



Memorandum

TO: TRANSPORTATION AND
ENVIRONMENT COMMITTEE

FROM: Lori Mitchell

SUBJECT: SEE BELOW

DATE: August 29, 2019

Approved

Date

8-29-19

**SUBJECT: CLEAN ENERGY COMMUNITY ADVISORY COMMISSION
WORKPLAN FY 2019-2020**

RECOMMENDATION

Defer the Clean Energy Community Advisory Commission ("CECAC") Work Plan submission to the October 7, 2019 meeting of the Transportation and Environment ("T&E") Committee.

ANALYSIS

The Clean Energy Community Advisory Commission meets once a month and has the following functions, powers, and duties:

- Advise and make recommendations to the City Council and the City Manager, or designee, on all aspects of San Jose Clean Energy start-up and operations;
- Provide feedback and input on the development of clean energy program strategy and operating principles or models;
- Inform the prioritization and development of energy programs;
- Identify areas of concerns and innovative opportunities for reducing carbon emissions;
- Monitor best practices of other community choice energy programs, legislative and regulatory issues, and new energy developments; and
- Be liaisons to the community for purposes of advocacy and outreach.

TRANSPORTATION AND ENVIRONMENT COMMITTEE

August 29, 2019

Subject: Clean Energy Community Advisory Commission Workplan FY 2019-2020

Page 2

On Saturday, September 7, 2019, at a special meeting retreat, the CECAC will discuss, vote on, and approve the finalized workplan to be presented to the T&E Committee. Therefore, staff requests a deferral of this item to the October 7, 2019 T&E Committee meeting.

/s/

LORI MITCHELL

Director

Community Energy Department

For questions, please contact Zachary Struyk, Deputy Director of Account Management and Marketing, at 408-535-4868.