



Memorandum

TO: HONORABLE MAYOR
AND CITY COUNCIL

FROM: Toni J. Taber, CMC
City Clerk

**SUBJECT: PLANNING COMMISSION
APPOINTMENT**

DATE: September 20, 2019

SUPPLEMENTAL

On March 16, 2019, Namrata Vora resigned from the Planning Commission. A recruitment was conducted ending on July 15, 2019. After the application period closed, the applications received within the last 12 months were sent to the City Attorney's Office for a Conflict of Interest Review. After the Conflict of Interest Review, the applications and Conflict of Interest memo were sent to the City Council to submit their "indications of interest" for the Planning Commission interview. Any applicant receiving four or more indications of interest was scheduled for a full City Council interview. Subsequently, on September 12, 2019, John Leyba submitted his resignation to a term ending June 30, 2023. Because the Planning Commission interviews were deferred from September 17 to October 1, 2019, and because the application period had ended recently, it was efficient to add the second vacancy to the same interview schedule.

In the interest of having a sufficient pool of candidates since there were now two vacancies, the Rules and Open Government Committee, at its meeting held on September 18, 2019, directed the City Clerk re-poll Councilmembers with a deadline of Friday, September 20, 2019 for the Councilmembers to submit up to two additional names.

The same set of applications that generated the original three candidates were sent to all Councilmembers. All Council offices returned their selections to me. In this round, George Casey received four or more indications of interest.

The interview order as determined by the [California Secretary of State Random Alphabet for the November 2019 election](#), will be:

- George Casey
- Mariel Caballero
- Louis Barocio
- Rolando Bonilla

All four candidates will be considered for both positions. After the four are interviewed, the Council will then vote on the TWO candidates they wish to appoint, and decided of those two, who will be appointed to the term ending June 30, 2020 and who will be appointed to the term ending June 30, 2023.

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It is not unusual for one interview session at Council to generate more than one appointment as we see it for scheduled vacancies regularly such as Board of Fair Campaign and Political Practices, Planning Commission, Civil Service Commission, and Appeals Hearing Board.

Should no candidate or only one candidate receive the six votes needed to be appointed, the City Council shall direct the City Clerk to continue recruitment efforts and bring forward additional applicants for consideration within 90 days.

A handwritten signature in blue ink, appearing to read "Toni J. Taber", with a stylized flourish extending to the right.

TONI J. TABER, CMC
City Clerk

For questions, please contact Toni J. Taber, City Clerk, at (408) 535-1260.