



Memorandum

**TO: RULES AND OPEN GOVERNMENT
COMMITTEE**

FROM: Mayor Sam Liccardo
Chair Sylvia Arenas

**SUBJECT: NEIGHBORHOOD SERVICES AND
EDUCATION COMMITTEE
WORKPLAN**

DATE: July 25, 2019

Approved

Date

Approved

Date

RECOMMENDATION

- a) Approval of the Neighborhood Services and Education Committee workplan for the period August through December 2019 and setting its meeting schedule on the second Thursday of each month at 1:30 p.m. in the Wing Rooms W118-119.
- b) Accept the draft Neighborhood Services and Education Committee workplan for the period January through June 2020.

WORKPLAN CONTENTS

**NEIGHBORHOOD SERVICES AND EDUCATION
COMMITTEE WORKPLAN
August 2019 - June 2020**

COMMITTEE MEMBERS:

SYLVIA ARENAS, CHAIR
MAGDALENA CARRASCO, VICE-CHAIR
MAYA ESPARZA, MEMBER
PAM FOLEY, MEMBER
SERGIO JIMENEZ, MEMBER

STAFF:

ANGEL RIOS, JR., CITY MANAGER'S OFFICE
KARIN MURABITO, CITY ATTORNEY'S OFFICE
PAUL PEREIRA, MAYOR'S OFFICE
TONI TABER, CITY CLERK

MISSION STATEMENT:

To serve and strengthen community by providing access to lifelong learning opportunities to enjoy life, ensuring a diverse range of housing opportunities, and preserving healthy neighborhoods.

AUGUST THROUGH DECEMBER 2019 WORKPLAN ITEMS

AUGUST 8, 2019

1. Homelessness and Housing Insecurity Among Families with Children. (REFERRAL FROM JUNE 13, 2019 MEETING) (Housing)

Purpose: Provide a verbal progress report on the Housing Department's work related to homelessness and housing insecurity among families with children.

SEPTEMBER 12, 2019

1. Approval of Commission Workplans. [Consent Calendar]

(a) Parks and Recreation Commission, Youth Commission, and Senior Commission 2019-2020 Workplans. (Parks, Recreation and Neighborhood Services)

Purpose: Review and approve the 2019-2020 Workplans for the Parks and Recreation Commission, Youth Commission and Senior Commission.

(b) Library and Early Education Commission 2018-2019 Annual Report and 2019-2020 Workplan. (Library)

Purpose: Review and approve the 2019-2020 Workplan and Annual Report of the Library and Early Education Commission.

(c) Neighborhoods Commission 2018-2019 Annual Report and 2019-2020 Workplan. (Office of Immigrant Affairs/City Manager's Office)

Purpose: Review and approve the Neighborhoods Commission's 2018-2019 Annual Report and 2019-2020 Workplan.

2. Verbal Update on the Police Athletic League. (Parks, Recreation and Neighborhood Services/Police)

Purpose: Provide a verbal update on work to assess and implement alternative operational models for PAL programming and facilities.

3. Digital Literacy Update. (Library)

Purpose: Provide and accept the report on the City's efforts to improve digital literacy in San José, including an update on the Coding 5K program, device-lending pilots, public computer and Wi-Fi usage, and the Wonder Robots program.

4. 2018-2019 Consolidated Annual Performance Evaluation Report. (Housing)

Purpose: Review the Consolidated Annual Performance Evaluation Report and cross-reference to the City Council for approval.

5. Homelessness Annual Report and Update on Council Policy Priority #18 (Sanctioned Encampments). (Housing)

Purpose: Review the annual report on homelessness for 2018-2019, including an update on Council Policy Priority #18 (Sanctioned Encampments) and cross-reference to the City Council for approval.

6. Homelessness and Housing Insecurity Among Families with Children. (REFERRAL FROM JUNE 13, 2019 MEETING) (Housing)

Purpose: Provide a report on Homelessness and Housing Insecurity among Families with Children and cross-reference to the City Council meeting on housing issues.

OCTOBER 10, 2019

1. SJ Learns Update. (Library)

Purpose: Provide an update on the SJ Learns program, as directed in the Mayor's March Budget Message for 2019-2020.

2. Funding Feasibility for Parks and Update on Council Policy Priority #5 (Downtown and or Citywide Parks Operations and Maintenance Financing District). (Parks, Recreation and Neighborhood Services)

Purpose: Review and accept the report on funding feasibility for parks, including an update on Council Policy Priority #5 (Downtown and or Citywide Parks Operations and Maintenance Financing District).

3. ActivateSJ Update. (Parks, Recreation and Neighborhood Services)

Purpose: Provide and accept the final ActivateSJ plan (formerly the Greenprint) and refer to the full City Council for approval.

4. Affirmatively Furthering Fair Housing Plan. (Housing)

Purpose: Review the update on the Affirmatively Furthering Fair Housing Plan.

5. Five-Year Consolidated Plan. (Housing)

Purpose: Provide and accept the report on the Five-Year Consolidated Plan.

