



# Memorandum

**TO: RULES AND OPEN GOVERNMENT  
COMMITTEE**

**FROM:** Mayor Sam Liccardo  
Chair Dev Davis

**SUBJECT: TRANSPORTATION AND  
ENVIRONMENT COMMITTEE  
WORKPLAN**

**DATE:** July 30, 2019

Approved

Date 7/30/19

Approved

Date 7/29/19

## RECOMMENDATION

- a) Approval of the Transportation and Environment Committee workplan for the period August through December 2019 and setting its meeting schedule on the first Monday of each month at 1:30 p.m. in the Wing Rooms W118-119, with the exception of the month of September that is set to be held on the second Monday of the month in the City Council Chambers.
- b) Accept the draft Transportation and Environment Committee workplan for the period January through June 2020.

## WORKPLAN CONTENTS

**TRANSPORTATION AND ENVIRONMENT  
COMMITTEE WORKPLAN  
August 2019 - June 2020**

**COMMITTEE MEMBERS:**  
DEV DAVIS, CHAIR  
RAUL PERALEZ, VICE-CHAIR  
LAN DIEP, MEMBER  
SYLVIA ARENAS, MEMBER  
MAYA ESPARZA, MEMBER

**STAFF:**  
JIM ORTBAL, CITY MANAGER'S OFFICE  
KEVIN FISHER, CITY ATTORNEY'S OFFICE  
SCOTT GREEN, MAYOR'S OFFICE  
TONI TABER, CITY CLERK'S OFFICE

**MISSION STATEMENT:**

To provide the community with safe, secure, and efficient surface and air transportation systems that support San José's livability and economic vitality and to provide environmental leadership through policy development, program design and reliable utility services and infrastructure.

***AUGUST THROUGH DECEMBER 2019 WORKPLAN ITEMS:***

**AUGUST 5, 2019 – MEETING CANCELLED**

**SEPTEMBER 9, 2019 – SPECIAL MEETING DATE (In-Lieu of September 2 Holiday)  
SPECIAL LOCATION (Council Chambers) -**

1. **Airport Commission 2018-2019 Annual Report and 2019-2020 Workplan. (Consent Calendar) (Airport)**  
**Purpose:** Provide the Airport Commission 2018-2019 Annual Report and 2019-2020 Workplan for acceptance.
2. **Clean Energy Community Advisory Commission 2018-2019 Annual Report and 2019-2020 Workplan. (Consent Calendar) (Community Energy)**  
**Purpose:** Provide the Clean Energy Commission Community Advisory Commission 2018-2019 Annual Report and the 2019-2020 Workplan for acceptance.
3. **Annual Citywide Fleet Management Report. (Public Works)**  
**Purpose:** Provide an update on the fleet activities and strategy for 2019.
4. **Regulations Related to Discontinuation of Water Service. (Environmental Services)**  
**Purpose:** Provide an overview of California Senate Bill 998 which revises existing regulations and adds new requirements relating to disconnection of water services due to customer nonpayment.
5. **Building Reach Code for New Construction. (Environmental Services/Planning, Building and Code Enforcement)**  
**Purpose:** Accept staff's report on the development of a proposed electrification-favored Building Reach Code, in conjunction with Climate Smart San José.

### **OCTOBER 7, 2019**

1. **Downtown Parking Board 2018-2019 Annual Report and 2019-2020 Workplan. (Consent Calendar)** (Transportation)  
**Purpose:** Provide the Downtown Parking (DPB) 2018-2019 Annual Report and 2019-2020 Workplan for acceptance.
2. **Audit Report on Street and Utility In-Lieu Fees.** (City Auditor)  
**Purpose:** Provide the Audit Report on Street and Utility In-Lieu Fees.
3. **San José-Santa Clara Regional Wastewater Facility Capital Improvement Program Semi-Annual Report.** (Environmental Services/Public Works)  
**Purpose:** Provide a status report on the San José-Santa Clara Regional Wastewater Facility CIP Program, specifically highlighting activities for the previous half of the calendar year.
4. **Climate Smart San José.** (Environmental Services/Community Energy/Transportation/Planning, Building and Code Enforcement)  
**Purpose:** Provide a status report on the implementation of the Climate Smart San José Plan, including a response to City Council direction on various Climate Smart activities outlined in the approved May 17, 2019 memorandum from the Mayor and four Councilmembers.
5. **Transportation Planning Update.** (Transportation)  
**Purpose:** Provide a status report on major transportation planning efforts, which are designed to realize the Envision 2040 General Plan and other adopted policy goals.

### **NOVEMBER 4, 2019**

1. **Mitigation Monitoring and Reporting Program Semi-Annual Status Report. (Consent Calendar)** (Planning, Building and Code Enforcement)  
**Purpose:** Provide a status report on the California Environmental Quality Act (CEQA) Mitigation Monitoring and Reporting Program (MMRP).
2. **Vision Zero Action Plan Update.** (Transportation/Police)  
**Purpose:** Provide an update on the Vision Zero Two-Year Action Plan and preliminary information on resources needed to make substantial progress towards vision zero safety goals.
3. **Storm Sewer and Sanitary Sewer Annual Reports.** (Public Works)  
**Purpose:** Provide a report on the 2018-2019 Storm Sewer and Sanitary Sewer Annual Reports highlighting investments, activities, and capital improvements to the City's Storm Sewer and Sanitary Sewer collection systems.



