



COUNCIL AGENDA:  
ITEM:

## Memorandum

**TO:** HONORABLE MAYOR AND  
CITY COUNCIL

**FROM:** Councilmember  
Maya Esparza

**SUBJECT:** REQUEST FOR AN EXCUSED  
ABSENCE

**DATE:** 11/06/19

*Maya Esparza*

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### RECOMMENDATION

Excuse my absence from the Regular Meeting of the Community and Economic Development Committee on October 28, 2019 due to the following:

☐ Authorized City Business:

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(Description/Location)

☒ Illness

☐ Death of a close family member