



# Council Policy Prioritization: Early Consideration Response Form

Department Environmental Services

Department Rep. Name/Ext. Ken Davies/x52587

Policy/Ord. Subject Climate Emergency Declaration

Rules Date 9/11/19 Item G6

Council Member Sponsorship Mayor and CMs Jiminez, Peralez, Carrasco, Davis

## Staff Recommendation

- ☒ **GREEN** The Administration can implement this Nominated Idea under its current workplan
- ☒ **ALREADY UNDERWAY** ☐ **MINIMAL WORK LESS THAN 40 HOURS** ☐ **REQUEST FOR INFORMATION**
- ☐ **YELLOW** The Administration recommends Council send this Nominated Idea to the Priority Setting Process (See Complexity Level Below)
- ☐ **RED** The Administration recommends Council not adopt this Nominated Idea
- ☐ **NEEDS CLARIFICATION OR MORE TIME TO EVALUATE**

## Criterion to Determine Scale of Project Complexity

Project complexity is determined by scoring the project in each of the 3 criterions below and then summing the score.

- a. Low Complexity is a sum of 6 or less.
- b. Medium Complexity is a sum of 7 - 9
- c. High Complexity is a sum of 10 or greater.

Total Score = **7**

| Scoring Criterion |                             | Low Complexity                                |  | Medium Complexity  |                              | High Complexity   |  |
|-------------------|-----------------------------|---|--|--|------------------------------|---|--|
|                   | Estimated Duration          | 6 - 9 months                                  | <input checked="" type="checkbox"/> =1 | 9 - 18 months  | <input type="checkbox"/> =2  | More than 18 months   | <input type="checkbox"/> =3            |
|                   | Organizational Complexity   | Can Easily be Absorbed into Existing Workplan | <input checked="" type="checkbox"/> =1 | Planned Work (Future)  | <input type="checkbox"/> =2  | Work Not Currently Proposed   | <input type="checkbox"/> =3            |
|                   | (Internal)                  | Have staff with required skillset/ knowledge  | <input checked="" type="checkbox"/> =1 | Have staff with required skillset/requires moderate research | <input type="checkbox"/> =2  | Do not have staff with required skillset/ requires significant research | <input type="checkbox"/> =3            |
|                   |                             | Less than or equal 2 Staff required           | <input checked="" type="checkbox"/> =1 | 3 - 4 Staff required   | <input type="checkbox"/> =2  | More than 5 Staff required  | <input type="checkbox"/> =3            |
|                   | (External)                  | 1 Additional Departments                      | <input type="checkbox"/> =1            | 2 Other Department Involved                                  | <input type="checkbox"/> =2  | 3 or more Depts Involved  | <input checked="" type="checkbox"/> =3 |
|                   | DEPT. Required              | <input type="checkbox"/> Airport              | <input type="checkbox"/> Housing       | <input type="checkbox"/> CMO                                 | <input type="checkbox"/> OED | <input type="checkbox"/> PRNS   | <input type="checkbox"/> PD            |
|                   | <input type="checkbox"/> CA | <input checked="" type="checkbox"/> ES        | <input type="checkbox"/> DOT           | <input type="checkbox"/> LIB.                                | <input type="checkbox"/> PW  | <input type="checkbox"/> FD   | <input type="checkbox"/> EM            |

## Analysis

Explain the rationale for Staff recommendation, including any mitigating factors that need to be considered (recent legislative action, significant workplan changes, etc). Please address the following as well.

GREEN LIGHT: The Administration can implement this Nominated Idea under its current workplan. Item should be sent to Council to add to Department workplan. Explain how the Idea will be approached.

**The recommended actions align with existing City policies and plans, including Climate Smart San Jose, and can be accommodated in existing work plans.**

YELLOW LIGHT: The Administration recommends Council send this Nominated Idea to the Priority Setting Process due to [describe cost implications, workload impacts, or other factors].

RED LIGHT: The Administration recommends Council not adopt this Nominated Idea due to [describe reason implementation would be difficult if not impossible – conflict with other laws, etc].