



# Memorandum

**TO:** HONORABLE MAYOR  
AND CITY COUNCIL

**FROM:** Rosalynn Hughey

**SUBJECT:** SEE BELOW

**DATE:** September 23, 2019

Approved

Date

9-26-19

**SUBJECT: APPROVE CITY GRANT APPLICATIONS FOR THE SANTA CLARA  
COUNTY HISTORIC GRANT PROGRAM**

## RECOMMENDATION

Adopt a resolution:

- (a) Approving applications for County of Santa Clara Historic Grant for the Alviso Historic Survey and the East Santa Clara/Alum Rock Historic Survey Projects; and
- (b) Authorizing the City Manager to sign and submit the Grant Applications to the County of Santa Clara and sign the Grant Agreements and administer the Project on behalf of the City.

## OUTCOME

On August 28, 2019, staff prepared and submitted two grant applications to Santa Clara County for historic survey work. The County grant application process requires application authorization from the governing body of the applicant. Understanding that authorization from the City Council may extend beyond the grant application deadline. The County allowed an authorizing letter from the City Manager pending receipt of signed authorizing resolution of the City Council. A letter signed by the City Manager's office was obtained and submitted with the grant applications. City Council authorization to apply for the County grant will let the County staff know they can proceed with their review of the applications.

## BACKGROUND

The City Council has directed the planning staff to update the current Historic Resources Inventory and proceed with further historic surveys throughout the City and has allocated some funding for the work. Staff intends to supplement the City funding with grant funding to better achieve the objectives of the City's historic survey program.

Staff submitted two applications to the Santa Clara County Historic Grant program:

1. Alviso Historic Survey
2. East Santa Clara/Alum Rock Historic Survey

Each project requires a cash match from the applicant. Staff has identified the City-Wide Historic Preservation fund as the source for the cash match.

On behalf of City Council authorization for application submittal, the City Manager provided a letter authorizing the application submittal in advance of pending City Council formal approval through adoption of the Resolution.

### **ANALYSIS**

If awarded the grant funds for one or both of the two applications, the grant projects will be part of the overall Citywide Historic Resources Survey program and staff will initiate the community engagement process.

### **EVALUATION AND FOLLOW-UP**

Once the Resolution is signed by the City Council, staff will transmit to Santa Clara County for processing of the two City grant applications.

### **PUBLIC OUTREACH**

Community members were contacted and sought out to provide support letters and subject matter expert letters as required by the grant application.

This memorandum will be posted on the City's Council agenda website for the October 8, 2019 Council meeting.

### **COORDINATION**

Both grant applications and the authorization letter from the City Manager were reviewed by the City Attorney's office.

### **COMMISSION RECOMMENDATION/INPUT**

No commission recommendation or input is associated with this action.

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### **COST SUMMARY/IMPLICATIONS**

The grant applications submitted to the County include a fifty percent agency cash match. The total budget for the two grant projects is \$260,000, committing the City to a \$130,000 cash match. The 2019-2020 Adopted Budget includes funds allocated by City Council, in September 2017, as part of the historic survey strategy. Sufficient funds are available in the City-Wide Historic Preservation allocation to provide the City's obligated cash match for the two applications.

### **CEQA**

Not a Project, File No. PP17-006, Grant Application with no commitment or obligation to enter into an agreement at the time of application.

/s/

ROSALYNN HUGHEY, Director

Planning, Building and Code Enforcement

For questions please contact Juliet Arroyo, Historic Preservation Officer, at 408-535-7847.