

SAN JOSÉ AIRPORT COMMISSION
Annual Report FY 2018-19

Attachment B

| Items for Briefing and Possible Action in FY 2018-19 | Timeframe | Outcome |
|---|------------------|--|
| Briefing on Airport capital projects | August 2018 | 8/13/18 – Provided update on the Airport’s current capital projects, including the ARFF facility, Terminal B Ramp, Interim Facility, and Electrical Rehabilitation. 11/5/18 – Provided an update on the Airport’s Interim Facility. |
| Airport land use possibilities | As needed | 8/13/18 – Presented and discussed a minor amendment to the Airport Master Plan for Aviation Support Facility Development at Southwest Side of Airport. No action required. |
| Update on airline lease agreement | February 2019 | 1/14/19 – Special meeting. Item presented and discussed. No Action required. |
| Review runway incursion mitigation study | November 2018 | 11/5/18 – Item presented and discussed. No action required. |
| Review Airport marketing plan | November 2018 | 11/5/18 – Marketing plan was presented and discussed. No action required. 2/11/19 – Airport Social Media video and campaign was presented. No action required. |

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| Update on new concession agreement | As needed. | 8/13/18 – Item presented and discussed. No action required. 2/11/19 – Update on changes in concession items: Mercury Air Cargo, Hudson, and Clear Channel. |
| Briefing on Southeast Area Study | February 2019 | 2/11/19 – Item presented and discussed. No action required. |
| Presentation of the FY18/19 budget and airline rates and charges | May 2019 | 5/13/19 – Item presented and discussed. No action required. |
| Adoption of Annual Commission Work Plan for FY 18/19 and annual report for FY 17/18 | May 2019 | 5/13/18 – Item presented, discussed, and voted upon. |
| Election Commission Chair and Vice-Chair for FY 18/19 | May 2019 | 5/13/19 – Item presented, discussed, and voted upon. |

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| Updates on significant legislative issues | As needed | Updates presented at August, November, February, and May meetings. No action required. |
| Presentation of quarterly noise summary | Quarterly – As required. | Updates presented at August, November, February, and May meetings. No action required. |
| Hear and discuss community noise concerns | As required | <p>8/13/18 – Update on the final report from the Ad Hoc Advocacy Committee on South Flow Arrivals. Commission voted to formally endorse the City’s memorandum from the Mayor, Vice Mayor, and three other Councilmembers to defer consideration of join the Santa Clara/Santa Cruz Airport Roundtable.</p> <p>11/5/18 – Received an update on the Santa Clara/Santa Cruz Airport/Community Roundtable.</p> <p>2/11/19 – Heard from community members on noise issues.</p> |
| Review of regulatory violations and lease agreement disputes | As Required | 9/10/18 – Hearing on the Administration Citation to International Trade Company of Yukon. Action by Commission affirmed the citation. |

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| Review of staff reports for City Council | As needed. | <p>8/13/18 – Review of Airfield Electrical Rehabilitation, Parking System Update, and Environmental Services Agreement Amendment. No action.</p> <p>11/5/18 – Review of three grant applications going to Council, addressing perimeter security, law enforcement officer reimbursement, and electrical rehabilitation. No action.</p> <p>2/11/19 – Review of parking management RFP. No action required.</p> |
| Review of staff reports to Council: One-Engine Inoperative Procedures | As needed | <p>8/13/18 – Item presented by Commission Matsushima. No action.</p> <p>1/14/19 – Item presented and discuss at a Special Commission meeting. No action.</p> <p>1/24/19 – Item discussed and voted upon. Commission voted to provide an alternative recommendation to the Council instead of what staff had recommended.</p> |

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☐ **FY 18-19 meeting dates:**

- August 13, 2018 – Regular Meeting
- September 10, 2018 – Special Meeting
- November 13, 2017 – Regular Meeting
- January 14, 2019 – Special Meeting
- January 24, 2019 – Special Meeting
- February 11, 2019 – Regular Meeting
- May 13, 2019 – Regular Meeting