



COUNCIL AGENDA: 01.07.2020  
ITEM:

# Memorandum

**TO:** HONORABLE MAYOR AND  
CITY COUNCIL

**FROM:** Councilmember Jimenez

**SUBJECT:** REQUEST FOR AN EXCUSED  
ABSENCE

**DATE:** December 12, 2019

## RECOMMENDATION

Excuse my absence from the Regular Meeting of the Neighborhood Services and Education Committee on December 12, 2019 due to the following:

Authorized City Business:

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(Description/Location)

Illness

Death of a close family member

Personal: