



# Council Policy Early Consideration: Response Form

RULES: 7/31/19

ITEM: G.2

Department	OED/PD/Planning/CAO	Date	7/30/19
Department Rep. Name	Blage Zelalich - OED	Dept. Rep. Ext.	5-8172
Policy/Ord. Subject	Undue Concentration Criteria Update	Council Member(s) Sponsorship	Perez

## Staff Recommendation

- ☒ GREEN The Administration can implement this Nominated Idea under its current workplan.
- ☒ UNDERWAY (This item is already underway.) ☐ REFER TO COUNCIL FOR ACTION OR ADDITION TO DEPT. WORKPLAN
- ☐ YELLOW The Administration recommends Council send this Nominated Idea to the Priority Setting Process.
- ☐ RED The Administration recommends Council not adopt this Nominated Idea
- ☐ NEEDS CLARIFICATION OR MORE TIME TO EVALUATE.

## Criteria (Priority Setting Checklist)

1. Is the recommendation related to work already in the existing department workplan?  
☒ YES ☐ NO
2. Staff time required (including research and policy/ordinance development and implementation).  
☒ >40 hours ☐ <40 hours
3. What is the magnitude of effort involved?  
☐ Small ☒ Medium ☐ Large
4. When will the department have capacity to address the recommendation?  
☒ Now-6 months ☐ 6-12 months out ☐ Future fiscal year

## Analysis

Explain the rationale for Staff recommendation, including any mitigating factors that need to be considered (recent legislative action, significant workplan changes, etc). Please address the following as well:

GREEN LIGHT: The Administration can implement this Nominated Idea under its current workplan. Item should be sent to Council to add to Department workplan. Explain how the Idea will be approached.

**Staff anticipates being to implement this idea under its existing work plan. OED, Planning, PD and CAO staff will review the applicable State laws, Municipal codes and City Council policies to determine where there is flexibility to implement an alternate set of local criteria on this issue administratively. If it appears that this effort is substantially more involved and will take significantly more staff time and/or resources than initially thought, the item will be referred to the Council Priority Setting Process.**

YELLOW LIGHT: The Administration recommends Council send this Nominated Idea to the Priority Setting Process due to [describe cost implications, workload impacts, or other factors].

RED LIGHT: The Administration recommends Council not adopt this Nominated Idea due to [describe reason implementation would be difficult if not impossible – conflict with other laws, etc].