



# Council Policy Prioritization: Early Consideration Response Form

Department City Manager's Office/Human Resources

Department Rep. Name/Ext. Lee Wilcox x54873

Policy/Ord. Subject Cristo Rey Work Study Agreement

Rules Date 8/28/19 Item G(3)

Council Member Sponsorship Mayor

## Staff Recommendation

- ☒ **GREEN** The Administration can implement this Nominated Idea under its current workplan
- ☒ **ALREADY UNDERWAY** ☐ **MINIMAL WORK LESS THAN 40 HOURS** ☐ **REQUEST FOR INFORMATION**
- ☐ **YELLOW** The Administration recommends Council send this Nominated Idea to the Priority Setting Process (See Complexity Level Below)
- ☐ **RED** The Administration recommends Council not adopt this Nominated Idea
- ☐ **NEEDS CLARIFICATION OR MORE TIME TO EVALUATE**

## Criterion to Determine Scale of Project Complexity

Project complexity is determined by scoring the project in each of the 3 criteria below and then summing the score.

- a. Low Complexity is a sum of 6 or less.
- b. Medium Complexity is a sum of 7 - 9
- c. High Complexity is a sum of 10 or greater.

Total Score = **7**

DEPT. Required	Scoring Criterion	Low Complexity		Medium Complexity		High Complexity	
		Estimated Duration	Organizational Complexity (Internal)	Estimated Duration	Organizational Complexity (Internal)	Estimated Duration	Organizational Complexity (Internal)
<input type="checkbox"/> Airport	6 - 9 months	<input checked="" type="checkbox"/> =1	9 - 18 months	<input type="checkbox"/> =2	More than 18 months	<input type="checkbox"/> =3	
<input type="checkbox"/> CA	Can Easily be Absorbed into Existing Workplan	<input checked="" type="checkbox"/> =1	Planned Work (Future)	<input type="checkbox"/> =2	Work Not Currently Proposed	<input type="checkbox"/> =3	
<input type="checkbox"/> Housing	Have staff with required skillset/ knowledge	<input type="checkbox"/> =1	Have staff with required skillset/ requires moderate research	<input checked="" type="checkbox"/> =2	Do not have staff with required skillset/ requires significant research	<input type="checkbox"/> =3	
<input checked="" type="checkbox"/> CMO	Less than or equal 2 Staff required	<input checked="" type="checkbox"/> =1	3 - 4 Staff required	<input type="checkbox"/> =2	More than 5 Staff required	<input type="checkbox"/> =3	
<input type="checkbox"/> ES	1 Additional Departments	<input type="checkbox"/> =1	2 Other Department Involved	<input checked="" type="checkbox"/> =2	3 or more Depts Involved	<input type="checkbox"/> =3	
<input type="checkbox"/> DOT							
<input type="checkbox"/> LIB.							
<input type="checkbox"/> OED							
<input type="checkbox"/> PRNS							
<input type="checkbox"/> PD							
<input type="checkbox"/> PBCE							
<input type="checkbox"/> PW							
<input type="checkbox"/> FD							
<input type="checkbox"/> EM							

## Analysis

Explain the rationale for Staff recommendation, including any mitigating factors that need to be considered (recent legislative action, significant workplan changes, etc). Please address the following as well:

GREEN LIGHT: The Administration can implement this Nominated Idea under its current workplan. Item should be sent to Council to add to Department workplan. Explain how the Idea will be approached.

The management of the Cristo Rey work study program was recently transitioned from the CMO to HR to better align it with current and future "pipeline" initiatives within the Powered by People enterprise-wide priority. Conducting an assessment of existing high school work-study arrangements, in partnership with the Office of Economic Development (OED), will appropriately inform and align with the current work plan. The Administration will update the Council on these initiatives in the Spring, including a variety of partnership opportunities for San Jose school districts.

YELLOW LIGHT: The Administration recommends Council send this Nominated Idea to the Priority Setting Process due to [describe cost implications, workload impacts, or other factors].

RED LIGHT: The Administration recommends Council not adopt this Nominated Idea due to [describe reason implementation would be difficult if not impossible – conflict with other laws, etc].