NOVEMBER 14, 2019

1. 2018-2019 Animal Care and Services Annual Report. (Public Works)

Purpose: Provide a verbal report on the City's animal care and services programming.

2. College and Career Update. (Library)

Purpose: Provide an update on the City's college and career-related programming, including the following programs: SJ Engage; SJ Aspires; COHS; Working Scholars; and SJ Works Collaborations.

3. Community Center Reuse Update. (Parks, Recreation and Neighborhood Services)

Purpose: Provide an update on the City's Community Center Reuse program.

4. Capital Improvement Program and Trail Update. (Parks, Recreation and Neighborhood Services)

Purpose: Provide a report on the citywide Capital Improvement Program for parks, trails, and community centers.

DECEMBER 12, 2019

1. Census 2020 Update. (Office of Economic Development)

Purpose: Provide a verbal report on the City's efforts to ensure every resident is counted in the upcoming 2020 Federal Census.

2. Scholarships and Fee Activity. (Parks, Recreation and Neighborhood Services)

Purpose: Provide a report on scholarships and fee activity for Parks, Recreation and Neighborhood Services programming.

3. BeautifySJ Annual Report and Update on Council Policy Priority #25 (Private Property Graffiti Abatement Ordinance). (Parks, Recreation and Neighborhood Services/Planning, Building and Code Enforcement)

Purpose: Provide a report on the City's BeautifySJ programming, including Anti-Graffiti and Anti-Litter programming, the implementation of the Blight Busters program; and an update on Council Policy Priority #25 (Private Property Graffiti Abatement Ordinance).

DRAFT JANUARY THROUGH JUNE 2020 WORKPLAN ITEMS

JANUARY 9, 2020 – MEETING CANCELLED

FEBRUARY 13, 2020

1. **Verbal Update on the Police Athletic League.** (Parks, Recreation and Neighborhood Services/Police)
Purpose: To provide a verbal update on work to assess and implement alternative operational models for PAL programming and facilities.
2. **Report on Sustainable Park Maintenance.** (Parks, Recreation and Neighborhood Services)
Purpose: To provide a report on city-wide park maintenance, including current service levels and areas of improvement.
3. **Early Education and Update on Council Policy Priority #14 (Childcare and Early Education).** (Library/Parks, Recreation and Neighborhood Services)
Purpose: To provide a report on the City's efforts to improve access to quality childcare and early education opportunities, including updates on implementation of Council Policy Priority #14 (Childcare and Early Education/ Preschool Facilities); the Workforce Training Program partnership with Work2Future; the EEQS Implementation and Assessment; and the Family Friendly Initiative.

MARCH 12, 2020

1. **Digital Literacy Standards and Digital Inclusion Fund.** (Library)
Purpose: To provide a report on the City's Digital Literacy Standards and Digital Inclusion Fund.
2. **2018-2019 Annual Community Impact Report.** (Parks, Recreation and Neighborhood Services)
Purpose: Provide the annual Community Impact Report for Parks, Recreation and Neighborhood Services for 2018-2019.
3. **Project Hope 2018-2019 Annual Report and Expansion Status Update.** (Park, Recreation and Neighborhood Services)
Purpose: Provide the 2018-2019 Annual Report for Project Hope and a progress report on the expansion of Project Hope into additional neighborhoods in 2019-2020.
4. **Report on the Office of Immigrant Affairs Activities.** (City Manager's Office – Office of Immigrant Affairs)
Purpose: Provide the Committee with a status report on significant accomplishments and implementation of the Welcoming SJ Plan.

APRIL 9, 2020

1. **Public Life Annual Report.** (City Manager's Office/Library/Office of Cultural Affairs/Parks, Recreation and Neighborhood Services)
Purpose: Provide a report on citywide efforts to activate and improve public life in San José.
2. **Safe, Vibrant, Inclusive Neighborhoods and Public Life.** (City Manager's Office)
Purpose: Provide a report on goals and actions related to ensuring residents have access to safe, vibrant, inclusive neighborhoods and public life.
3. **Food Insecurity Among Youth, Families, and Seniors.** (Housing/Library/Parks, Recreation & Neighborhood Services)
Purpose: Provide a verbal presentation regarding hunger in San José and an overview of City programs and partnerships addressing food insecurity among youth, families, and seniors.

MAY 14, 2020

1. **Report on the Five-Year Housing and Urban Development Plan.** (Housing)
Purpose: Provide a report on the Five-Year Housing and Urban Development Plan and cross-reference to the City Council for approval.
2. **Joint School/City Library Card Program.** (Library)
Purpose: Provide a verbal report on implementation and outcomes of the joint school/city library card program.
3. **Age-Friendly City Initiative.** (Parks, Recreation and Neighborhood Services)
Purpose: Provide an update on implementation of the Age-Friendly City Initiative.

JUNE 11, 2020

1. **Summer Program Preview.** (Parks, Recreation and Neighborhood Services/Library/Housing/work2Future)
Purpose: Provide a verbal report on summer 2020 programming for San José residents, with a focus on opportunities for children and youth during the school break.