



COUNCIL AGENDA: 12/10/2019

ITEM: 2.20

FILE NO: 19-1177

Memorandum

TO: HONORABLE MAYOR AND
CITY COUNCIL

FROM: Toni J. Taber, CMC
City Clerk

SUBJECT: SEE BELOW

DATE: December 10, 2019

SUBJECT: Approval of Evergreen Leadership Neighborhood Association Winter Community Event Sponsored by Council District 8 as a City Council Sponsored Special Event to Expend City Funds and Accept Donations of Materials and Services for the Event.

RECOMMENDATION:

- (a) Approve the Evergreen Leadership Neighborhood Association Winter Community Event scheduled on Saturday, December 14, 2019 as a City Council sponsored Special Event and approve the expenditure of funds; and
- (b) Approve and accept donations from various individuals, businesses, or community groups to support the event.

CEQA: Not a Project, File No. PP17-011, Temporary Special Events resulting in no changes to the physical environment. (Arenas)



Memorandum

TO: HONORABLE MAYOR AND
CITY COUNCIL

FROM: Sylvia Arenas
District 8

SUBJECT: SEE BELOW

DATE: November 15, 2019

APPROVED:

**SUBJECT: APPROVAL OF EVERGREEN LEADERSHIP NEIGHBORHOOD
ASSOCIATION WINTER COMMUNITY EVENT SPONSORED BY
COUNCIL DISTRICT 8 AS A CITY COUNCIL SPONSORED SPECIAL
EVENT TO EXPEND CITY FUNDS AND ACCEPT DONATIONS OF
MATERIALS AND SERVICES FOR THE EVENT**

RECOMMENDATION

1. Approve the Evergreen Leadership Neighborhood Association Winter Community Event scheduled on Saturday, December 14, 2019 as a City Council sponsored Special Event and approve the expenditure of funds.
2. Approve and accept donations from various individuals, businesses or community groups to support the event.
3. Place the item on the Tuesday, December 10, 2019 Council Agenda for action.

BACKGROUND

On February 1, 2005, the City Council adopted Resolution 72517 which requires Councilmembers to submit a memorandum to the Rules Committee regarding proposed City Council sponsored Special Events and the proposed use of any funds.

The Evergreen Leadership Neighborhood Association Winter Community Event will be held on Saturday, December 14, 2019 at Ida Jew Academy and sponsored by Councilmember Arenas. This special event will feature games, crafts, and all kinds of family-friendly activities. The event is free and open to the public.

ANALYSIS

Approval by the City Council of the event will ensure compliance with the Council's prior direction regarding Council Special Events. In observance of existing fundraising disclosure requirements, Councilmember Arenas will report any cash or in-kind donations received for the

HONORABLE MAYOR AND CITY COUNCIL

November 15, 2019

Subject: Evergreen Leadership Neighborhood Association Winter Community Event

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event on their Disclosure of Fundraising Report (DFR-1). Approval of this memorandum will enable Council District 8, City departments and the Office of the City Clerk to proceed with the event. Any cash donations received will be processed pursuant to the City's normal financial and budgetary procedures.

PUBLIC OUTREACH/INTEREST

The Office of the City Clerk will post the item on the City's Website for the December 4, 2019 Rules Committee Agenda and the December 10, 2019 City Council Agenda.

CEQA

- ☐ Not a Project, File No. PP17-010, City Organization & Administrative Activities resulting in no changes to the physical environment.
- ☐ Not a Project, File No. PP17-011, Temporary Special Events resulting in no changes to the physical environment.
- ☐ Exempt, File No. PP12-080. Minor temporary use of land having negligible or no permanent effect on the environment.
- ☐ Exempt, File No. PP13-056, Activities associated with citywide litter clean-up activities.
- ☐ Exempt, File No. PP11-046, Graffiti removal services.

Reviewed by:

TONI J. TABER, CMC
City Clerk

For questions, please contact Toni Taber, City Clerk, at (408) 535-1260.