**4. City-Generated Tow Services Delivery Model Report.** (Planning, Building, and Code Enforcement/Police)

**Purpose:** Provide a status report on the development of a City-Generated Tow Services Delivery Model and obtain feedback from the Committee on the model.

**DECEMBER 2, 2019**

**1. Airport Master Plan Amendment and Capital Plan.** (Airport)

**Purpose:** Provide an update on upcoming Master Plan Amendments and Capital Plan for the Norman Y. Mineta San José International Airport.

**2. Regional Transportation Quarterly Activities Report.** (Transportation)

**Purpose:** Provide a report on regional transportation funding, programs, and projects of interest to the City of San José involving regional, state, and federal agencies such as the Santa Clara Valley Transportation Authority (VTA), Caltrain, the Metropolitan Transportation Commission, California High Speed Rail Authority, and the State Department of Transportation (Caltrans).

**3. Access and Mobility Plan Update.** (Transportation)

**Purpose:** Provide a report and solicit input on the Access and Mobility Plan, which is designed to realize Envision 2040 General Plan and other adopted policy goals.

**4. Shared Micro-Mobility Report.** (Transportation)

**Purpose:** Provide a status report on the implementation of the adopted Micro-Mobility regulations, as directed in the approved December 14, 2018 memorandum from the Mayor and three Councilmembers.

***DRAFT JANUARY THROUGH JUNE 2020 WORKPLAN ITEMS:***

**JANUARY 6, 2020 - MEETING CANCELLED**

**FEBRUARY 3, 2020**

1. **Community Energy Update and Programs Roadmap.** (Community Energy)  
**Purpose:** Provide an update on San José Clean Energy, including customer enrollment, opt-out rates, operations, and financial status, and a report on a program roadmap that details the initial programs SJCE proposes to offer based upon guiding principles and objectives.
2. **Citywide Infrastructure and Deferred Maintenance Backlog Report.** (Public Works)  
**Purpose:** Provide an annual report detailing the status of the City's backlog of capital infrastructure repair, maintenance and replacement needs.
3. **Bike Plan 2025 Report.** (Transportation)  
**Purpose:** Review and provide input into the new citywide bike plan, Bike Plan 2025, prior to review and adoption by the City Council.

**MARCH 2, 2020**

1. **Regional Transportation Quarterly Activities Report.** (Transportation)  
**Purpose:** Provide a report on regional transportation funding, programs, and projects of interest to the City of San José involving regional, state, and federal agencies such as the Santa Clara Valley Transportation Authority (VTA), Caltrain, the Metropolitan Transportation Commission, California High Speed Rail Authority, and the State Department of Transportation (Caltrans).
2. **Pavement Maintenance Conditions and Program Delivery Strategy.** (Transportation)  
**Purpose:** Provide a report on Citywide Pavement Conditions, Funding, and the planned Program Delivery Strategy.

**APRIL 6, 2020**

1. **Bike Plan 2025 and Trait Network Annual Report.** (Transportation)  
**Purpose:** Provide an annual progress report on the implementation of bikeways and off-street trails.
2. **Transportation Planning Update.** (Transportation)  
**Purpose:** Provide a status report on major transportation planning efforts, which are designed to realize the Envision 2040 General Plan and other adopted policy goals.

**3. San José-Santa Clara Regional Wastewater Facility Capital Improvement Program Semi-Annual Report.** (Environmental Services/Public Works)

**Purpose:** Provide a status report on the San José-Santa Clara Regional Wastewater Facility CIP Program, specifically highlighting activities for the previous half of the calendar year.

**4. Actions Related to the San José Water Company.** (Environmental Services)

**Purpose:** Provide an update on the status of current Actions Related to the San José Water Company, including rate related filings.

**MAY 4, 2020**

**1. Mitigation Monitoring and Reporting Program Semi-Annual Status Report. (Consent Calendar)** (Planning, Building and Code Enforcement)

**Purpose:** Provide a status report on the California Environmental Quality Act (CEQA) Mitigation Monitoring and Reporting Program (MMRP).

**2. Annual Transportation System Safety Report and Vision Zero Update.** (Transportation)

**Purpose:** Provide an update on various transportation system and safety programs and projects, along with an update on the Vision Zero Two-Year Action Plan.

**3. Discharge Regulation and Future Impacts on the San José-Santa Clara Regional Wastewater Facility Update.** (Environmental Services)

**Purpose:** Provide an update on future wastewater discharge requirements and their potential impacts on Regional Wastewater Facility Capital Projects.

**4. Climate Smart San José Plan Semi-Annual Report.** (Environmental Services)

**Purpose:** Provide a status report on the Climate Smart San José Plan.

**JUNE 1, 2020**

**1. Regional Transportation Quarterly Activities Report.** (Transportation)

**Purpose:** Provide a report on regional transportation funding, programs, and projects of interest to the City of San José involving regional, state, and federal agencies such as the Santa Clara Valley Transportation Authority (VTA), Caltrain, the Metropolitan Transportation Commission, California High Speed Rail Authority, and the State Department of Transportation (Caltrans).