

**City of San Jose Downtown Parking Board
Work Plan for FY 2019-20**

Objective for FY 2019-20	Actions	Timeframe
1. Review and approve Annual Parking Fund financial reports	Periodically review, provided comment, and take action on the proposed, mid-year, and year-end Parking Fund financial reports.	<ul style="list-style-type: none"> • FY 2018-19 year-end review: November 2018 • FY 2019-20 mid-year review: March 2020 • FY 2020-21 Proposed Budget: March 2020 • FY 2020-21 Approve Budget: June 2019
2 Review and approve Annual Parking Fund Capital Improvement Project (CIP) plans and budgets	Periodically review, provide comment, and take action on the proposed, mid-year, and year-end Parking Fund CIP reports and 5-year CIP program.	<ul style="list-style-type: none"> • FY 2019-20 CIP Update: Ongoing • FY 2018-19 year-end review: November 2019 • FY 2018-19 mid-year review: March 2020 • FY 2019-20 Proposed Budget: March/June 2020
3 Review and monitor various City parking programs, policies, and rates	Periodically review ongoing parking programs including the Business Incentive Program (BIP) and validation programs. Also review parking policies and rates to achieve desired parking program and City goals.	Ongoing
4 Updates on Downtown Promotions and Marketing	Ongoing review of various promotion and marketing efforts managed by the San Jose Downtown Association (SJDA) and funded by the Parking Fund.	Ongoing
5 Updates on various projects impacting Downtown mobility	Review of various multi-modal and Diridon area projects impacting downtown and either funded in part or impacting the Parking Fund.	Ongoing
6 Provide to the Transpiration and Environment (T&E) Committee each fiscal year an annual work plan of activities to be undertaken and a subsequent report of accomplishments	Develop and issue a FY 2020-21 work plan and FY 2019-20 Annual Report	June 2020