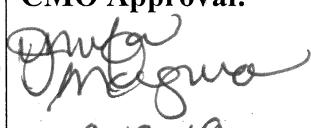


**CITY COUNCIL ACTION REQUEST**

<b>Department(s):</b> Finance	<b>CEQA:</b> Not a Project, File No. Public Project Number PP17-003, Agreements/Contracts (New or Amended) resulting in no physical changes to the environment	<b>Coordination:</b> Department of Public Works, City Attorney's Office, City Manager's Budget Office	<b>Dept. Approval:</b> /s/ Julia H. Cooper
<b>Council District(s):</b> Citywide			<b>CMO Approval:</b>  9-19-19

**SUBJECT: ACTIONS RELATED TO THE PURCHASE ORDER 56453 WITH FLEET BODYWORX INC. FOR COLLISION REPAIR AND BODY SHOP SERVICES**

**RECOMMENDATION:**

Adopt a resolution authorizing the City Manager to:

- (a) Amend Purchase Order 56453 with Fleet BodyWorx, Inc. (San Jose, CA) to increase the amount of total compensation by \$100,000, for a revised maximum compensation not to exceed \$345,000 for the remainder of the current term ending on or about October 14, 2019; and
- (b) Exercise the final option to renew the purchase order through October 2020, subject to the same terms and conditions, and the annual appropriation of funds.

**Desired Outcome:** Ensure that the City of San Jose vehicles & equipment are repaired and operate in optimal condition.

**BASIS FOR RECOMMENDATION:**

In 2015, a Request for Bid was facilitated by the Finance Department to procure collision and body shop repair services for City vehicles and equipment to ensure that they are repaired and operate in optimal condition. The City awarded a purchase order to Fleet BodyWorx, Inc. with an initial twelve-month term, and up to four one-year options to extend the term through October 14, 2020.

The Fleet Management Division of the Department of Public Works utilizes the collision and body shop repair services for all types of City-owned fleet vehicles and specialized equipment. This year, Fleet has been faced with mounting repair costs due to accidents, the increased complexity in repairing modern vehicles, and a shift in repair needs from passenger vehicles to larger, more specialized vehicles. Fleet BodyWorx is the current vendor who can accommodate larger, more specialized vehicles, such as fire trucks, buses, and 10-wheel dump trucks. Consequently, more funds are being requested to cover the mounting costs to ensure vehicles are repaired and running in optimal conditions through the end of the current purchase order term. As staff is unable to adequately forecast future repair needs in the last option year, staff is requesting authorization to renew the purchase order subject to the annual appropriation of funds.

Commission Recommendation/Input: There is no commission recommendation or input associated with this action.

This Council item is consistent with the City's 2018-2019 Adopted Operating Budget City Areas Delivery Framework: "To have safe and functional public infrastructure, facilities, and equipment."

**COST AND FUNDING SOURCE:**

Fund #	Appn. #	Appn. Name	Total Appn.	Amt. for Recommendation	2019-2020 Adopted Operating Budget Page	Last Budget Action (Date, Ord. No)
552	0572	Non- Personal/Equipment	\$1,837.143	\$345,000	N/A	06/18/2019 30286

**FOR QUESTIONS CONTACT:** Jennifer Cheng, Deputy Director, Finance at (408) 535-7059