


**CITY COUNCIL ACTION REQUEST**

<b>Department(s):</b> Finance	<b>CEQA:</b> Categorically Exempt, File No. PP19-052, CEQA Guidelines Section 15333, Small Habitat Restoration Projects	<b>Coordination:</b> Department of Public Works, Office of Equality Assurance, City Attorney's Office, City Manager's Budget Office	<b>Dept. Approval:</b> /s/ Julia H. Cooper
<b>Council District(s):</b> Citywide			<b>CMO Approval:</b> 

**SUBJECT: ACTIONS RELATED TO THE PURCHASE ORDERS FOR NON-NATIVE INVASIVE PLANT REMOVAL & CONTROL AND SEEDING SERVICES**

**RECOMMENDATION:**

Adopt a resolution authorizing the City Manager to:

- Execute a Purchase Order with Ecological Concerns, Inc. (Santa Cruz, CA) for non-native invasive plant removal and control and seeding services for the Department of Public Works on properties owned by the City of San Jose along Coyote Creek between Oakland Road and Berryessa Road, for an initial twelve-month period, starting on or about August 20, 2019 and ending on or about August 19, 2020 for an amount not to exceed \$140,000.
- Exercise up to four one-year options to extend the term of the Purchase Order with the last option year ending on or about August 19, 2024, subject to the annual appropriation of funds.

**Desired Outcome:** Revitalize stream, upland and wetland habitat by reducing the competition of non-native invasive species while increasing the viability of native riparian species.

**BASIS FOR RECOMMENDATION:**

In November 2012, the voters of Santa Clara County approved Measure B, a parcel tax with proceeds funding the Santa Clara Valley Water District's Safe, Clean Water and Natural Flood Protection Program (Program). The Program supports efforts to protect the water supply, wildlife habitat, creek restoration, and open space. The City of San Jose (City) accepted grant funding under the Program to increase the viability of native riparian species by reducing the competition of non-native invasive species. This effort is vital for the health of the eco system within the Coyote Creek watershed. As such, it is essential that the City contract for the non-native invasive plant removal and control services.

A competitive Request for Bid (RFB) process was facilitated by the Finance Department to procure these services. Two bids were submitted and no protests were received. Neither bidder qualified for local and small business preference. Staff recommends award to Ecological Concerns Inc. as the lowest responsive and responsible bidder pursuant to the bidding procedures of the San Jose Municipal Code, Section 4.12.310B.

Commission Recommendation/Input: There is no commission recommendation or input associated with this action.

Office of Equality Assurance City of San Jose Prevailing and Living Wage is applicable under this purchase order.

This Council item is consistent with the City's 2019-2020 Adopted Operating Budget City Areas Delivery Framework: "Provide environmental leadership through policy development, program design, and reliable utility services."

**COST AND FUNDING SOURCE:**

The recommended actions in this memorandum will be funded by the San Jose Watershed Invasive Species Removal and Engagement appropriation in the Storm Sewer Capital Fund.

**FOR QUESTIONS CONTACT:** Jennifer Cheng, Deputy Director of Finance at 408-535-7059