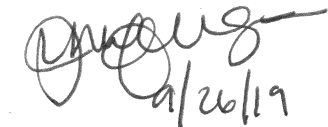


**CITY COUNCIL ACTION REQUEST**

<b>Department(s):</b> Public Works	<b>CEQA:</b> Not a Project, File No. PP17-003, Agreements/Contracts (New or Amended) resulting in no physical changes to the environment.”	<b>Coordination:</b> Finance-Risk Management, CAO, and CMO	<b>Dept. Approval:</b> /s/ Matt Cano
<b>Council District:</b> City-wide			<b>CMO Approval:</b>  9/26/19

**SUBJECT: SECOND AMENDMENT TO MASTER AGREEMENT WITH PGADesign, INC. (VERDE) FOR LANDSCAPE ARCHITECTURAL DESIGN SERVICES FOR VARIOUS CITY FACILITY PROJECTS**

**RECOMMENDATION:**

Approve the Second Amendment to the Master Agreement with PGAdesign, Inc. (CPMS Contract No. 8069) extending the term from December 31, 2019 to June 30, 2022 for the sole purpose of allowing the consultant to continue providing design consulting services through completion of Rotary Playgarden Expansion Project.

**BASIS FOR RECOMMENDATION:**

In November 2015, the City conducted a Request for Qualifications seeking qualified landscape architecture consulting firms for various City facility projects to cover a wide range of environmental services for various City facility projects including design development, feasibility studies, master planning, preparing construction documents, construction management, and drafting support. PGAdesign, Inc.’s expertise and success with park design was a significant factor in their selection as one of the four top ranked consultants of the fourteen who submitted Statements of Qualifications. On April 5, 2016, the City Council approved a Master Agreement with PGAdesign, Inc. in an amount not to exceed \$1,000,000.

On March 6, 2019 City Clerk approved the First Amendment to PGAdesign, Inc.’s Master Agreement to extend the term of the Agreement from June 30, 2019, to December 31, 2019, for the exclusive purpose of allowing the consultant to complete work on the Rotary Playgarden Expansion Project.

The project involves Santa Clara County grant funding. The grant did not allow the City to enter an agreement with a consultant until after June 2019 when grant funding is secure. PGAdesign, Inc. was the designer of record for the first phase of Rotary Playgarden completed in 2015.

In the grant agreement, project timeline outlined a park opening in June 2022. To meet the approved grant project timeline, the current Master Agreement expiration date of December 31, 2019 will need to extend to June 30, 2022. To maintain project delivery consistency and design fee savings for use of existing survey and geotechnical information from Phase I and consultant familiarity of the site, City staff recommends continuing the design services of PGAdesign, Inc.

The time extension to June 30, 2022 allows for a master plan update, design, bid, and build of the expansion project and still adhering to the County of Santa Clara grant deadline.

**COST AND FUNDING SOURCE:**

No additional funding is needed to approve the time extension of this Master Agreement.

**FOR QUESTIONS CONTACT:** Michael O’Connell, Public Works Deputy Director at (408) 535-8300