



Memorandum

TO: HONORABLE MAYOR AND
CITY COUNCIL

FROM: Vice Mayor Chappie Jones

SUBJECT: REQUEST TO TRAVEL

DATE: August 29, 2019

APPROVED:

RECOMMENDATION:

Authorize travel, designate Vice Mayor Chappie Jones as the City's representative to attend the National League of Cities City Summit in San Antonio from November 20, 2019 to November 23, 2019, approve use of the Mayor/Council Travel Budget, and excuse his absence from the November 20th Rules Meeting, and November 21 PSFSS Meeting.

Location: San Antonio, TX

Meeting Dates: November 20, 2019 – November 23, 2019

Source of Funds: Mayor/Council Travel Budget

Purpose: Vice Mayor Chappie Jones was invited to attend the Large City Council Presidents Convening Conference for the National League of Cities representing San Jose. Pursuant to Council Policy 9-5, Travel by Elected and Appointed City Officials, this travel falls under the Mayor/Council Travel Budget under F.4.d, Trips to represent the City on Boards and Committees of the League of California Cities, The National League of Cities or the U.S. Conference of Mayors when appointed by the Council otherwise officially appointed to serve on such boards or committees.