



Memorandum

**TO: RULES AND OPEN GOVERNMENT
COMMITTEE**

FROM: Mayor Sam Liccardo

SUBJECT: REQUEST FOR TRAVEL

DATE: August 6, 2019

APPROVED:

DATE: 8/06/19

RECOMMENDATION

Authorize travel, accept travel payments to the City of San José, and designate Mayor's staff, Khanh Russo and Candace Le, as the City's representatives to attend the 2019 Children's Funding Institute in Denver, Colorado from September 4-6, 2019.

Authorization for: Khanh Russo, Director, Office of Strategic Partnerships
Candace Le, Policy Advisor, Office of Strategic Partnerships

Location: Denver, CO

Meeting Dates: September 5-6, 2019

Source of Funds: Children's Funding Project

Purpose: Khanh Russo and Candace Le will represent the City of San Jose at the 2019 Children's Funding Institute. On March 5, 2019, the San Jose City Council identified childcare and early education as a citywide priority. The 2019 Children's Funding Institute is a two-day national convening for attendees to learn and share strategies and best practices that support children's initiatives, including quality early education. As part of the Mayor's Strategic Partnerships team, Khanh and Candace lead the Mayor's education initiatives which include programs that benefit our city's children from cradle to career such as SJ Learns, Coding 5K, SJ Works, SJ Promise and most recently, work to understand the childcare needs in San Jose. Khanh and Candace were asked to attend this conference to share insights on the innovative initiatives and approaches San Jose has taken to provide early investment in education.