



## Memorandum

**TO:** CITY COUNCIL

**FROM:** Mayor Sam Liccardo

**SUBJECT:** REQUEST TO TRAVEL

**DATE:**

Approved:

Date: 10 - 10 - 2019

**Recommendation:** Authorize travel, accept travel payments to the City of San Jose, and designate Mayor's staff, Carolyn Wu, as the City representative to attend the Knight Smart Cities Lab: Fostering informed and engaged communities in the Digital Age workshop in Detroit, Michigan from November 6 – November 8, 2019.

**Location:** Detroit, Michigan

**Meeting Dates:** November 6-8, 2019

**Source of Funds:** Knight Foundation

**Purpose:** Carolyn Wu to be designated as a participant to the Knight Smart Cities Lab: Fostering informed and engaged communities in the Digital Age. This 2-day workshop will explore ways cities can harness the growth of digital technology to increase responsiveness, connectedness and engagement with residents. Part of the workshop will be the convening of cities, including San Jose, that have received the autonomous vehicle community engagement grant from the Knight Foundation.

Carolyn is the Deputy Chief Innovation Officer/Smart City Lead on the Mayor's team and works with key staff in the City Manager's Office to further the City's Smart City and innovation initiatives.

Carolyn is designated as the representative from the Mayor's Office of Technology and Innovation as she is leading the autonomous vehicle work in Mayor's Office.