

NSE COMMITTEE: 09-12-19

ITEM: (c)(1)b)



Memorandum

TO: NEIGHBORHOOD SERVICES
AND EDUCATION COMMITTEE

FROM: Jill Bourne

**SUBJECT: REPORT ON 2019-20 LIBRARY
AND EDUCATION COMMISSION
WORKPLAN**

DATE: August 29, 2019

Approved

Date

9-5-2019

COUNCIL DISTRICT: Citywide

RECOMMENDATION

Accept the report on the Library and Early Education Commission's activities in collaboration with the San José Public Library.

OUTCOME

To enhance awareness of the Library and Early Education Commission's accomplishments in the Fiscal Year 2018-19 (Attachment A) and the Commission's Fiscal Year 2019-20 Work plan (Attachment B).

BACKGROUND

In collaboration with the San José Public Library, the Library and Early Education Commission (LEE Commission) advocates for high quality, impactful, and innovative library and education services that serve as a foundation for a vibrant and diverse city. The Commission provides a venue for public discussion of services and resources that support and promote education and world class libraries.

The LEE Commission makes recommendations to the City Council regarding existing or proposed library facilities, programs, operations, services, and financing, and provides oversight for the citywide Education and Digital Literacy Initiative. The Commission members meet monthly at 7:00 p.m. on the third Wednesday.

This report will provide an overview of the LEE Commission's activities in advancing their key strategic goals.

ANALYSIS

The LEE Commission met on August 21, 2019 to review the prior year work plan achievements and to develop their 2019-20 work plan. The attached report provides a summary of accomplishments from the past fiscal year, as well as next steps for the upcoming year.

EVALUATION AND FOLLOW-UP

Staff and Commission members will evaluate the progress on the work plan throughout the year and prioritize goals and objectives for the next year's work plan.

PUBLIC OUTREACH

This memorandum will be posted on the City's Neighborhood Services and Education Committee agenda website for the September 13, 2018 meeting. In addition, this item was presented at the August 21, 2019 LEE Commission meeting.

COORDINATION

This memorandum has been coordinated with the City Attorney's Office.

COMMISSION RECOMMENDATION/INPUT

This memorandum was presented and unanimously accepted by the LEE Commission on August 21, 2019.

CEQA

Not a Project, File No. PP10-069 (a) Staff Report.

/s/
JILL BOURNE
Director, Library Department

For questions, please contact Ann Grabowski, Chief of Staff, at (408) 808-2170.

Attachments:

Library and Early Education Commission Fiscal Year 2018-19 Annual Accomplishments Report
Library and Early Education Commission Fiscal Year 2019-20 Work plan