



## Memorandum

**TO:** HONORABLE MAYOR AND  
CITY COUNCIL

**FROM:** Councilmember Arenas

**SUBJECT:** SEE BELOW

**DATE:** August 20, 2019

APPROVED:

**SUBJECT: RETROACTIVE APPROVAL OF THE ESTATES NEIGHBORHOOD  
BLOCK PARTY COMMUNITY EVENT SPONSORED BY COUNCIL  
DISTRICT 8 AS A CITY COUNCIL SPONSORED SPECIAL EVENT TO  
EXPEND CITY FUNDS AND ACCEPT DONATIONS OF MATERIALS  
AND SERVICES FOR THE EVENT**

### RECOMMENDATION

1. Retroactively approve the Estates Neighborhood Block Party scheduled on Sunday, August 25, 2019 as a City Council sponsored Special Event and approve the expenditure of funds.
2. Approve and accept donations from various individuals, businesses or community groups to support the event.
3. Place the item on the September 10, 2019 Council Agenda for action.

### BACKGROUND

On February 1, 2005, the City Council adopted Resolution 72517 which requires Councilmembers to submit a memorandum to the Rules Committee regarding proposed City Council sponsored Special Events and the proposed use of any funds.

The Estates Neighborhood Block Party held on Sunday, August 25, 2019 at Evergreen Park and sponsored by Councilmember Arenas to introduce and share information about opportunities about hosting a neighborhood watch or crime prevention workshop. In addition, the event will help support the development of a neighborhood association. The event is free and open to the public.

### ANALYSIS

Approval by the City Council of the event will ensure compliance with the Council's prior direction regarding Council Special Events. In observance of existing fundraising disclosure

HONORABLE MAYOR AND CITY COUNCIL

August 20, 2019

Subject: Estates Neighborhood Block Party

Page 2

requirements, Councilmember Arenas will report any cash or in-kind donations received for the event on their Disclosure of Fundraising Report (DFR-1). Approval of this memorandum will enable Council District 8, City departments and the Office of the City Clerk to proceed with the event. Any cash donations received will be processed pursuant to the City's normal financial and budgetary procedures.

### **PUBLIC OUTREACH/INTEREST**

The Office of the City Clerk will post the item on the City's Website for the August 28, 2019 Rules Committee Agenda and the September 10, 2019 City Council Agenda.

### **CEQA**

- ☐ Not a Project, File No. PP17-010, City Organization & Administrative Activities resulting in no changes to the physical environment.
- ☐ Not a Project, File No. PP17-011, Temporary Special Events resulting in no changes to the physical environment.
- ☐ Exempt, File No. PP12-080. Minor temporary use of land having negligible or no permanent effect on the environment.
- ☐ Exempt, File No. PP13-056, Activities associated with citywide litter clean-up activities.
- ☐ Exempt, File No. PP11-046, Graffiti removal services.

Reviewed by:

TONI J. TABER, CMC  
City Clerk

For questions, please contact Toni Taber, City Clerk, at (408) 535-1260.