



Memorandum

TO: RULES COMMITTEE

FROM: Councilmember Johnny Khamis
District 10

SUBJECT: SEE BELOW

DATE: July 29, 2019

APPROVED: _____

**SUBJECT: RETROACTIVE APPROVAL OF MESCALERO DRIVE
BEAUTIFICATION DAY SPONSORED BY COUNCIL DISTRICT 10 AS A CITY
COUNCIL SPONSORED SPECIAL EVENT TO EXPEND CITY FUNDS AND ACCEPT
DONATIONS OF MATERIALS AND SERVICES FOR THE EVENT**

RECOMMENDATION

1. Retroactively approve the Mescalero Drive Beautification Day, scheduled August 10, 2019, as a City Council sponsored Special Event and approve the expenditure of funds.
2. Approve and accept donations from various individuals, businesses, or community groups to support the event.
3. Place the item on the August 13, 2019 Council Agenda for action.

BACKGROUND

WestGate Church and Sunrise Blossom Valley Neighborhood Association are working with the District 10 Council office, to plan a Mescalero Drive beautification day on Saturday, August 10, 2019. Volunteers from both organizations will be working to help the surrounding neighborhood residents dispose and recycle their trash. In addition, the District 10 office will provide dumpsters, taking advantage of the \$18,000 budgeted in the FY 2018-2019 Operating Budget for community cleanups and dumpster days throughout District 10.

ANALYSIS

Approval by the City Council of the event will ensure compliance with the Council's prior direction regarding Council Special Events. In observance of existing fundraising disclosure requirements, Councilmember Johnny Khamis will report any cash or in-kind donations received for the event on their Disclosure of Fundraising Report (DFR-1). Approval of this memorandum will enable Council District 10, City departments and the Office of the City Clerk to proceed

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with the event. Any cash donations received will be processed pursuant to the City's normal financial and budgetary procedures.

PUBLIC OUTREACH/INTEREST

The Office of the City Clerk will post the item on the City's Website for the August 7, 2019 Rules Committee Agenda and the August 13, 2019 City Council Agenda.

CEQA

- X Not a Project, File No. PP15-077, Temporary Special Events.
- ☐ Exempt, File No. PP11-046, Graffiti removal services.
- ☐ Exempt, File No. PP12-080, CEQA Guidelines Section 15304(e), Minor temporary use of land having negligible or no permanent effect on the environment.
- ☐ Exempt, File No. PP13-056, Activities associated with citywide litter clean-up activities.

Reviewed by:

TONI J. TABER, CMC
City Clerk

For questions, please contact Toni Taber, City Clerk, at (408) 535-1260.