, MEMBER
SYLVIA ARENAS, MEMBER

STAFF:

JENNIFER A. MAGUIRE, CITY MANAGER'S OFFICE
PAUL PEREIRA, MAYOR'S OFFICE
DANIELLE KENEALEY, CITY ATTORNEY'S OFFICE
LOUIS OSEMWEGIE, CITY CLERK'S OFFICE

MISSION STATEMENT:

To effectively develop, manage and safeguard the City's fiscal, physical, technological and human resources to enable and enhance the delivery of city services and projects and to provide prevention and emergency response services for crime, fire, medical, hazardous and disaster related situations

JANUARY THROUGH JUNE 2020 WORKPLAN ITEMS:

JANUARY 16, 2020 – MEETING CANCELLED

FEBRUARY 20, 2020

1. **Police Department Operations and Performance Bi-Monthly Status Report.** (Police)
Purpose: Provide a verbal bi-monthly status report on Police Department operations and performance in the areas of city-wide crime statistics, crime trends, emerging issues, and other matters of interest, as needed, with a focus on sexual assault as well as prostitution.
2. **Second Quarter Financial Reports for Fiscal Year 2019-2020.** (Finance)
Purpose: Provide second quarter (period ending December 31, 2019) financial reports in the areas of Debt Management, Investment Management, and Revenue Collection.
3. **City of San José's Investment Policy.** (Finance)
Purpose: Provide a review of the City of San José's Investment Policy.
4. **Smart City Roadmap: Safe City Strategy Status Report.** (City Manager – Civic Innovation)
Purpose: Provide a status report on the Smart City Roadmap: Safe City Strategy regarding the applied use of technology and technology improvement opportunities within the Police Department, Fire Department, and the City Manager's Office of Emergency Management, including a demonstration of business intelligence tools.

MARCH 19, 2020

1. **Sexual Assaults Education and Training Program Report.** (Police)
Purpose: Provide a report on the Sexual Assaults Education and Training Program, including an evaluation of the delivery of the most recent affirmative consent-based curriculum and multiple age-appropriate classes for middle and high school students.
2. **9-1-1 and 3-1-1 Audit Recommendations Status Report.** (Police, Fire, Information Technology)
Purpose: Provide a status report on the implementation of the 9-1-1 and 3-1-1 Audit recommendations.
3. **Fire Department Call Volume Report.** (Fire)
Purpose: Provide a report on Fire Department call volumes, including opportunities to triage calls for service so that departmental resources can be maximized to life-saving and fire mitigation calls.
4. **Firefighter Safety Systems in High Rise Buildings.** (Fire)
Purpose: Provide a report on firefighter safety systems in high rise buildings comparing Firefighter Breathing Air Replenishment Systems and fire-rated elevators, including consideration of any changes to the 2019 California Fire Code and/or Fire Department policies, procedures, and equipment.

5. Workers' Compensation Program Semi-Annual Report. (Human Resources)

Purpose: Provide a semi-annual report on the City's efforts to contain workers' compensation costs and reduce claims for the Workers' Compensation Program by focusing on wellness, health, and safety through the first half of 2019-2020.

APRIL 16, 2020

1. Bi-Monthly Financial Report for January/February 2020. (Consent Calendar) (City Manager – Budget/Finance)

Purpose: Provide a Bi-Monthly Financial Report on actual revenues and expenditures as compared to the 2019-2020 Budget for the eight months ending February 2020.

2. Police Department Operations and Performance Bi-Monthly Status Report. (Police)

Purpose: Provide a verbal bi-monthly status report on Police Department operations and performance in the areas of city-wide crime statistics, crime trends, emerging issues, and other matters of interest, as needed, with a focus on sexual assault as well as violent and gang-related crime data by Mayor's Gang Prevention Task Force hotspots and emerging hotspots.

3. 2018 Independent Police Auditor Year End Report Recommendations Status Report. (Police)

Purpose: Provide a status report on the implementation of the 2018 Independent Police Auditor Year End Report recommendations, including the expansion of the early intervention system.

MAY 21, 2020

1. Third Quarter Financial Reports for Fiscal Year 2019-2020. (Consent Calendar) (Finance)

Purpose: Provide third quarter (period ending March 31, 2020) financial reports in the areas of Debt Management, Investment Management, and Revenue Collection.

2. Regional Dispatch Center Feasibility Study Status Report. (Fire)

Purpose: Provide a status report on the feasibility of a regional fire and/or fire and emergency medical services dispatch center within Santa Clara County.

3. City of San José Disaster Resiliency Annual Report. (City Manager – Emergency Management)

Purpose: Provide an annual report on the City of San José's community resiliency in responding to disasters.

JUNE 18, 2020

1. Bi-Monthly Financial Report for March/April 2020. (Consent Calendar) (City Manager – Budget/Finance)

Purpose: Provide a Bi-Monthly Financial Report on actual revenues and expenditures as compared to the 2019-2020 Budget for the ten months ending April 2020.

2. Police Department Operations and Performance Bi-Monthly Status Report. (Police)

Purpose: Provide a verbal bi-monthly status report on Police Department operations and performance in the areas of city-wide crime statistics, crime trends, emerging issues, and other matters of interest, as needed, with a focus on sexual assault.
