



COUNCIL AGENDA: 12/17/19
ITEM: 2.4 [19-1218]

Memorandum

TO: HONORABLE MAYOR AND
CITY COUNCIL

FROM: Councilmember Arenas

**SUBJECT: REQUEST FOR AN EXCUSED
ABSENCE**

DATE: 12/4/2019

RECOMMENDATION

Excuse my absence from the Regular Meeting of _ Rules and open government Committee
_____ on __12/4/2019 ____, due to the following:

☐ Authorized City Business:

(Description/Location)

☒ Illness

☐ Death of a close family member