



**COUNCIL AGENDA:** 11/19/2019  
**ITEM:** 2.4 (b)

# *Memorandum*

**TO:** HONORABLE MAYOR AND  
CITY COUNCIL

**FROM:** Vice Mayor Jones

**SUBJECT: REQUEST FOR AN EXCUSED  
ABSENCE**

**DATE:** 11/06/19

---

## **RECOMMENDATION**

Excuse my absence from the Regular Meeting of Rules and Open Government Committee on November 13, 2019 due to the following:

☒ Authorized City Business:

Annual California Transit Association Meeting. This conference is an opportunity for VTA Board members to continue learning and strengthening governing capacity in the areas of public transit regulations, policies, federal and state funding, and major initiatives.

The meeting will be held at the Monterey Conference Center

---

(Description/Location)

☐ Illness

☐ Death of a close family member